



CITY OF MARSHFIELD
MEETING NOTICE

Agenda
Parks, Recreation & Forestry Committee
5:30 p.m. Thursday, June 9, 2016
City Hall – Room 108 - City Hall Plaza
630 S. Central Avenue

- I. **APPROVAL OF MINUTES:**
- II. **PUBLIC COMMENT:** *Please be advised per State Statute Section 19.84(2), information will be received from the public. At this time, the chairperson will recognize members of the public who have indicated a desire to address the Committee. Be advised that there may be limited discussion on the information received; however, no action can be taken under public comment.*
- III. **OLD BUSINESS:**
- A. CORP
 - 1. Connor Park
 - 2. Praschak Wayside
 - 3. Strohmman Park
- IV. **NEW BUSINESS:**
- A. Community Center
 - B. Zoo Maintenance Building
 - C. Griese Park Press Box
- V. **REPORTS:**
- A. Zoological Society
 - B. Recreation
 - C. Parks & Zoo
 - D. Director
 - E. Parks, Recreation & Forestry Committee
- VI. **NEXT MEETING:** Thursday, July 14, 2016 at 5:30 p.m.
- VII. **ADJOURNMENT:**

UPON REASONABLE NOTICE: It is possible that members, and possibly a quorum, of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; any governmental body specifically referred to above in this notice will take no action. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Parks & Recreation Department (715) 384-4642 at least 2 days prior to the meeting.

**CITY OF MARSHFIELD
PARKS, RECREATION AND FORESTRY COMMITTEE
May 12, 2016 Meeting Minutes**

I. CALL TO ORDER:

Meeting called to order by Justin Casperson at 5:30 p.m. in room 108 in City Hall Plaza, 630 S. Central Avenue.

ROLL CALL:

Present: Chairperson John White, Jr.; Vice Chairperson Jane Yaeger; Alderperson Rich Reinart; Zoological Society Representative Tom Buttke; Members Chris Viegut & Nick Faber
Excused: Ali Luedtke

Also Present: Justin Casperson, Parks and Recreation Director; Kelly Cassidy, Parks and Recreation Supervisor; Ben Steinbach, Parks and Recreation Maintenance Supervisor; Mike Baltus, Cemetery Sexton

II. ELECTION OF CHAIR

Casperson requested nominations for chairperson. Buttke nominated John White. No other nominations were made

PR16-11 Motion by Buttke seconded Viegut to close nominations and cast a unanimous ballot for John White. Motion Carried Unanimously.

III. ELECTION OF VICE CHAIR

White requested nominations for the vice-chairperson. Buttke nominated Jane Yaeger. No other nominations were made.

PR16-12 Motion by Butke, seconded by Reinart to close nominations and cast a unanimous ballot for Jane Yaeger. Motion Carried Unanimously.

IV. APPROVAL OF MINUTES:

PR16-13 Motion by Yeager, seconded by Reinart to approve the March 17, 2016 Parks, Recreation, and Forestry Committee meeting minutes. Motion Carried Unanimously.

V. PUBLIC COMMENT: None

VI. OLD BUSINESS: None

VII. NEW BUSINESS:

A. Cemetery Annual Report:

Mike Baltus gave the report for the Cemetery to the committee.

B. Community Center:

Justin Casperson updated the committee on the Community Center plans and questions about how the community center will be operated.

C. City of Marshfield New Vision & Mission Statement:

Justin Casperson gave a background of why this was being presented to the committee and asked the committee to give any feedback about the statements. White liked the statement and he liked that recreation was included in the statement, and Viegut added that it is nice to have visitors in the statement.

VIII. REPORTS:

A. Zoological Society: Tom reported that the zoo store is open and will have regular hours once school is out. There are several new items that have been added to the store. They have worked out an agreement to share the warming area during the Rotary lights. Zoofest will be held June 18th from 11am-2 pm at the zoo. Trick-or-Treating will be held in October. There will be a contest to name the wolves this summer.

B. Recreation

1. Library/Community Center Project – Floor plans have been approved by the common council for the community center. We will now get estimates from Boson for the remodel.
2. Programs
 - a. Tennis/Racquetball center will switch to the summer hours on Saturday, May 7th. Players can still use the court, but they need to enter the center with a code. Payment needs to be made before the code is given out.
 - b. Summer Brochure was released on Friday, April 15th, just in time for the children's festival. Registration for programs has been steady. We are seeing people use the online registration.
 - c. Pickleball is being held at OACC on Tuesday & Thursday nights from 6-8 pm and Thursday afternoons from 1-3pm.
 - d. Early Bird Lap Swim and Aquacise are being held on Tuesday and Thursday mornings at the Sr. High pool.
 - e. Staff trainings will begin May 16th for summer programs.

C. Parks & Zoo

1. Spring Parks Maintenance Operations – We have been working with several volunteer groups (Marshfield Friends of the Trails, Sunrise Rotary, Madison Elementary 2nd grade class, Wood County Master Gardeners) with park and trail clean-up days. All seasonal water meters have been installed; only the irrigation meters and Hefko Shower House still need to be tested for repairs. Staff has begun Hefko Pool start up; finished draining and power washing the pool today. So far it doesn't look like any out of the ordinary repairs need to be made before filling and opening for the season. Baseball, softball, and soccer seasons are in full swing. Daily preps and maintenance are occurring nearly seven days a week. American Pavement Solutions has started on asphalt maintenance in parks and trails. Patch work was completed earlier this week and crack filling should be performed next week, weather allowing. SJ Miller Tennis Court crack repair and color coat project is on the BPW agenda for 5.16.16. The tennis court will be relined and pickle ball courts will be added during this project.
2. Forestry –
 - a. The new seasonal forester position has been filled. His first day is Monday, May 16th.
 - b. Thirty 8-9 foot white pines were planted in Wildwood Park this past week. The trees were donated by Berry Kappel, Carol Berg/Kappel and their Grandson Christopher Berg.
3. Fairgrounds – The re-keying project on several of the main buildings at the Fairgrounds Park is nearly complete. We will start sprucing up the park soon in preparation of Dairy Fest.
4. Zoo – The new Honeybee Exhibit is open and on display in the Zoo Store. Temporary educational signage has been ordered and the High School Group is working on permanent signage. A female Big Horn has been added to the collection. She is pregnant and will be kept off display until after she gives birth. Thank you to the Zoological Society for the donation of money for the animal acquisition! Staff is working with a group from Kodiak Island on educational signage for the Kodiak Bear Exhibit. We hope to have final draft done soon so signs can be ordered.

D. Director

1. Hackman Field Storage Building – On April 4th the Board of Public works approved the low bid from Don Nikolai Construction for the Hackman field storage building project. The contractor is currently working on the building. It is scheduled to be complete by

- July 1st. I want to thank all the baseball groups for donating \$14,000 toward the project.
2. Zoo Maintenance Building – The zoo maintenance building design, construction documents, cost estimates, utility extensions and certified survey map are in full swing. The goal is to move all of the zoo operations into one building to improve overall efficiency of the zoo operations. We hope to complete the project in 2016; however, it will most likely bid out in early 2017.
 3. Fairgrounds –
 - a. The Director has been part of several fairgrounds long-term strategic planning meetings. The goals of the meetings are to ensure the fair's sustainability, increase property usage, define stakeholder's roles, streamline event management, improvement of facilities & develop clear communication.
 - b. This week the Lion's Den area was broken into. The individuals spray-painted and broke a water line. The Department is working with the group on repairs.
 - c. The Director has been working with the CWSF and Fair Commission on the development of a permanent stage in front of the grandstands.
 - d. The Director has been working with the Marshfield Area Friends of the Dog Park on the installation of lights for the dog park.
 - e. The Director has been actively soliciting quotes for the sandblasting and painting of the grandstands.
 4. Historical Society – The Director has been working with Josh Miller from Development Services and the Historical Preservation Society on display racks at Wildwood Park. The Society has donated one rack to the zoo store and purchased a rack to be placed next to Engine 2442.
 5. Hardacre Park – The painter has begun work on the murals at Hardacre Park.
 6. Wildwood Park – The Director has been working with the Lions Club on stocking fish in the upper pond at Wildwood Park.
 7. Wildwood-McMillian Trail – The Director has been working with the Public Works Director on forecasting and estimating the revenues and expenses association with the project. The state put a hold on funding until their 2017 fiscal year, which starts July 1, 2017.
 8. Hamus Park – A new fishing pier was added to Hamus Park pond.

