



# MEETING NOTICE

## Agenda

### Parks, Recreation, and Forestry Committee

Thursday, July 10<sup>th</sup>, 2014 - 5:30 p.m.

**Please Note: 5:30 p.m. start time**

City Hall Ground Floor Conference Room #108 - City Hall Plaza  
630 S. Central Avenue

- A. **Call to order – John White Jr., Chairperson.**
- B. **Approval of Minutes of June 12<sup>th</sup>, 2014 Parks, Recreation, and Forestry Committee meeting.**
- C. **Public Comments** - At this time, the chairperson will recognize members of the public who have indicated a desire to address the Committee.
- D. **Set date, time, and location for the August meeting.**  
Recommended Action: Set next meeting at 5:30 p.m. on Thursday, August 14<sup>th</sup>, 2014
- E. **Consider joint facility use agreement with Marshfield Convention and Visitor's Bureau to help support securing of multiday events and activities to Marshfield.**  
Presented by: Ed Englehart, Parks and Recreation Director  
Recommended Action: Approve agreement.
- F. **Discuss use of Parks and Recreation Department facilities by organizations, businesses and individuals that result in a personal or financial gain for them.**  
Presented by: Ed Englehart, Parks and Recreation Director  
Recommended Action: No action recommended information only.
- G. **Information Items.**
  - 1. Monthly Reports – Staff
  - 2. Recreation Programs and Aquatics - Kelly Cassidy
  - 3. Park Maintenance & Zoo Operations – Ben Steinbach
  - 4. Project Updates – Ludwig Building Floor, Wildwood-McMillan Connector Trail, Hewitt-Marshfield Connector Trail, CORP - Staff
  - 5. Zoological Society Report – Kristy Palmer
  - 6. Volunteer Recognition –
  - 7. Other- Review types of information included in agenda packets and options for revenue/expenditure information.
- H. **Committee Member Questions, Comments, Ideas, and Suggestions.**
- I. **Future Agenda Items.**
- J. **Communications.**
- K. **Adjournment.**

Posted this 7<sup>th</sup> of July, 2014 at 4:00 p.m. by Ed Englehart, Parks and Recreation Director.

**NOTICE**

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It is possible that members, and possibly a quorum, of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; any governmental body specifically referred to above in this notice will take no action.  
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Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Ed Englehart, Director of Parks & Recreation, at 630 S. Central Ave., Floor 2R, City Hall Plaza, or by calling (715) 384-4642.  
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## Parks, Recreation, and Forestry Committee Minutes of June 12<sup>th</sup>, 2014

Meeting called to order by John White Jr., at 5:30 p.m. in room 108 in City Hall Plaza, 630 S. Central Avenue.

**Present:** John White Jr., Chris Viegut, Jane Yaeger, Ali Luedtke, Rich Reinart and Alderman Tom Buttke

**Excused:** Kristy Palmer

**Absent:**

**Also Present:** Ed Englehart, Parks and Recreation Director; Ben Steinbach, Parks and Recreation Maintenance Supervisor; Steve Burns, Zookeeper; Kelly Cassidy, Parks & Recreation Supervisor; John Christenson; Dave Freeman; and Bryan Sauer.

**PR14-14** Motion by Buttke, seconded by Yaeger to approve the minutes of the May 8, 2014 meeting.

**Motion Carried 6-0**

**Public Comments:** None

The committee set Thursday, July 10, 2014 at 5:30 p.m. as the date and time of their next meeting.

David Freeman requested to sell Hub City Ice Cream products and drinks from a mobile vending unit in City parks. Englehart distributed information regarding previous actions taken by the Parks, Recreation and Forestry Committee for similar requests in 2000 and 2010 and included his recommendations as to where sales should not occur. Buttke stated that due to the establishment of the new zoo store he would not want sales to occur in Wildwood Park since all of the profit from the zoo store goes to support programs and improvements at the zoo. Mr. Freeman commented that he concurred with not selling his products at Wildwood Park and Hefko Swimming Pool since his business was located in close proximity to the park and pool. He was hoping to be able to sell ice cream at Griese Park and Steve J. Miller Recreation Area. Englehart expressed concerns of conflict from the facility user groups that operate concession stands or sell concessions at their events such as the Vox Concerts at Columbia Park, MYSA soccer at Griese Park, American Legion and Chaparral Baseball at Jack Hackman Field, and MSA at the Fairgrounds softball fields to help offset their facility fees or at times make improvements to the baseball, softball and soccer facilities. Discussion was held.

