



CITY OF MARSHFIELD

MEETING NOTICE

Agenda

Parks, Recreation & Forestry Committee

5:30PM Thursday, August 13, 2015

City Hall – Room 108 - City Hall Plaza
630 S. Central Avenue

- I. **CALL TO ORDER:** John White, Jr., Chairperson
- II. **ROLL CALL:**
- III. **APPROVAL OF MINUTES:** June 18, 2015
- IV. **PUBLIC COMMENT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. At this time, the chairperson will recognize members of the public who have indicated a desire to address the Committee. Be advised that there may be limited discussion on the information received; however, no action can be taken under public comment.
- V. **OLD BUSINESS:**
 - A. CORP Review
 1. Grant Park
 2. Pickle Pond Park
 3. Northern Hills Park
- VI. **NEW BUSINESS:**
 - A. Bounce House Rental Policy & Procedures
 - B. Soo Line Steam Locomotive No. 2442
- VII. **REPORTS:**
 - A. Chairperson
 - B. Recreation
 - C. Parks & Zoo
 - D. Zoological Society
 - E. Director
- VIII. **NEXT MEETING:** 5:30PM Thursday, September 10, 2015
- IX. **FUTURE AGENDA ITEMS:**
- X. **ADJOURNMENT:**

UPON REASONABLE NOTICE: It is possible that members, and possibly a quorum, of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; any governmental body specifically referred to above in this notice will take no action. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Parks & Recreation Department (715) 384-4642 at least 2 days prior to the meeting.



City of Marshfield Memorandum

MEETING DATE: August 13, 2015
TO: Parks, Recreation & Forestry Committee
FROM: Justin Casperson, Parks and Recreation Director
RE: Comprehensive Outdoor Recreation Plan (CORP) review

Background:

The Department completed their CORP in 2014. It is the Committee's intent to review the plan at each meeting.

At this meeting, we will be discussing Grant, Pickle Pond, and Northern Hills Parks. All of these are mini-parks and contain a small amount of acreage and limited usage. If you get a chance, please visit the parks and bring back your opinions and thoughts. If you have any questions prior to the meeting, feel free to contact me.

Recommendation:

This is a discussion item only, no recommendation is required.

Attachments:

Park Maps & CORP analysis

Individual Park Recommendations and Concepts

Grant Park

Mini Park – 1.56 acres

Grant Park is a Mini-Park with a picnic table and play equipment located at the intersection of Doege and Cleveland Streets. See Map SM-1 in the References section.

- Provide energy efficient site lighting
- Replace existing 5’ wide city concrete sidewalk on Cleveland Street.
- Replace play equipment
- Provide poured-in-place surface in play area (about 3,000 S.F.)
- Provide perimeter walk with drainage at play area
- Create ADA accessible route to play equipment
- Forestry Plan Allowance – removals and plantings
- Vacate old Oak Avenue Street right of way.

Site Name	Proposed Development	Development Cost	Priority
Grant Park	Accessible Route to Play Equipment	\$1,900.00	Short
	Cleveland Sidewalk	\$15,750.00	Short
	Forestry Plan Allowance	\$5,000.00	Medium
	Play Equipment	\$35,000.00	Medium
	Poured-in-Place Surface	\$25,000.00	Medium
	Concrete Walk Perimeter with Drainage	\$12,000.00	Long Term
	Energy Efficient Site Lighting	\$2,500.00	Long Term
	Total	\$97,150.00	

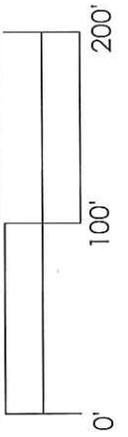
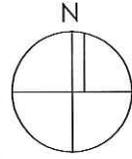


3317 BUSINESS PARK DRIVE
STEVENS POINT, WI 54482
PROJECT #: 13-058
DATE: 3-10-2014

CITY OF MARSHFIELD

GRANT PARK

WOOD COUNTY, WISCONSIN



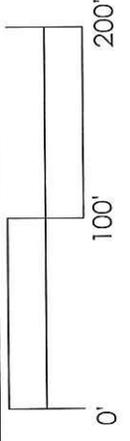
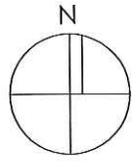
Pickle Pond Park

Mini Park – 1.50 acres

Pickle Pond Park is located on the corner of Peach Avenue and Arnold Street. It contains open play space, picnic tables, a sandlot backstop and a winter ice skating facility. See Map SM-2 in the References section.

- Provide energy efficient ice rink lighting
- Convert LP to natural gas heating
- Pave Service Drive (80'x26')
- Forestry Plan Allowance

Site Name	Proposed Development	Development Cost	Priority
Pickle Pond Park	LP to Natural Gas Heating	\$7,500.00	Short
	Ice Rink Lighting	\$13,000.00	Medium
	Pave Service Drive	\$7,550.00	Long Term
	Forestry Plan Allowance	\$3,500.00	Long Term
	Total	\$31,550.00	



CITY OF MARSHFIELD
PICKLE POND PARK
WOOD COUNTY, WISCONSIN

3317 BUSINESS PARK DRIVE
STEVENS POINT, WI 54482
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SM -
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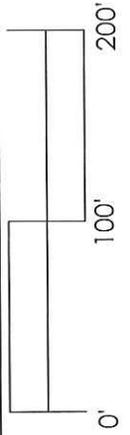
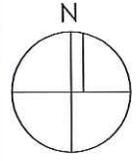
Northern Hills Park

Mini Park – 0.34 acres

Northern Hills Park is a small park containing picnic tables and play equipment located on Shawano Drive. See Map SM-3 in the References section.

