



**City of Marshfield  
Parks & Recreation Department**

**Youth Program Instructor  
Job Description**

**DESCRIPTION**

An employee in this position is responsible for instructing a specific recreation program (i.e. tennis, gymnastics, soccer, basketball, art) and assisting the Program Director as requested with planning and organizing the program.

**EXAMPLES OF WORK**

- Instruct people of all ages in a specific recreation program
- Organize, secure, and maintain needed equipment and be responsible for them
- Assist in developing program outlines as requested
- Maintain positive public image and foster a positive attitude through participation
- Greet and provide program orientation to participants upon arrival at the program
- Devote 100% of working hours to instructing and assisting participants in proper technique and skill development

**EDUCATION AND EXPERIENCE**

Technical knowledge of the philosophies and skills of a specific recreation activity demonstrated through participation or instruction in the same. The ability to teach skills and philosophies to all ages for the specific activity you are teaching.

**SUPERVISORY RELATIONSHIP**

Reports to Program Director or Recreation Manager