**PR14-15** Motion by Yaeger, seconded by Buttke to approve Hub City Ice Cream Company, operated by David and Sandy Freeman, to sell ice cream, water and soda in park areas for short stops of 15-20 minutes on a trial basis through October 2015 with the exception of Wildwood Park, Hefko Swimming Pool, and locations where organizations renting park facilities are operating concession stands or selling concessions, unless approved by the Parks and Recreation Director with agreement from the organization renting the park facilities.

**Motion Carried 6-0**

Englehart presented a request to waive the Columbia Park band shell rental fees for the Vox Concert series that are open to the public at no charge. Brian Sauer, operator of the Vox Concert series, commented that he would appreciate the waiving of the fee and it would assist him in being able to continue to offer the free concerts at Columbia Park. Englehart commented that there are 11 concerts scheduled for Columbia Park this summer and fall and the rental fee is \$33 per use.

**PR14-16** Motion by Buttke, seconded by Viegut to approve waiving the rental fee for the Columbia Park band shell for concerts open to the public at no charge.

**Motion Carried 6-0**

Steve Burns, Zookeeper, and John Christenson, volunteer, presented a proposal for the expansion and enhancement of the Cougar Exhibit at Wildwood Park Zoo. They distributed drawings and photos that identified the location of the expansion. The funding for the expansion will come from private donations, the Kiwanis Club of Marshfield, Kiwanis Foundation and the Zoological Society. Christenson also displayed a scaled model of the proposed bridge that will carry the cougars over the walkway to the expanded area. If the Parks, Recreation and Forestry Committee approve the proposal, staff will establish more detailed cost estimates and review with the Building Inspector prior to taking to the Board of Public Works for approval to proceed with construction. Burns responded to questions from the committee regarding how he will manage the cougars in the new space and in use of the bridge.

**PR14-17** Motion by Viegut, seconded by Luedtke to approve the preliminary plan for the enlargement and enhancement of the cougar exhibit as presented.

**Motion Carried 6-0**

Englehart updated the committee regarding the Comprehensive Outdoor Recreation Plan process and distributed a draft version. This is a very preliminary draft and staff has not yet reviewed. Staff will be meeting with the consultant in late June and is expecting to have a more complete draft ready for the committee to view at their July meeting. A great deal of additional work remains on the recommendations in the plan based on the input from the public and staff. This preliminary draft information will be emailed to the committee members.

**Information Items:** Staff updated the Committee on their respective areas of responsibility and answered questions regarding the monthly reports. Buttke shared information on the Zoological Society store at the zoo and the many zoo special events scheduled for the coming weekend. Cassidy read off the 17 business sponsors of the free swim at Hefko Swimming Pool. Each sponsor pays \$250 for the free swim. A banner is posted at the swimming pool recognizing each sponsor.

**Committee Member Questions, Comments, and Suggestions:** Viegut commended Steve and Ben on how great the zoo and park look with the latest mowing and trimming. Buttke echoed those comments. Viegut inquired about the status of the Wildwood Station trail maintenance surfacing. Englehart commented that he had met with representatives from Fahrner Asphalt Sealers and Seal Master Pavement Products to discuss options to address the problem of the peeling of the sealer. They determined that residue from the trees makes it difficult for the sealer to adhere to the asphalt so they are going to remove any loose sealer and apply a different product on the trail at no cost to the City.

**Future Agenda Items:** Vox Concert series fees for use of Wildwood Station Building, Comprehensive Outdoor Recreation Plan update, and Upper Pond fishing improvements.

**Communications:** Staff shared information they had received from the public regarding facilities and programs since the last meeting.