E. Committee: None

IX. NEXT MEETING: June 9, 2016 at 5:30 p.m.

X. ADJOURNMENT: PR16-10 Motion by Yeager, seconded by Reinart to adjourn. Motion carried unanimously. Meeting adjourned at 6:35 p.m.

Respectfully Submitted: Kelly Cassidy, Parks & Recreation Supervisor



City of Marshfield

Memorandum

DATE: June 9, 2016
TO: Parks, Recreation & Forestry Committee
FROM: Justin Casperson, Parks and Recreation Director
RE: CORP

Summary:

The Department completed their Comprehensive Outdoor Recreation Plan (CORP) in 2014. It is the Committee's intent to review the plan throughout the year.

At the June meeting, we will be discussing Connor Park, Strohman Park and Praschak Wayside. All of these are mini-parks and contain a small amount of acreage and limited usage. If you get a chance, please visit the parks and bring back your opinions and thoughts. If you have any questions prior to the meeting, feel free to contact me.

Recommendation:

As desired by the Committee

Attachment(s):

CORP support information

Connor Park (5.6 acres) is located on Blodgett Street on the east end of Marshfield and contains:

- picnic table
- biking/walking trail



Connor Park

Nature Area – 5.60 acres

Connor Park is located on Blodgett Street on the east end of Marshfield and contains picnic tables, biking/walking trails, and a nature area. See Map SM-11 in the References section.

- Upgrade/maintain trails
- Forestry Plan Allowance
- Invasive species monitoring & removal

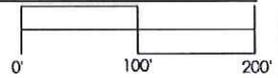
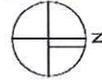
Site Name	Proposed Development	Development Cost	Priority
Connor Park	Invasive Species Monitoring & Removal	To Be Determined	Short
	Upgrade/Maintain Trails	\$10,000.00	Short
	Forestry Allowance	\$10,000.00	Medium
	Total	\$20,000.00	



RETTLER
Corporation

LI - WS
3317 BUSINESS PARK DRIVE
STEVENS POINT, WI 54482
PROJECT #: 13.058
DATE: 3-10-2014

CITY OF MARSHFIELD
CONNOR PARK
WOOD COUNTY, WISCONSIN



Strohman Park (0.18 acres) is a tiny park on the corner of Central Avenue and 6th Street. This park serves as a local firefighter memorial and contains:

- picnic tables
- landscape beds
- off-street parking



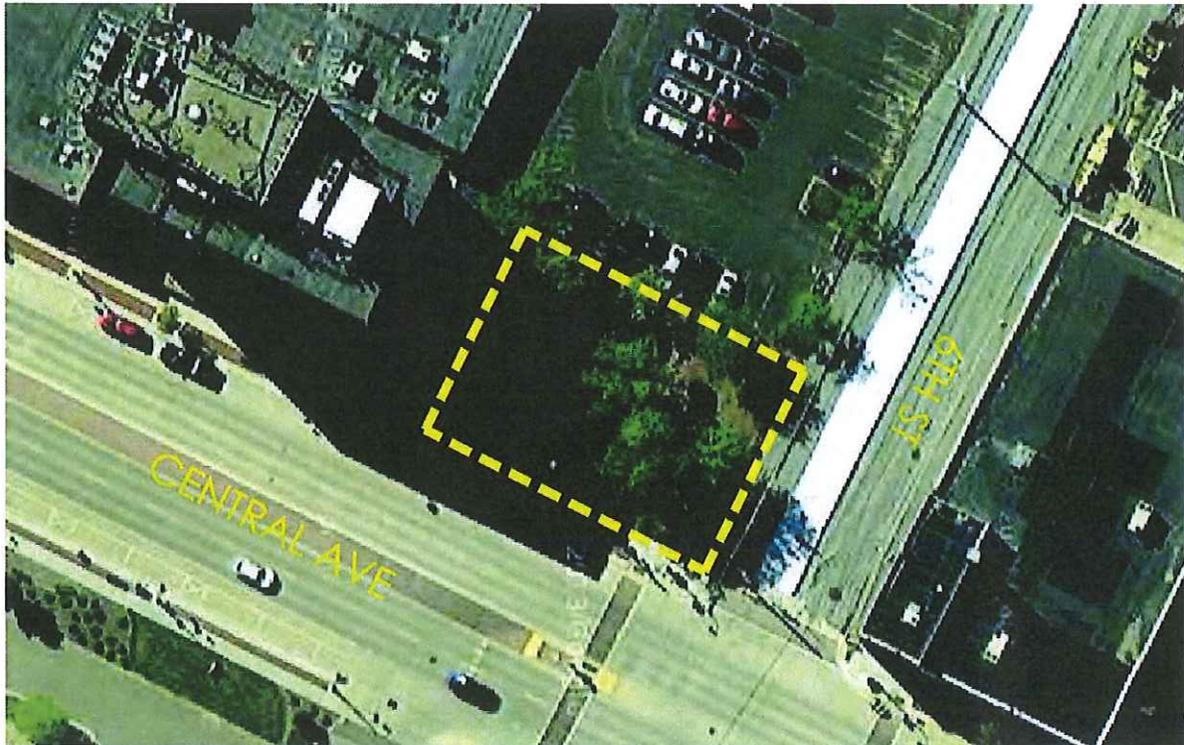
Strohman Park

Special Use Area – 0.18 acres

Strohman Park is a tiny park on the corner of Central Avenue and 6th Street. This site contains picnic tables and off-street parking. See Map SM-17 in the References section.

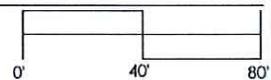
- Install energy efficient site lighting (replace two poles and building lights)
- Continue to work with FD on improvements and memorials
- Site Furnishings Allowance
- Forestry Plan Allowance

Site Name	Proposed Development	Development Cost	Priority
Strohman Park	Forestry Allowance	\$5,000.00	Short
	Site Furnishings Allowance	\$8,000.00	Short
	Energy Efficient Site Lighting	\$5,000.00	Medium
	Total	\$18,000.00	



RETTLER
corporation
3317 BUSINESS PARK DRIVE
STEVENS POINT, WI 54482
PROJECT #: 13.058
DATE: 3-10-2014

CITY OF MARSHFIELD
STROHMAN PARK
WOOD COUNTY, WISCONSIN



Praschak Wayside Park (6.78 acres) is located just east of Wildwood Park and Zoo between Central Avenue and Maple Avenue. It contains

- picnic tables
- nature area
- off-street parking

Henry Praschak Memorial (0.15 acres) The Henry Praschak Memorial is a private park located within Praschak Wayside Park. The park was acquired from the City of Marshfield in 1998 and is maintained and operated by the Henry Praschak Memorial Fund.