- Install energy efficient site lighting
- Replace play equipment and poured-in-place surface in play area (about 4,500 S.F.)
- Provide perimeter walk with drainage at play area
- Create ADA accessible route to play equipment
- Forestry Plan Allowance

Site Name	Proposed Development	Development Cost	Priority
Northern Hills Park	Accessible Route to Play Equipment	\$1,900.00	Short
	Play Equipment	\$35,000.00	Medium
	Poured-in-Place Surface	\$25,000.00	Medium
	Concrete Walk Perimeter with Drainage	\$12,000.00	Long Term
	Energy Efficient Site Lighting	\$2,500.00	Long Term
	Forestry Plan Allowance	\$2,500.00	Long Term
	Total	\$78,900.00	



3317 BUSINESS PARK DRIVE
STEVENS POINT, WI 54482
PROJECT #: 13.058
DATE: 3-10-2014

CITY OF MARSHFIELD
NORTHERN HILLS PARK
WOOD COUNTY, WISCONSIN



City of Marshfield Memorandum

MEETING DATE: August 13, 2015
TO: Parks, Recreation & Forestry Committee
FROM: Justin Casperson, Parks and Recreation Director
RE: Soo Line Steam Locomotive No. 2442

Background:

Attached is an email from Josh Miller, City Planner in regard to the Soo Line Steam Locomotive No. 2442 at Wildwood Park. It appears the Historic Preservation Committee (HPC) wants to make site improvements & accessibility.

If your schedule permits, please take some time to visit the locomotive and bring back your thoughts. At this meeting I am looking for Committee feedback on whether the Department should continue discussions with HPC and bring back suggestions.

Recommendation:

This item is a discussion item, no action is required.

Attachments:

None.

From: Miller, Josh
Sent: Friday, July 10, 2015 8:07 AM
To: Casperson, Justin
Subject: Joint Meeting with the Historic Preservation Committee

Good Morning Justin,

Last year, the Historic Preservation Committee (HPC), along with the Parks and Recreation Department spent money to restore portions of the cab on the Soo Line Steam Locomotive No. 2442. This work is not quite complete, but should be by the end of summer. I believe the Committee paid \$3,000 and the Parks and Recreation Department paid \$200. Since the locomotive is on park property, it's never been overly clear whose job it is to maintain or improve that area, but the Committee would like to see some additional improvements to the site. Their long-term goal is to make the locomotive area more accessible and functional.

The HPC's initial thought was to have a joint meeting with the Parks, Recreation, and Forestry Committee down at the Wildwood Pavilion so everyone could take a look at the locomotive and surrounding area and discuss the following questions.

- What types of improvements could be made to the area around the Soo Line Steam Locomotive No. 2442? (wrought iron fence, brick pavers, interpretive signage, etc.)
- Who is responsible for developing a plan for the area?
- Could the steam engine be made accessible?
- Who would pay for the improvements?

I wanted to run the idea by you. I'm not sure that a joint meeting is necessary or what your thoughts were, but they'd like to begin discussions about the locomotive. HPC's next meeting is Monday, August 3rd at 4:00 pm. The meeting will either be in the 1st Floor Conference Room or if the restoration work is done by then, the meeting would be down at the pavilion. How do you recommend we proceed with these discussions?

Thank you,

Josh Miller
City of Marshfield
City Planner

Wildwood Park Zoological Society
7:00pm June 18th, 2015
City Plaza Building Room 108

Present: Tom B., Wilson, Shaw, Reed, Palmer, Schirmer, Oettiker, Gerrits

Excused: Morrow, Marsh, Burns, Bluhm, Frankwick, Tim B.

Unexcused: Ryan

Guest/Honorary Members: Floreine Kurtzweil, Annie Steinmetz, Justin Casperson

Roll Call taken at 7:00 pm

Approval of May 2015 Minutes:

Motion to approve May Minutes by Palmer

Seconded by Gerrits

Motion Carried

Treasurer's Report:

Motion to approve Treasurer's Report by Shaw

Seconded by Wilson

Motion Carried

Pioneer Savings Account is ear-marked Bear Exhibit. Change the ear-mark label to Animal Fund.

Motion to change ear-mark to Animal Fund by Wilson

Seconded by Palmer

Motion Carried

Steinmetz to join the Zoological Society Board

Motion to accept Steinmetz to the Board by Gerrits

Seconded by Palmer

Motion Carried

Bear Exhibit

Exhibit going as planned. Monday will be the start of pouring the walls.

Zoo Report

Big Horned Sheep has a hoof problem and is doing better now. Two deer have died due to old age.

Committee Updates/2015 Event

Spring Education: None

Zoo Crew: Adding a few new dates to include two Thursdays

Wild Wednesdays: First one was June 17th with 230 people during the first session and 210 people during the second session. Have had a few donations.

Doing Well.

Zoofest: Volunteers to come 10:30-2:00

Camping with Critters: Is July 18th

Trick or Treating: None

Special Fundraiser: Steinmetz would like to organize and run a Halloween
Run/Walk, Glow Run/Walk for the Zoological Society

Wall for Wildlife: None

Motion to adjourn the meeting at 8:06pm by Oettiker