**PR14-18 Motion** by Buttke, seconded by Yaeger to adjourn the meeting.

**Motion Carried** 6-0 Meeting adjourned at 7:00 p.m.

Ed Englehart, Parks & Recreation Director

**Monthly Report for Parks and Recreation Department**  
**SUMMARY OF MAJOR WORK PROJECTS/ACCOMPLISHMENTS: June, 2014**

**ADMINISTRATION**

Wildwood-McMillan Connector Trail project – In June, the City received a letter from Wisconsin Department of Transportation indicating the need to have begun construction on the project prior to July 1<sup>st</sup> or the funding would be lost. The other Wisconsin Department of Natural Resources staff was not aware of this requirement and it caught a number of communities by surprise. We were able work with our WISDOT consultant, the project design consultant, Steigerwaldt Land Services, Inc. and the WISDOT staff to meet the criteria of commencing construction and received notice from the WISDOT office that our project funding was secure. It was fortunate that our project had advanced as far as it had with the necessary approvals allowing us to meet the needed requirement by July 1<sup>st</sup>. This situation delayed efforts in June; however, Steigerwaldt Land Services will now pursue the plat acquisition.

Department staff met with Bob Lewerson, BESTIMATE, LLC, regarding a number of department projects that he may be able to assist staff with the development of bid specifications and advance them toward completion. The projects reviewed with Mr. Lewerson included the Round Barn concrete improvements, the Jack Hackman Field storage building, the cougar exhibit enhancement project, and zoo maintenance building.

Director worked with Matt McLean, Marshfield Convention and Visitors Bureau to finalize planning and preparations for the Fellowship of Christian Athletes Skate Park event June 13<sup>th</sup> and 14<sup>th</sup> at the Marshfield Skate Park and the Small Town Baseball State Youth baseball tournament and the Small Town Baseball first ever World Series to be held July 11-13 and July 18-20.

Department staff assisted with the planning and setup of the 2014 Festival Foods 4<sup>th</sup> of July fireworks and celebration at the Marshfield Fairgrounds Park. MACCI provided leadership in the planning and coordination of the activities and food vendors prior to the fireworks.

Department staff met with representatives from Rettler Corporation to review progress on the Comprehensive Outdoor Recreation Plan and address questions that the consultants had. The results of the online survey were also reviewed and discussed. It is beginning to come together; however, a great deal of work needs to be completed prior to the draft review by the Parks, Recreation and Forestry Committee. Another work session will be scheduled in early July.

Director met with Josh Miller, City Planner, to discuss the process the department has used to seek bids and/or quotes for smaller projects. Josh is working with the Historic Preservation Committee to receive proposals to complete the restoration of the inside of the locomotive display at Wildwood Park. The Parks and Recreation Department staff will be seeking quotes to replace the shingle roof on the locomotive shelter.

Department staff began the process of establishing the 2015 Parks and Recreation budget request. The budget is due to the Finance Department on July 25<sup>th</sup>.

Department staff worked with representatives from the Army Band and the Marshfield Community Band to coordinate on very short notice the scheduling of the Army Band to play in Marshfield on June 30<sup>th</sup>. It was originally scheduled for Columbia Park but due to storms, it was moved inside to the Oak Avenue Community Center. The event was well attended.

Director was informed by Security Health Plan that the funding application for phase two of the Hewitt-Marshfield Connector Trail project was not approved to advance in their process. Security Health Plan did provide over \$13,000 to the phase one portion of the project that is scheduled for completion in 2014.

Performance evaluations were completed and submitted to the Human Resource Manager for all full-time department staff members.

**PARKS**

Park staff continues daily seasonal operations at all parks, including emptying trash, inspecting facilities, picking up litter and debris, and addressing miscellaneous repair issues, such as those involving signs, plumbing, electrical, and vandalism.

Park staff continues to perform maintenance at Oak Avenue Community Center, Wildwood Station, Junior Fair Expo

Building, John C. Lang 4-H Building, and the Senior Community Center.

Park Staff continues to assist with special events; including Dairyfest, gymnastics, Zoo Fest, Skate Park event, Horseshoe Tournament, Disc Golf Tournament, (2) Marshfield Youth Baseball Tournaments, (1) Marshfield Youth Softball Tournament, and Movie in the Park.