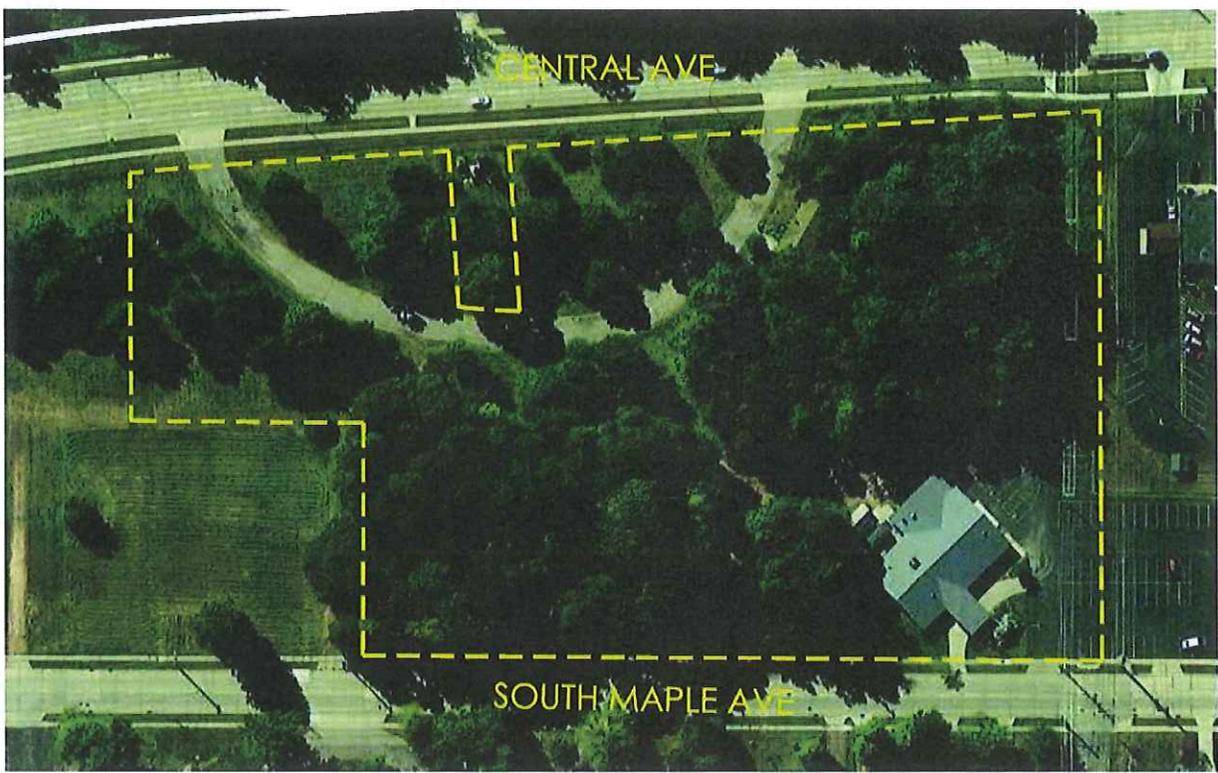
Praschak Wayside Park

Special Use Area – 6.78 acres

Praschak Wayside Park is located just east of Wildwood Zoo between Central Avenue and Maple Avenue. It contains picnic tables and a nature area. See Map SM-16 in the References section.

- Rebuild and widen Praschak Wayside Road with parking on side
- Forestry Plan Allowance

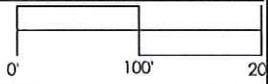
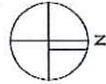
Site Name	Proposed Development	Development Cost	Priority
Praschak Wayside Park	Forestry Allowance	\$10,000.00	Medium
	Rebuild and widen Hard Surface Roadway	\$127,500.00	Medium
	Total	\$137,500.00	



RETTLER
corporation

3317 BUSINESS PARK DRIVE
STEVENS POINT, WI 54482
PROJECT #: 13.058
DATE: 3-10-2014

CITY OF MARSHFIELD
PRASCHAK WAYSIDE PARK
WOOD COUNTY, WISCONSIN





City of Marshfield

Memorandum

DATE: June 9, 2016
TO: Parks, Recreation & Forestry Committee
FROM: Justin Casperson, Parks and Recreation Director
RE: Community Center

Summary:

At our May meeting, we handed out the Community Center floor plans and procedural and policy questions and answers. At our June meeting, we want to review the items to ensure staff and the committee are working toward a common goal.

Recommendation:

I recommend the Community Center design and the procedural and policy questions and answers as presented.

Attachment(s):

Procedural & Policy Questions & Answers
Community Center Floor Plans



**MARSHFIELD COMMUNITY CENTER
FIRST FLOOR**

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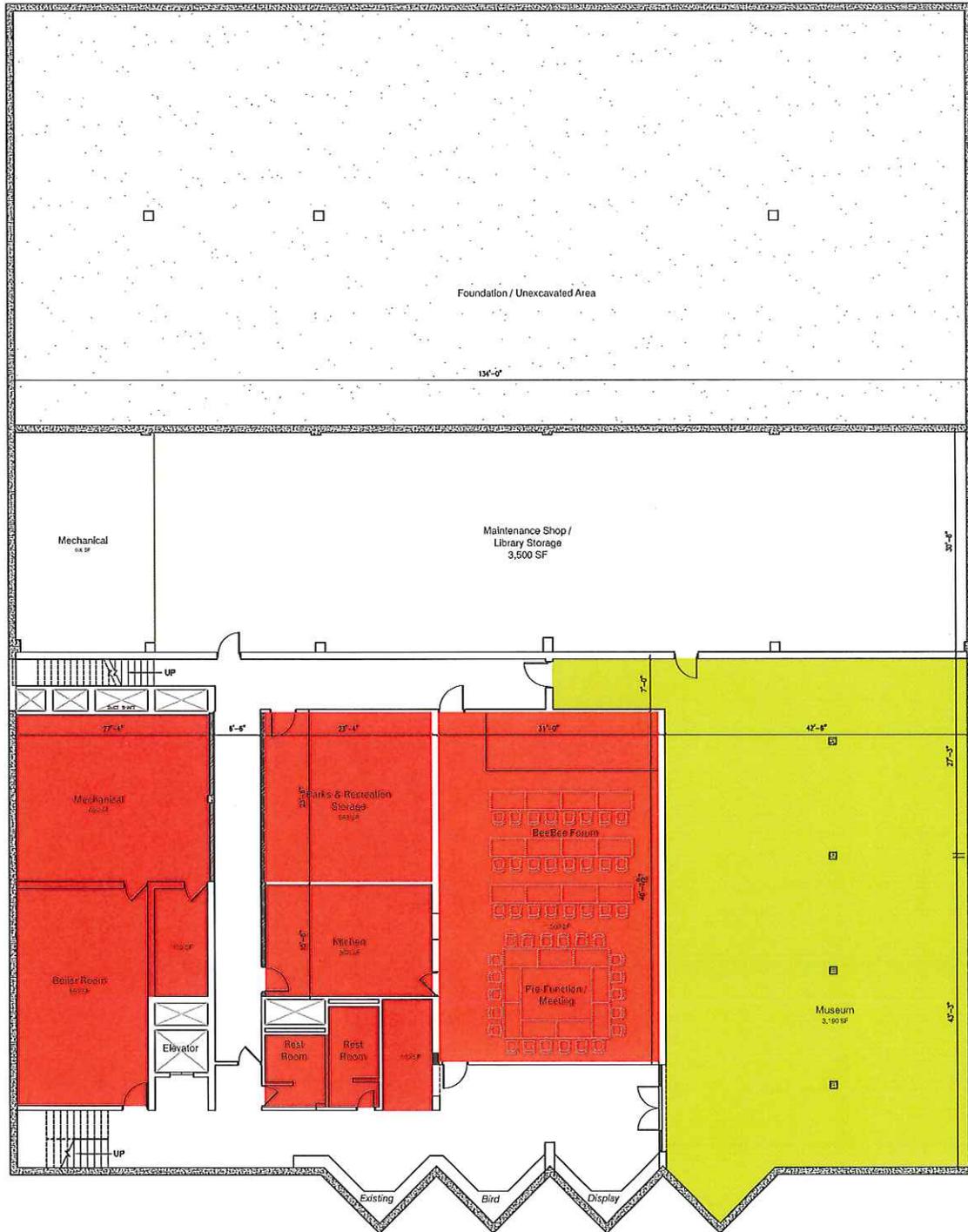
Zimmerman
ARCHITECTURAL STUDIOS, INC.

2122 West W. Vernon Ave.
Menasha, WI 53223
Telephone (414) 476.9500
Facsimile (414) 476.6322



Option J - First Floor

Scale: Date: Project No.:
4-21-16 110077.02



**MARSHFIELD COMMUNITY CENTER
LOWER LEVEL**

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zimmerman
ARCHITECTURAL STUDIOS, INC.

2122 West M., Vernon Ave.
Milwaukee, WI 53223
Telephone (414) 476.9500
Facsimile (414) 476.8582



Option J - Lower Level

Scale: Date: Project No.:
4-21-16 110077.02

Marshfield Community Center Questions

A. Function

1. Can the general public use the billiards room or exercise room for free?
 - a) *Exercise – Will be open to the public only during core building hours (8:00am to 5:00pm); must be 18 years of age or older to use; residents and non-residents have access; scheduled activities have precedence over drop in users; free usage; signed waiver*
 - b) *Billiards – Will be open to the public only during core building hours (8:00am to 5:00pm); must be 18 years of age or older to use; residents and non-residents have access; scheduled activities have precedence over drop in users; free usage.*
2. Does the Senior Citizens Club have access to specific areas, space, equipment or supplies?
 - a) *The Senior Citizens club will have access to secured storage space at no cost. The amount and type will be determined by their needs and space available. The Senior Citizens Club will have exclusive use of rooms during scheduled activities. It shall be known that those rooms may be used for other activities when not scheduled by the Senior Citizens Club.*
3. Is there a membership? Fee?
 - a) *There will be no membership or fee for use of the building for general use. It shall be known that there may be a fee to rent a room or participate in an activity at the Community Center.*
4. Is there an age requirement to be in the building?
 - a) *Drop-in users for the exercise room and billiards room must be 18 years of age. Other programs and activities will be scheduled for users under the age of 18, and those activities must have an adult chaperone or instructor.*
5. Is the building an extension of the Library or a separate building governed by separate policies and procedures?
 - a) *The Community Center will be a separate building governed by its own policies and procedures that will be developed by the Parks and Recreation Department staff and approved by the Parks, Recreation and Forestry Committee and Common Council. The Library and Community Center will share certain resources to keep costs down, but governance will be separate.*

