



Marshfield Parks & Recreation
 City Hall Plaza
 Indoor Tennis & Racquetball Center



630 S. Central Ave. Ste 201R
 Marshfield, WI 54449

Office (715) 384-4642 ext 0
 Information Line (715) 387-6409
ci.marshfield.wi.us

Application for 2016 Fall Contracted TENNIS Court

Instructions - Please Read!

1. Complete application in full with complete names, addresses, email addresses, & phone numbers of all players in your group.
2. Clearly indicate the primary contact person with "*" next to that person's name.
3. Clearly indicate the day of the week & time of day you desire. Also provide a second, third, or fourth choice if you have one.
4. Tell us how you'd like to be notified of the time awarded. Notifications are sent via mail or email.
5. Applications are due to the Parks & Recreation Department by 4:00 p.m. on August 24th.
6. Make one payment of \$336.00 in full in the form of one check or cash prior to your first date of play. Credit Cards are now accepted in the office. Please note convenience fees will apply if using a card.

	First & Last Name	Address, City, State, Zip	Email Address	Phone Number
1				
2				
3				
4				
5				
6				

Times Available:

Monday-Friday

8:00 - 9:30 a.m.
 9:30 - 11:00 a.m.
 11:00 a.m. - 12:30 p.m.
 12:30 - 2:00 p.m.
 2:00 - 3:30 p.m.
 5:30 - 7:00 p.m.
 7:00 - 8:30 p.m.
 8:30 - 10:00 p.m.

Saturdays & Sundays

8:00 - 9:30 a.m.
 9:30 - 11:00 a.m.
 11:00 a.m. - 12:30 p.m.
 12:30 - 2:00 p.m.
 2:00 - 3:30 p.m.

	Day of the Week (Circle One)	Time Period (Specify AM or PM)
1st Choice	M T W Th F Sat Sun	
2nd Choice	M T W Th F Sat Sun	
3rd Choice	M T W Th F Sat Sun	
4th Choice	M T W Th F Sat Sun	

How should we notify you of your awarded court time? Send me an email! Put it in the mail!

(Email or letter will be sent to the person you have indicated as the primary contact. Please be sure to designate a primary contact above.)

Important Information Regarding Contracted Court Time

- ⇒ Contracted court time will run for 14 weeks beginning Sept. 6th. (No contacted time Tues. Nov. 22nd - Fri., 25th unless added)
 Monday contracts will play the week of Thanksgiving.
- ⇒ Court time is awarded randomly using a lottery.
- ⇒ If we cannot award your desired time, we will attempt to award your second, third, or fourth choice if possible, in that order.
- ⇒ Contracted Court Time Fee: 1.5 hours x \$16/hour = \$24 x 14 weeks = \$336.00
- ⇒ All fees are due prior to first date of play in the form of one check, cash or credit card payment.

Parks & Recreation: The Benefits Are Endless