Staff continued to perform maintenance on "as-needed" items on playgrounds, buildings, trails, and parks that are supervised by the Parks Department:

- ◆ Prepared baseball/softball/soccer fields as needed.
- ◆ Replaced the water shut off valve for Hackman field irrigation.
- ◆ Installed (2) grills at Columbia Park and (1) grill at Braem Park.
- ◆ Installed memorial bench at Wildwood Park.
- ◆ Performed maintenance repairs on several ramps at the Skate Board Park.
- ◆ Got Hefko Pool ready for summer opening.
- ◆ Started repairs and Band Shell decking.
- ◆ Started painting under the fairgrounds concession area.
- ◆ Miscellaneous work including cleaning of park grounds from litter and debris, performing park checks, emptying trash cans, weeding and mulching landscape beds.

Park Maintenance Supervisor:

- ◆ Continued to coordinate with all contractors, including grass mowing; electrical, heating and cooling; tree service; plumbing; and others as needed.
- ◆ Continued to meet with the Bear Design/Fundraising Committee.
- ◆ Continue to meet with contractors and committee on cougar expansion project.
- ◆ Coordinated spring fertilizer and herbicide applications on athletic fields.
- ◆ Coordinated the installation of (2) new LED scoreboards at the Fairgrounds Park.
- ◆ Coordinated with contractor for crack sealing on all trails, parking lots and park roads.
- ◆ Met with Rettler to review C.O.R.P. information.
- ◆ Met with UWSP professor to review Upper Pond water management.

### ZOO

Staff continues to perform daily operations such as cleaning exhibits, preparing and feeding diets, maintaining equipment, and cleaning buildings and grounds.

- ◆ Athens Veterinary Service completed monthly animal care checks at the zoo.
- ◆ Worked on planning for the cougar exhibit expansion.
- ◆ Performed grass mowing and other exhibit maintenance as needed.
- ◆ Continue to work on raptor row improvements.
- ◆ Wild Wednesdays have started.
- ◆ Work on mowing pastures as time and weather allow.

### OLDER ADULTS

Brunch was held on Friday, June 13<sup>th</sup>. Diane Gilbertson with Soothing Hands Reflexology spoke about reflexology and gave a demonstration. There were 28 people who attended.

Planning is under way for a summer picnic to be held on July 9<sup>th</sup> at the Senior Center.

### AQUATICS

Early Bird Lap Swim is held Tuesdays, Thursdays, and Fridays and will conclude for the summer on July 25<sup>th</sup>. Senior Aquacise is held Tuesdays and Thursdays at the Senior High Pool and will conclude on July 24<sup>th</sup> for summer session.

Hefko Pool opened for the season on Saturday, June 7<sup>th</sup>. Staff trainings were held on Monday, Tuesday and Wednesday afternoons. Hefko is open Monday through Saturday from 11:00 to 11:45 a.m. for Free Swim and from 1:00 to 6:45 p.m. daily for open swim, except on Tuesdays & Thursdays when the pool remains open until 7:45 p.m. Free Swim is sponsored by NAPA Auto & Truck Parts of Marshfield, Cellcom, Marshfield Teachers Association, Mueller Publishing, Baltus, McDonalds, Marshfield Clinic, MSA Professional Services, Weber Farms, Subway, DQ, Hub City Ice Cream, Merkel Electric, National Guard, Forward Financial Bank, Chips and Security Health Plan. If the pool closes early in the day, we attempt to reopen at 4:00 p.m.

Staff trainings are held every other week on either Monday or Wednesday night at 7:15 p.m. at Hefko Pool.

## RECRATION PROGRAMS

Advanced youth golf instruction was held by Chip Acker from the Marshfield Country Club for five weeks starting June 8<sup>th</sup>. There were seven participants.

Girls Volleyball League started on June 11<sup>th</sup>. We are holding both leagues on Wednesday night for the Varsity and Jr. Varsity level due to a conflict with softball on Monday nights. We are using the Columbus gym for the league this year, due to the remodeling at the Middle School again this year.

Football Fundamentals began on Tuesday, June 10<sup>th</sup> and will conclude on July 16<sup>th</sup>. The program is held on Tuesdays and Thursdays from 12:30–2:00 p.m. for grades 3 – 5 and 2:00–3:30 p.m. for grades 6 – 8. There are 54 participants in the program.