B. Relationship

1. Who is responsible for
2. Connector?
 - a) *The connector doors will be programmed on automatic locks. The Library will be responsible for the overall cleaning, maintenance and use of the connector.*
3. Snow removal?
 - a) *Parking Lot – The City's Street Division will be responsible for the removal of snow in the parking lots.*
 - b) *Sidewalks – A Library employee will be responsible for the removal of snow on the sidewalks along Maple, 2nd and Cedar. The Parks and Recreation Department will be responsible for the removal of snow on the Veterans Trail.*
4. Mowing & Landscape Maintenance?
 - a) *Mowing and landscape maintenance will be the responsibility of the Library. The grass near the Veterans trail is under the Parks and Recreation mowing contract.*
5. Cleaning and Building Maintenance ?
 - a) *Cleaning and building maintenance duties may be shared between the Library and Community Center. These positions may assume the responsibility of room set-up &*

Marshfield Community Center Questions

take-down when needed. Currently, the Library has 2 employees for cleaning & maintenance. (1 full time, 1 part time for a total of 56 hours). Currently the Parks and Recreation Department has 0 employees for cleaning and maintenance; however, it is part of the City Hall cleaning contract and maintenance is assumed by Facilities Management. It is highly recommended a detailed analysis be conducted to determine the amount of additional staffing would be required to clean and maintain the buildings.

6. Building repairs and CIP improvements?

- a) The Library and Community Center repairs and improvements will be handled separately by the Library and Parks & Recreation Department.*

C. Operation

Currently, the P&R office is open Mon-Fri from 8:00am to 5:00pm, and closed in the evening, and all weekends and holidays. The P&R office has 1 full-time administrative assistant to cover the front office.

1. What will be the CC operation days & hours? Will it be open on evenings? Weekends? Holidays?

- a) The building will be open to the public 8:00am to 5:00pm Monday – Friday. The building will also be available in the evenings, on weekends and holidays for scheduled activities, meetings and events.*

2. Is the building supervised outside normal office hours? If yes, where does that person sit? Do they provide customer service (i.e. registration for recreation programs, rentals of facilities)?

- a) The building will be supervised Monday – Friday from 8:00am to 5:00pm. The building will be available to reserve meetings, events and activities outside those hours. The entrances will be opened and closed by electronic locks and video recorded with security cameras. Library employees will answer questions about the Community Center during regular Library hours, but will not be able to leave their post to assist customers using the Community Center after hours.*

3. Will there be fees for building use? Who gets charged?

- a) City of Marshfield municipal departments, boards & committees will not be charged for city related functions (i.e. Library, Administration, Planning, Street, Utilities, Public Works, Police, Fire, etc...). They will be charged for 3rd party use (i.e. Workshops, Clinics, Seminars, Conferences, etc...)*
- b) Nonprofit civic groups will not be assessed a fee, but their use will be limited (i.e. Kiwanis, Rotary, Girl Scouts, Boy Scouts, Lions, etc...)*
- c) Private, social or business related activities will be charged (Weddings, Family Reunions, Job Fairs, Workshops, Birthday parties, Fundraisers, etc...)*
- d) Nonprofits & other government organizations will be charged a reduced rate (ADRC, Wood County, School District, YMCA, United Way, CV&B, MACCI, VFW, etc...)*

4. How will the entrance be monitored and secured?

- a) The main public entrance to the Community Center will be through the connector. This single entrance will ensure security and safety for employees and users. The connector doors will be programmed on automatic locks. The majority of the exterior and interior doors will be on computer programmed locks. There will be security cameras in the hallways & entrances.*



City of Marshfield

Memorandum

DATE: June 9, 2016
TO: Parks, Recreation & Forestry Committee
FROM: Justin Casperson, Parks and Recreation Director
RE: Zoo Maintenance Building

Summary:

Currently, zoo employees have to work out of four buildings throughout the zoo (Ludwig building, cougar exhibit, bear exhibit & hay barn). The operation is inefficient, as various pieces of equipment and supplies are stored in all of the buildings. The new maintenance building will allow operations to be shifted into one building and allow the opportunity to create a welcome center at the vacated cougar exhibit. The new welcome center will encompass ADA accessible restrooms, a zoo store and an improved, larger cougar exhibit.

The maintenance building was identified in the 1990 Zoo Master Plan and the past two Comprehensive Outdoor Recreation Plans. The maintenance building will be 46' x 46' with indoor vehicle parking, a workshop, kitchen, animal containment, food storage, and three offices on the second level.

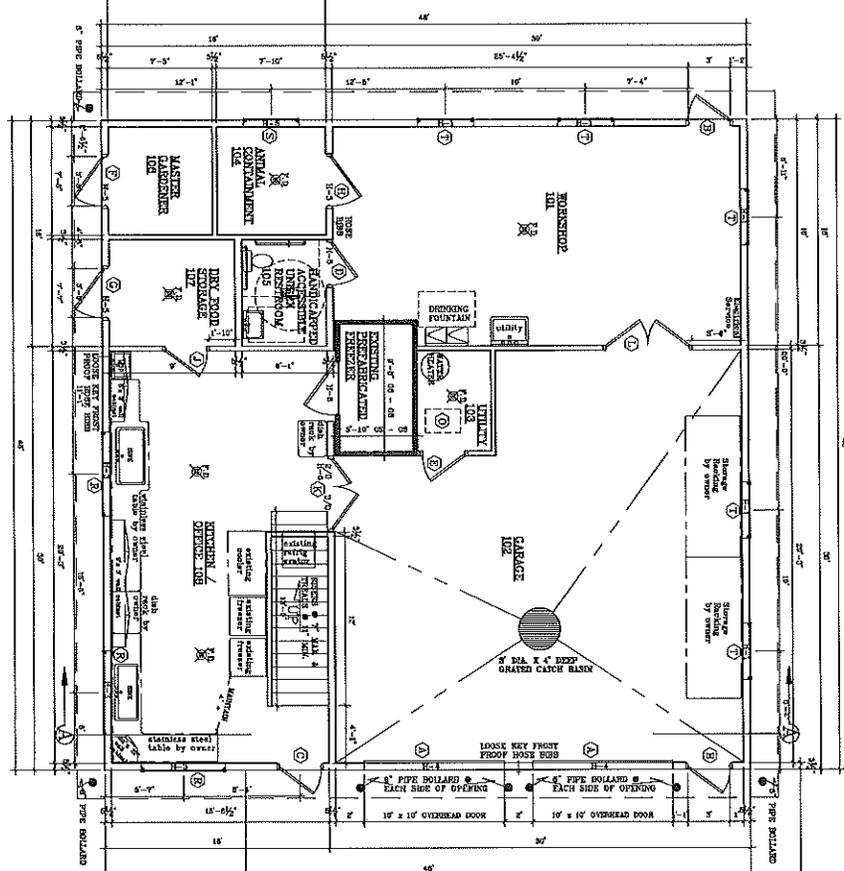
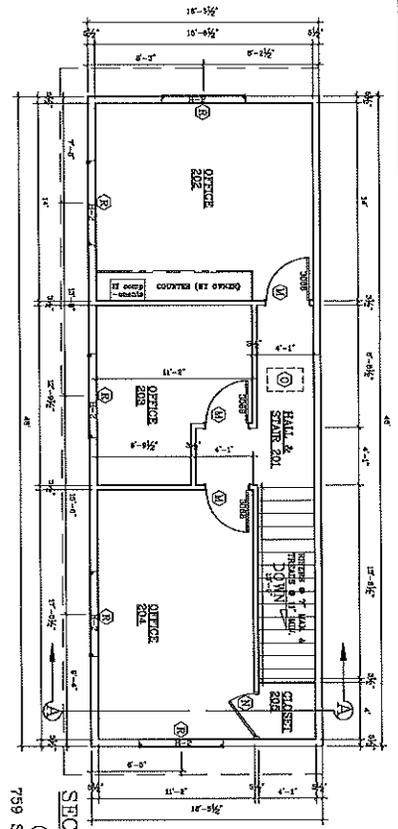
The Department has been working with Bestimate, LLC on the building design and MSA engineering on the utility extensions and site plan.

Recommendation:

I recommend the approval of the new zoo maintenance building concept and design.

Attachment(s):

Zoo Maintenance Building Design and Floor Plans



SECOND FLOOR PLAN
 (2116 SF 1st FLOOR &
 759 SF 2nd FLOOR = 2875 SF)
 SCALE: 1/4"=1'-0"

FIRST FLOOR PLAN
 (2116 SF 1st FLOOR &
 759 SF 2nd FLOOR = 2875 SF)
 SCALE: 1/4"=1'-0"

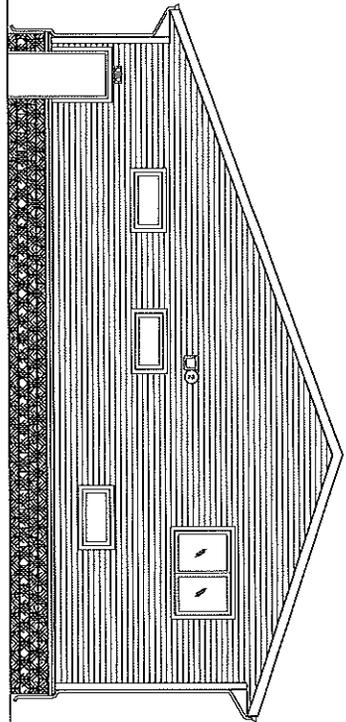
MARKING	TYPE	SIZE	DESCRIPTION	FRAME	GLASS	FIRE RATING	HARDWARE	REMARKS
A	DOOR	2'-0" x 7'-0"	WOOD FRAME DOOR	WOOD FRAME	1/2" GLASS	NONE	Hardware #1	
B	DOOR	2'-0" x 7'-0"	WOOD FRAME DOOR	WOOD FRAME	1/2" GLASS	NONE	Hardware #1	
C	DOOR	2'-0" x 7'-0"	WOOD FRAME DOOR	WOOD FRAME	1/2" GLASS	NONE	Hardware #1	
D	DOOR	2'-0" x 7'-0"	WOOD FRAME DOOR	WOOD FRAME	1/2" GLASS	NONE	Hardware #1	
E	DOOR	2'-0" x 7'-0"	WOOD FRAME DOOR	WOOD FRAME	1/2" GLASS	NONE	Hardware #1	
F	DOOR	2'-0" x 7'-0"	WOOD FRAME DOOR	WOOD FRAME	1/2" GLASS	NONE	Hardware #1	
G	DOOR	2'-0" x 7'-0"	WOOD FRAME DOOR	WOOD FRAME	1/2" GLASS	NONE	Hardware #1	
H	DOOR	2'-0" x 7'-0"	WOOD FRAME DOOR	WOOD FRAME	1/2" GLASS	NONE	Hardware #1	
I	DOOR	2'-0" x 7'-0"	WOOD FRAME DOOR	WOOD FRAME	1/2" GLASS	NONE	Hardware #1	
J	DOOR	2'-0" x 7'-0"	WOOD FRAME DOOR	WOOD FRAME	1/2" GLASS	NONE	Hardware #1	
K	DOOR	2'-0" x 7'-0"	WOOD FRAME DOOR	WOOD FRAME	1/2" GLASS	NONE	Hardware #1	
L	DOOR	2'-0" x 7'-0"	WOOD FRAME DOOR	WOOD FRAME	1/2" GLASS	NONE	Hardware #1	
M	DOOR	2'-0" x 7'-0"	WOOD FRAME DOOR	WOOD FRAME	1/2" GLASS	NONE	Hardware #1	
N	DOOR	2'-0" x 7'-0"	WOOD FRAME DOOR	WOOD FRAME	1/2" GLASS	NONE	Hardware #1	
O	DOOR	2'-0" x 7'-0"	WOOD FRAME DOOR	WOOD FRAME	1/2" GLASS	NONE	Hardware #1	
P	DOOR	2'-0" x 7'-0"	WOOD FRAME DOOR	WOOD FRAME	1/2" GLASS	NONE	Hardware #1	
Q	DOOR	2'-0" x 7'-0"	WOOD FRAME DOOR	WOOD FRAME	1/2" GLASS	NONE	Hardware #1	
R	DOOR	2'-0" x 7'-0"	WOOD FRAME DOOR	WOOD FRAME	1/2" GLASS	NONE	Hardware #1	
S	DOOR	2'-0" x 7'-0"	WOOD FRAME DOOR	WOOD FRAME	1/2" GLASS	NONE	Hardware #1	
T	DOOR	2'-0" x 7'-0"	WOOD FRAME DOOR	WOOD FRAME	1/2" GLASS	NONE	Hardware #1	

MARKING	DESCRIPTION	FLOOR	BASE	WALL	CEILING	FLOOR FINISH	CEILING FINISH	REMARKS
B-1	2" x 4" STUD	2ND	WOOD	WOOD	WOOD	WOOD	WOOD	
B-2	2" x 4" STUD	2ND	WOOD	WOOD	WOOD	WOOD	WOOD	
B-3	2" x 4" STUD	2ND	WOOD	WOOD	WOOD	WOOD	WOOD	
B-4	2" x 4" STUD	2ND	WOOD	WOOD	WOOD	WOOD	WOOD	
B-5	2" x 4" STUD	2ND	WOOD	WOOD	WOOD	WOOD	WOOD	
B-6	2" x 4" STUD	2ND	WOOD	WOOD	WOOD	WOOD	WOOD	
B-7	2" x 4" STUD	2ND	WOOD	WOOD	WOOD	WOOD	WOOD	
B-8	2" x 4" STUD	2ND	WOOD	WOOD	WOOD	WOOD	WOOD	
B-9	2" x 4" STUD	2ND	WOOD	WOOD	WOOD	WOOD	WOOD	
B-10	2" x 4" STUD	2ND	WOOD	WOOD	WOOD	WOOD	WOOD	
B-11	2" x 4" STUD	2ND	WOOD	WOOD	WOOD	WOOD	WOOD	
B-12	2" x 4" STUD	2ND	WOOD	WOOD	WOOD	WOOD	WOOD	
B-13	2" x 4" STUD	2ND	WOOD	WOOD	WOOD	WOOD	WOOD	
B-14	2" x 4" STUD	2ND	WOOD	WOOD	WOOD	WOOD	WOOD	
B-15	2" x 4" STUD	2ND	WOOD	WOOD	WOOD	WOOD	WOOD	
B-16	2" x 4" STUD	2ND	WOOD	WOOD	WOOD	WOOD	WOOD	
B-17	2" x 4" STUD	2ND	WOOD	WOOD	WOOD	WOOD	WOOD	
B-18	2" x 4" STUD	2ND	WOOD	WOOD	WOOD	WOOD	WOOD	
B-19	2" x 4" STUD	2ND	WOOD	WOOD	WOOD	WOOD	WOOD	
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B-48	2" x 4" STUD	2ND	WOOD	WOOD	WOOD	WOOD	WOOD	
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B-99	2" x 4" STUD	2ND	WOOD	WOOD	WOOD	WOOD	WOOD	
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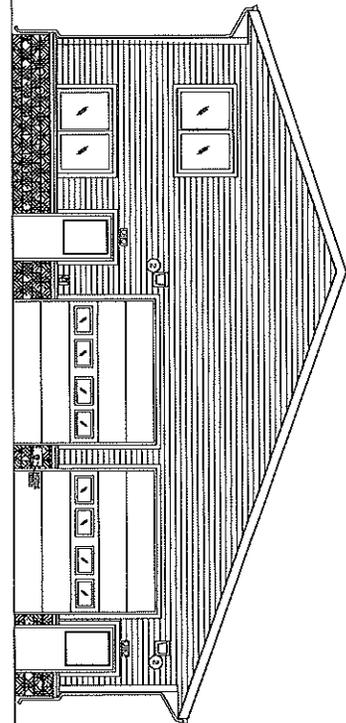
BESTIMATE LLC
 http://bestimate.com
 714 E Ninth St
 Marshfield, WI 54449

PROPOSED MAINTENANCE BUILDING FOR
 CITY OF MARSHFIELD-
 WILDWOOD ZOO
 609 W 17th STREET
 MARSHFIELD WI 54449

SCALE: Noted
 DATE: 12/18/16
 DRAWN BY: BL
 DRAWING NO.: 16-234
 CAD FILE: CityMarshfield ZooMaintenance Building & 2nd floor PRELIM 7/20/16
 REVISED: 1/16/16 16jan16 22jan16 26feb16 20feb16 8mar16 16apr16 03may16 04may16