The first session of tennis lessons started on June 9<sup>th</sup> and concluded on June 26<sup>th</sup>. There were 19 for the two classes (pee wee & beginner) during the day.

Evening tennis lessons started June 9<sup>th</sup> & 11<sup>th</sup>. These classes are held on Monday and Wednesday evenings. There are 50 students in the four classes.

Diggers Volleyball Camp was held June 24<sup>th</sup> – 27<sup>th</sup> with 31 participants involved in grades 4 – 7, and June 17<sup>th</sup> – 19<sup>th</sup> with 31 participants involved in grades 8 & 9.

Jr. Basketball camp was offered starting June 24<sup>th</sup> – 27<sup>th</sup>. There were 32 participants for this week's program. We will be offering another week in July. We offer participants to just sign up for one week or both weeks. This is something new this year.

The summer gymnastics program was held June 9<sup>th</sup> through the 25<sup>th</sup> on Mondays and Wednesdays at the Marshfield Senior High. There were a total of 48 participants in the three different programs of Tot-nastics (3.5-5 yrs.), Advanced Tot-nastics, and Beginner/Advanced Beginner.

Baseball began the week of June 9<sup>th</sup>. Listed below are the numbers of participants for each league except the traveling team. There is a large number gap in the American and National League, due to the Spencer teams deciding to play in the Stratford League. We have been playing games once a week and having a skills day one day per week for the month of June. Starting in July there will be outside teams coming in to play a double header with our teams in the league.

<b>Program</b>	<b>2014</b>	<b>2013</b>	<b>2012</b>	<b>2011</b>	<b>2010</b>	<b>2009</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>	<b>2005</b>	<b>2004</b>	<b>2003</b>
3-Sport Ball	76	73	70	57								
Tot-ball				74	44							
T-Ball					60	80	107	106	102	130	139	139
Rookie Lg.	60	44										
Triple-A	40	37	64	84	81	80	79	99	102	101	118	116
American Lg.	28	55	68	114	119	103	84	64	64	81	77	72
National Lg.	24	50	64	82	87	99	86	92	92	93	91	105
Traveling Team	19 teams	16 teams	19 teams	19 teams	15 teams	14 teams	12 teams	12 teams	10 teams	7 teams	1 team	

Pickleball continues to be held on Mondays from 2-4 pm and Thursdays from 6 -8 pm indoors at the OACC.

## TENNIS/RACQUETBALL CENTER

The Tennis/Racquetball Center resumed summer hours on Friday, May 2<sup>nd</sup>. Hours for the facility are the same as during Fall, Winter, and Spring, except that participants who wish to use the facility outside of office hours must pay ahead of time and are issued a code to get into the facility.

Summer hours for the Tennis/Racquetball Center remain in effect until September 2<sup>nd</sup>. The keyless entry system will be used for evening and weekend rentals. Staff gives tennis and racquetball players a code to enter using the touch pad on the door to gain access to the Center. Players are given a code only if their reserved court time is paid for in advance or with prepaid time. To avoid players entering the building without formally reserving and/or paying for the courts, the code is changed weekly.

## **MAJOR GOALS, OBJECTIVES, & TASKS PLANNED FOR THE MONTH OF: July, 2014**

### **ADMINISTRATION**

- Continue planning efforts with other city staff, Strand Associates, and others for the Wildwood-McMillan Connector Trail project, more specifically in securing all necessary easements and right-of-way.
- Continue to work with the Zoological Society Bear Exhibit Fundraising Committee to finalize fundraising materials and schedule of fundraising activities for 2014.
- Continue Comprehensive Outdoor Recreation Plan process.
- Complete 2015 Parks and Recreation Department budget request and submit to the Finance Department.
- Continue to pursue completion of the Jack Hackman Storage Building project.
- Work with Steve Burns and Ben Steinbach to establish preliminary ideas and options for improvements of fishing in the ponds at Wildwood Park.
- Work with Kelly and Amy to establish duties and responsibilities of an office manager position.