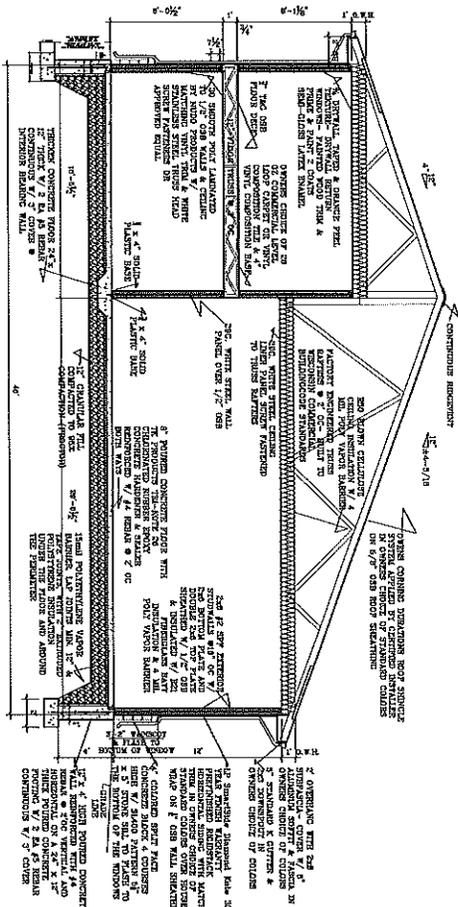
WEST ELEVATION
SCALE: 1/4" = 1'-0"



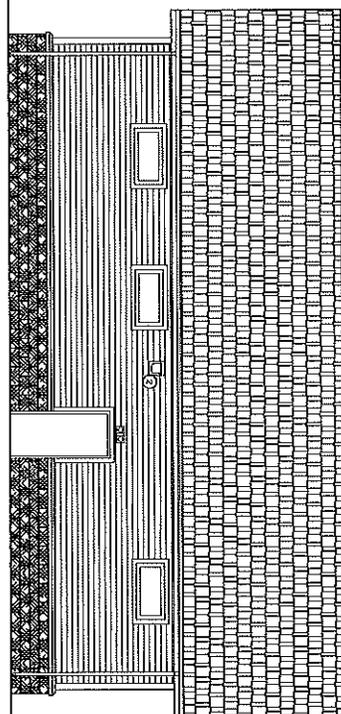
EAST ELEVATION
SCALE: 1/4" = 1'-0"

CONSTRUCTION NOTES

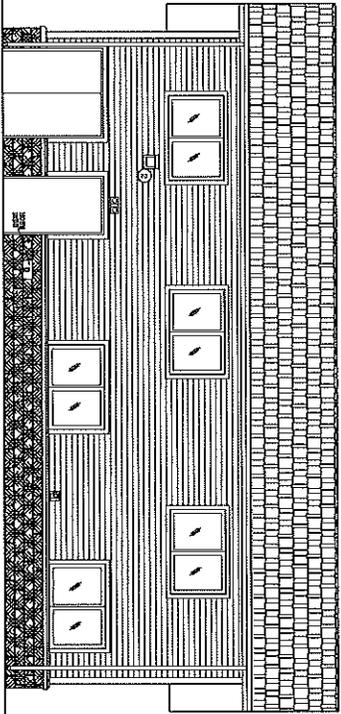
MATERIAL	WILDWOOD PARK PRODUCTS AND COLOR MATCHES
CONCRETE BLOCK	COUNTY CONCRETE SPLIT FACE BLOCK IS "PERRIS BRICK" #18-02C & MATCHING
SHINGLE	MORTAR COLOR IS "WESTERN" ULTRALITE
SHINGLE	OPENING CORNING "TRUBATIONS" ROOF SHINGLE SYSTEM IN OWNERS CHOICE OF STANDARD
SHINGLE	COLORS. SEE ALTERNATE 2: METAL ROOFING.
SHINGLE	1/2" SQUARES PREPARED DIAMOND NOTE TO HAVE FINISH VARIABLY, RINGBACK 6"
SHINGLE	(4-1/4" EXPOSED) HORIZONTAL LAP SHING IN OWNERS CHOICE OF STANDARD COLORS.
SHINGLE	STEEL GUTTER & SOLID 1/2" CENTER VENT LUMENARY SYSTEM ROOF EDGE. IF WOODGRAIN FASCIA AND TRIM
SHINGLE	IS USED, THE SYSTEM SHALL BE APPROVED BY OWNER.
SHINGLE	SHALL BE APPROVED BY OWNER.



CROSS SECTION A-A
SCALE: 1/4" = 1'-0"



NORTH ELEVATION
SCALE: 1/4" = 1'-0"



SOUTH ELEVATION
SCALE: 1/4" = 1'-0"



BESTIMATE LLC
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 714 E Ninth St
 Marshfield, WI 54449

PROPOSED MAINTENANCE BUILDING FOR
 CITY OF MARSHFIELD-
 WILDWOOD ZOO
 608 W 17th STREET
 MARSHFIELD, WI 54448

SOLO Noted
DATE: 12JAN18
NAME: BL
ENG. NO.: 16-234
CADFILE: CityMarshfield ZooMaintenance Building&2floorPRELIM 7Jan18
REVISION: 11Jan18 18Jan18 28Feb18 02Mar18 16Apr18 30May18



City of Marshfield

Memorandum

DATE: June 9, 2016
TO: Parks, Recreation & Forestry Committee
FROM: Justin Casperson, Parks and Recreation Director
RE: Griese Park Press Box

Summary:

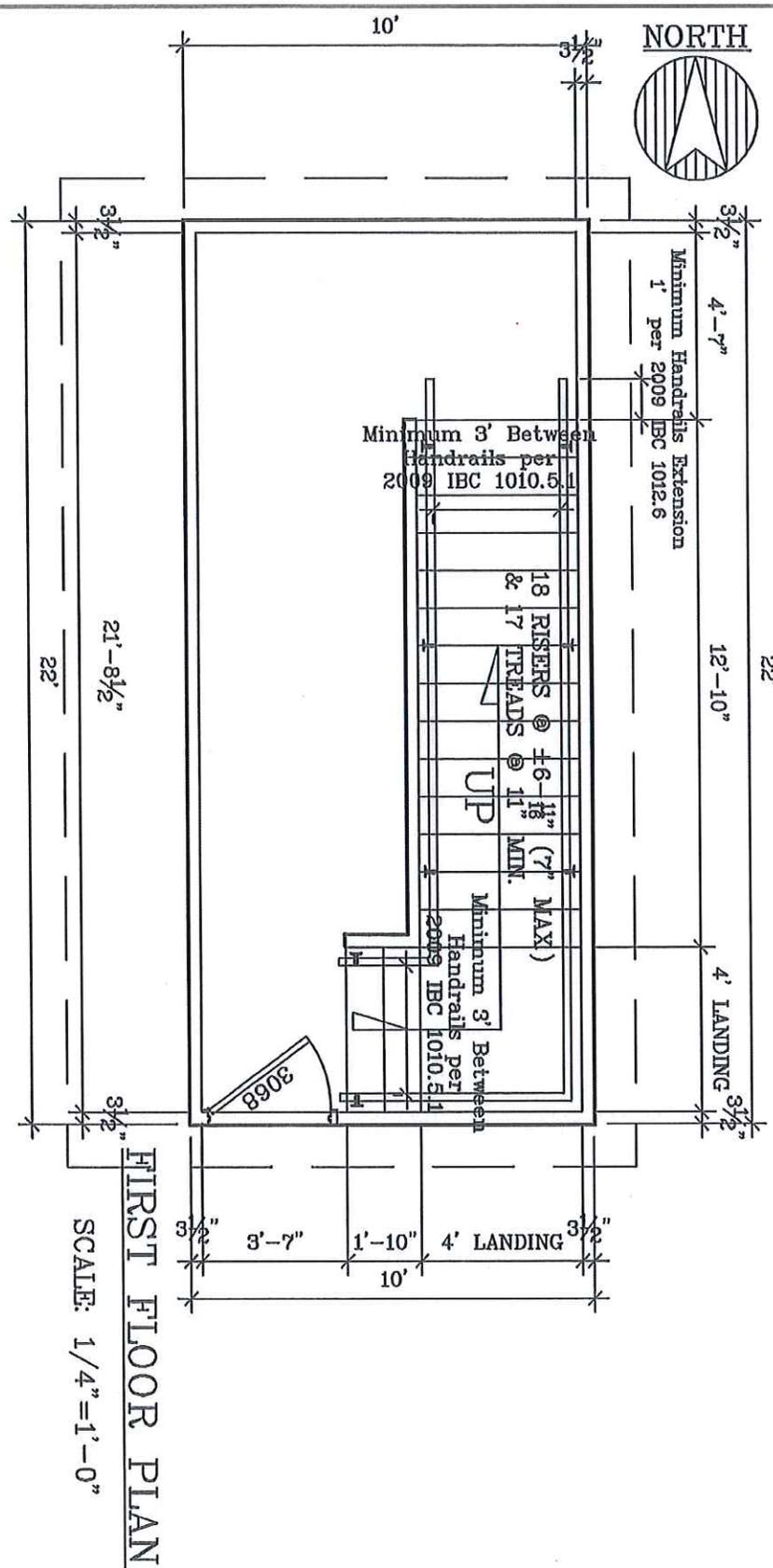
Griese Park is located on the south-east section of the City on 29th Street. The park is home to all of the community's soccer programs including all of the public and private high schools' programs. The Marshfield Youth Soccer Association (MYSA) and high school varsity coaches are interested in building and paying for a press box at Figi Field. Figi Field is located in the central part of the park. It is the field where the majority of the high schools' varsity games are played. The press box will be a 10' x 22' two-story building that will entail space for referees, storage and a scorer's area. The scorer's area will have room for radio stations to announce games, but not over the PA system, just over their radio broadcast. There will be no additional announcing than what is currently done. MYSA and the Department have been working with Bestimate, LLC on design plans. The goal is to construct the building prior to the start of the fall soccer season. Once the Parks, Recreation and Forestry Committee has approved the concept and design, the Department will work with MYSA and the district representative on hosting a listening session with the neighbors.

Recommendation:

I recommend the approval of the new Griese Park press box building concept and design.

Attachment(s):

Griese Park Press Box Design



DESIGN LOADS

RAFTER DESIGN	LIVE LOAD = DEAD LOAD =	40 PSF 10 PSF
WIND LOAD	90 MPH WIND, WIND EXPOSURE = WIND IMPORTANCE FACTOR (I) = BUILDING ENCLOSURE TYPE = INTERNAL PRESSURE COEFFICIENT = COMPONENT & CLADDING DESIGN PRESSURE =	C ENCLOSURE ±.018 +18.2 -20.6 PSF
SEISMIC LOAD	SEISMIC IMPORTANCE FACTOR (I _s) = SITE CLASS = SEISMIC DESIGN CATEGORY = SPECTRAL RESPONSE COEFFICIENT =	1 D A 0.25 S _{DI}
FLOOR JOIST LOAD	LIVE LOAD = DEAD LOAD =	60 PSF 10 PSF
CONCRETE REQUIREMENTS	SLAB ON GRADE COMPRESSIVE STRENGTH MINIMUM PSI @ 28 DAYS = FOOTING FOUNDATIONS COMPRESSIVE STRENGTH MINIMUM PSI @ 28 DAYS = CONCRETE REINFORCING STEEL - fy (ASTM A616, GRADE 60) =	5500 PSI 5500 PSI 60000 PSI
SOIL INFORMATION	CLASS OF MATERIALS - ALLOWABLE SOIL BEARING PRESSURE =	4 YRDL 2000 PSF

SHEET INDEX

PAGE	CONTENTS
1 OF 4	DESIGN LOADS, FIRST FLOOR PLAN
2 OF 4	SECOND FLOOR PLAN & STAIR RAILING SPECIFICATIONS
3 OF 4	CROSS SECTION
4 OF 4	ELEVATIONS
F1 OF 1	ELECTRICAL PLAN

BESTIMATE LLC
<http://bestimatellc.com>
 714 E Ninth St
 Marshfield, WI 54449

PROPOSED PRESS BOOTH FOR
MARSHFIELD YOUTH SOCCER ASSOCIATION
 MARSHFIELD WI 54449

SCALE	Noted
DATE	05/24/10
USER	EM
JOB NO.	10-004
CAD FILE	MarshfieldYouthSoccerAssoc PressBoothPlan 05Apr10
REVISED	05MAY10 10MAY10

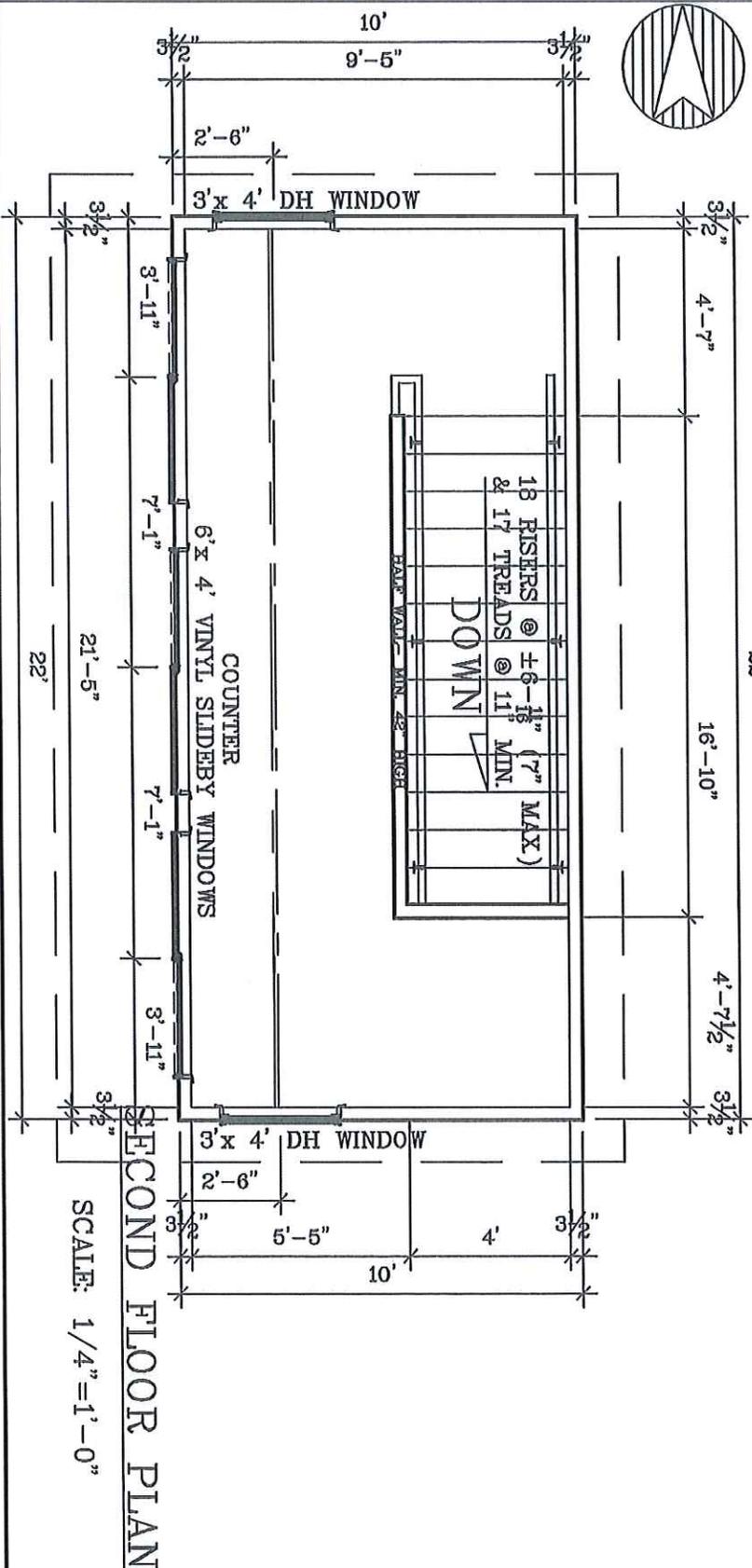
HANDRAILS (STAIRS)

(a) General

- Handrails or guardrails shall be provided on all open sides of stair flights consisting of more than 3 risers and on all open sides of areas that are elevated more than 24 inches above the floor or exterior grade.
- Note: A handrail provided at 30 to 38 inches above the tread nosing meets the height requirement for a guardrail on a stairway.