### **PARKS**

- Successfully complete all department maintenance assistance for special events.
- Continue maintaining all parks and facilities for seasonal operations.
- Continue with seasonal maintenance projects in parks and fairgrounds buildings and grounds.
- Continue with Wildwood Station, Fairgrounds, Oak Avenue Community Center, and Senior Center operations.
- Continue to work with the Recreation Department and other facility users to prepare courts for play.
- Work with service providers – lawn mowing services, dumpster services, and others as needed.
- Work with contactors as needed – electrical, plumbing, heating and cooling, utilities, and others as needed.
- Work on acquisition of infield groomer replacement.
- Install bench at Hamus Park.
- Order and install playground mulch.
- Replace several pieces of playground equipment.
- Landscape around Wildwood Station to help prevent vehicle wear and rain runoff problems.

### **ZOO**

- Continue animal care and maintenance of management areas.
- Continue to maintain zoo buildings, grounds, and exhibits.
- Work on raptor row improvements.
- Plan/work on deer feed building improvements.
- Work on cost estimates for cougar expansion project.
- Replace the outer 4' high fence around the turkey vulture/crane exhibit.

### **AQUATICS**

- Hold staff training at Hefko to continue to review emergency procedures twice a month.
- Complete staff schedule for the month of August.

### **YOUTH ACTIVITIES**

- Second session of tennis starts July 8<sup>th</sup>, skateboard lessons start July 29<sup>th</sup>, and golf camp starts July 30<sup>th</sup>.
- Supervise staff for all summer programs.
- Begin to organize for the Fall Soccer program.
- Publicize for Green Bay Trip.

### **OLDER ADULT ACTIVITIES**

- Attend MSCC board meeting on Friday, July 18<sup>th</sup>.
- Brunch will be held on Friday, July 11<sup>th</sup>.
- Finalize plans for the summer picnic that will take place on Tuesday, July 8<sup>th</sup>.

### **TENNIS/RACQUETBALL CENTER**

- Continue coordination of facility usage, and provide summer code to use facility.
- Clean racquetball court twice weekly during the summer.

WildWood Park Zoological Society  
7:00pm June 12<sup>th</sup>, 2014  
City Plaza Building Room 108

Present: Tom B., Morrow, Bluhm, Sullenger, Burns, Schirmer, Gerrits, Shaw

Excused: Oettiker, Leonhardt, Tim B., Baer, Palmer, Reed, Frankwick

Unexcused:

Guest/ Honorary Members: Floreine Kurtzweil

Roll Call taken at 7:10pm

Approval of May 15<sup>th</sup>, 2014 Minutes:

Motion to approve minutes by Gerrits

Seconded by Shaw

Motion Carried

Treasurer's Report:

Report to carry to next meeting

New Members:

Dave Marsh-present at meeting

Motion to approve Dave Marsh as new Board Member by Morrow

Seconded by Bluhm

Motion Carried

Kezia Ryan with Mom Lois or Lois's Fiancé Mike-present at meeting

Motion to approve Kezia as new Board Member by Marsh

Seconded by Bluhm

Motion Carried

Bear Exhibit:

Public information released sometime in July, 2014

Parks and Rec:

Cougar exhibit will add more square footage for them to roam. Cougar exhibit will be done all with donated funds, with some of funds coming from Kiwanis local and District and the Zoo Society.

Zoo Report:

The Zoo's new intern is Joanna. Joanna has worked at the Chippewa Zoo. Steal panels to keep out the mink are almost completed. There is a low level in the sidewalk by the Eagles. A Do Not Enter sign by the South gate of the Zoo may be needed.

Committee Updates/2014 Event:

Grounds/Animal Acquisitions covered above

Zoofest/Camping- A lot of activities planned, Papa Murphy's coupon cards for sale of \$10.00 as a fundraiser, and Festival has donated up to \$475.00 in food items (includes Tunes in the Zoo).

Tunes in the Zoo- \$15.00 gate charge and for next year Brandi and Ann are going to do outlines for each event.

Trick or Treating- None

Wall for Wildlife- None

Annual Banquet- None

Zoo Crew- None

Wild Wednesdays'- First one June 18<sup>th</sup>, 2014

Spring Ed- None

Special fundraisers- None

Old/New Business:

Zoo Store- Purchased an I Pad for Credit Card processing

Zoo Store needs to open a checking account to keep donations in our general fund separate from sales and expenditure of the Zoo Store.