(b) Handrails

- Handrails and guardrails shall be designed and constructed to withstand a 200 pound load applied in any direction.
1. 'Height' Handrails shall be located at least 30 inches, but no more than 38 inches above the nosing of the treads. Measurement shall be taken from the hard structural surface beneath any finish material to the top of the rail.
2. 'Clearance' The clearance between a handrail and the wall surface shall be at least 1 1/2 inches.
3. 'Projection' Handrails and associated trim may project into the required width of stairs and landings a maximum of 4 1/2 inches on each side.
4. 'Size and configuration' Handrails shall be symmetrical about the vertical centerline to allow for equal wraparound of the thumb and fingers.
5. Handrails with a round or truncated round cross sectional gripping surface shall have a maximum whole diameter of 2 inches.
6. Handrails with a rectangular cross sectional gripping surface shall have a maximum perimeter of 6 1/2 inches with a maximum cross sectional dimension of 27/8 inches.



DATE	05/11/10
BY	EL
APP'D	EL
SCALE	1/4" = 1'-0"
PROJECT	Marshfield Youth Soccer Assoc Press Booth Plan 05Apr10
REVISION	05MAY10 10MAY10

PROPOSED PRESS BOOTH FOR
MARSHFIELD YOUTH SOCCER ASSOCIATION
 MARSHFIELD WI 54449

BESTIMATE LLC
<http://bestimatellc.com>
 714 E Ninth St Marshfield, WI 54449
 bob@bestimatellc.com 715-506-0040

29G. PAINTED STEEL ROOF PANEL SCREW FASTENED IN OWNERS CHOICE OF STANDARD COLORS OVER ROLL ROOF UNDERLAMENT AND 5/8" OSB ROOF SHEATHING

1' OVERHANG WITH 2x8 SUBFASCIA - COVER W/ 8" ALUMINUM SOFFIT & FASCIA

2x4 #2 SPF EXTERIOR STUDWALLS @16" OC W/ 2x4 BOTTOM PLATE AND DOUBLE 2x4 TOP PLATE STRIP WITH 1x4 @ ±30" OC

±31' 12"

2x8 #2 SPF RAFTERS @ 24" OC

3' OVERHANG WITH 2x8 SUBFASCIA - COVER W/ 8" ALUMINUM SOFFIT & FASCIA

3/4" T&G OSB FLOOR DECK

2x10 #2 SPF FLOOR JOISTS @ 16" OC

2x4 KEN @ 400

10'-6"

LP SmartSide Diamond Kote 30 YEAR FINISH WARRANTY
 PREFINISHED RIGIDSTACK HORIZONTAL SIDING WITH MATCHING TRIM IN OWNERS CHOICE OF STANDARD COLORS OVER HOUSE WRAP ON 1/2" OSB WALL SHEATHING

6" POURED CONCRETE FLOOR W/ 2 ROWS #4 PERIMETER REBAR @ 12" OC CONTINUOUS & #4 REBAR @ 2' OC BOTH WAYS W/ 2" COVER
 LP SmartSide STARTER BOARD

GRADE LINE

GRADE LINE

CROSS SECTION

SCALE: 1/4" = 1'-0"

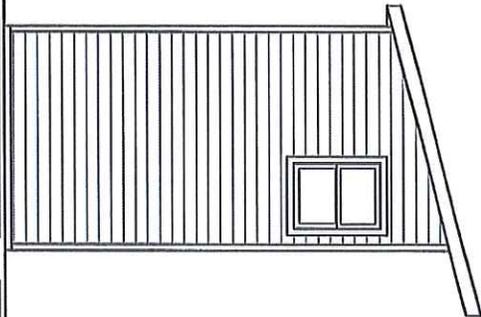
SOLD Noted	DATE	ESAPR10
ISSUE	BY	10-28-10
DATE	NO.	10-28-10
CAD FILE	MarshfieldYouthSoccerAssoc PressBoothPlan E66p10	
REVISED	10MAY10	

PROPOSED PRESS BOOTH FOR
 MARSHFIELD YOUTH SOCCER ASSOCIATION
 MARSHFIELD WI 54449

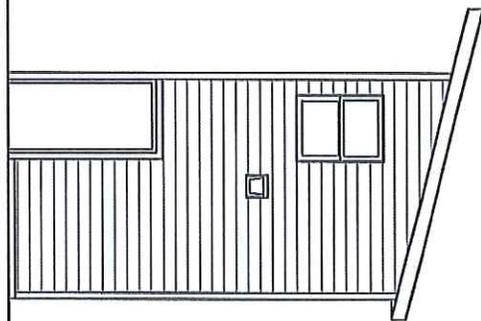
BESTIMATE LLC

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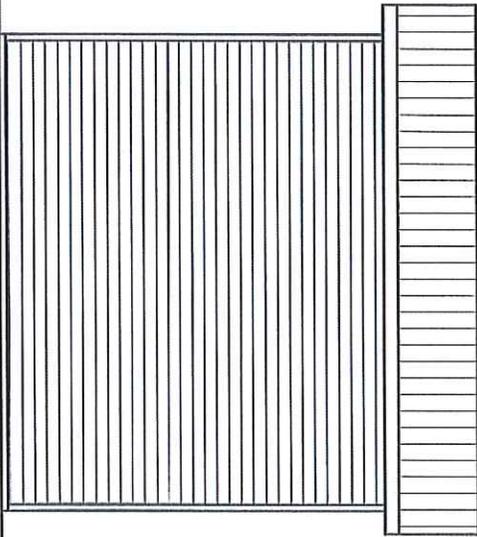




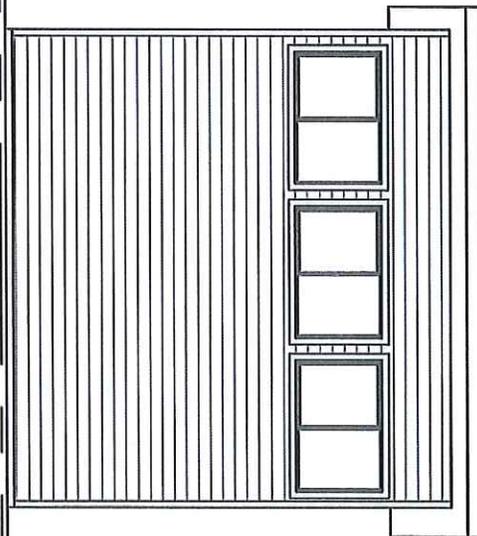
NORTH ELEVATION
SCALE: 1/8" = 1'-0"



SOUTH ELEVATION
SCALE: 1/8" = 1'-0"



EAST ELEVATION
SCALE: 1/8" = 1'-0"



WEST ELEVATION
SCALE: 1/8" = 1'-0"



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714 E Ninth St Marshfield, WI 54449
bob@bestimatellc.com 715-506-0040

PROPOSED PRESS BOOTH FOR
MARSHFIELD YOUTH SOCCER ASSOCIATION
MARSHFIELD WI 54449

SOULD Noted
DATE 02APR10
USER HL
PLAN NO. 16-224
CAD FILE: MarshfieldYouthSoccerAssoc
From: BoxPlan 05Apr10
REVISED 05MAY10 10MAY10

Wildwood Park Zoological Society
5:30 April 21, 2016
City Plaza Building Room 108

Present: Tom B., Brandi R, Wilson, Gleisner, Morrow, Shaw, Leonhardt, Tom O, Bo R., Kelly R., Tim B. Woltmann

Excused: Terri B, Frankwick, Steinmetz,

Unexcused: Marsh, Palmer, Hansen

Guest/ Honorary Members: Floreine Kurtzweil, Justin Casperson

5:30 Roll Call Attendance confirmed as above

Approval of March 2016 Minutes-

Correction on Quorum is 1/3 of members so 6 members to form a Quorum.

Motion to approve by Wilson

Seconded by Shaw

Motion Carried

Approval of Treasurer's Report-

Motion to approve January, February, March by Leonhardt

Seconded by Woltmann

Motion Carried

Parks & Rec/Zoo Report-

Bear are most active between 10AM and 2PM. Animal annual exams have begun. Many different projects are being done, for example bat testing.

Zoo Fest- 11AM-2PM Many different activities and a Run/Walk in the AM

Facebook/Web page- The Zoo Society would like for Frankwick, Steinmetz, and Shaw to be a part of the Facebook entries and Webpage links. Mary Wilson is doing the pictures for the Zoo Society.

"Wild 4 Cats"- Headed up by Tonya Woltmann- Will be held in December 2016

Adjourn-

7:30 Adjourned