Motion to approve this new Checking Account with Pioneer Bank labeled as Zoo Store with the signors being Tom Buttke-President, Ryan Baer- Treasurer and Brandi Reed Board Member by Bluhm- (Jen Morrow's vote excluded to avoid any conflicts of interest)

Seconded by Shaw

Motion Carried

Motion that all presenters for our events that donate are given Thank You's as appreciation for their services no monetary benefits by Kezia

Seconded by Shaw

Motion Carried

Motion to adjourn the meeting @ 8:25pm by Morrow

Seconded by Kezia

WildWood Park Zoological Society  
7:00pm June 19<sup>th</sup>, 2014  
Ludwig Building in WildWood Zoo

Present: Tom B., Morrow, Shaw, Oettiker, Marsh, Reed

Excused: Leonhardt, Tim B., Palmer, Frankwick, Burns, Sullenger, K. Ryan, Gerrits, Bluhm

Unexcused:

Guest/ Honorary Members:

Roll Call taken at 7:00pm

Reason for this special meeting is to assign a new Treasurer. Ryan Baer has resigned his position as the Treasurer. Brandi Reed has volunteered to be our new Treasurer as of June 19<sup>th</sup>, 2014.

Motion to approve Brandi Reed as Treasurer by Shaw

Seconded by Marsh

Motion Carried

Brandi is in need of a computer for the Zoo to carry on her duties as Treasurer.

Motion to approve a new Zoo computer for the Treasurer not to exceed \$500.00 by Marsh

Seconded by Oettiker

Motion Carried

Jen Morrow is looking at an upgrade for the Zoo's Secretary computer. Depending on what the upgrade will cost, we may be looking at the Secretary and Treasurer sharing a computer. More details will be presented at the July, 2014 meeting.

Motion to adjourn the meeting at 7:15pm by Shaw

Seconded by Reed

Motion Carried

## Marshfield Area Friends of the Trails

Minutes of the meeting of June 4, 2014, at the Senior Center recorded by Sandy Egstad

Attending: Greg Hesch, Kent Mueller, Dan Lewis, LeRoy Egstad, Sandy Egstad, Ed Englehart, Gordie Adler, Ken Woods

President Greg Hesch called the meeting to order at 7:00 p.m.

Lee moved and Kent seconded to approve the minutes of May 7, 2014. Motion passed.

### **Treasurer's Report**

Presented by Kent Mueller. Total bank accounts: 23,185.23; Liability accounts for restricted donations for signs and Weber Park: \$200.00 and \$1464.49 respectively for a total Liability accounts of \$1664.49, for an overall balance of \$21,520.74 as of May 31, 2014.

### **Administrative Report**

#### **Events Discussed**

- Mike's Run – June 21
- Duathlon – July 26
- HeartWalk – September 13
- Cranberry Ride – September 14
- Breast Cancer Ride at Sports Den – October

The bicycle discount program is in operation. When you ride your bike to a store, ask if they have the discount coupons.

### **Trails Update/Trail Report**

Discussions were held about the Wildwood McMillan connector trail, the McMillan Township trail and the Hewitt connector trail. Planning and work is continuing for all.

### **Other**

Lee moved to adjourn; Gordie seconded; motion passed.

Our next meeting will be July 2, 2014.

### **UPCOMING EVENTS**

This is a link to the Sports Den Events page: <http://www.thesportsden.net/events/>

This is website for three bike tours across WI <http://www.bikewisconsin.com/index.html>

There is a bicycle discount program going on from June 1st to August 31st. This is the link from last year: <https://www.marshfieldclinic.org/news/news-articles/bicycle-discount-program>

This is just a good website to have. The bike fed post events occasionally:  
<http://wisconsinbikefed.org/>

Dualthon June 26th: <https://www.marshfieldclinic.org/giving/running-cycling-events/hub-city-duathlon-ride-run>

Cranberry Century Tour: <https://www.facebook.com/pages/Marshfield-Cranberry-Century-Bike-Tour/100247193409998>