

Request for Price Quotes – Surveillance Cameras and Door Security

Project Scope

The City of Marshfield is seeking price quotes to equip Surveillance Cameras and Door Security (Access Control System) for 4 locations: New City Hall Building, Second Street Community Center, Police Department and Fire Department, except for the Fire Department location, the City is seeking to replace its existing Surveillance Cameras only, but keeping its existing door security.

Background Information

Currently, the City has analog based surveillance camera system at the Police Department and Fire Department. For door security, only the Fire Department has a RFID-card based access control system. The City has fiber optic network that interconnects 14 City buildings, and they appear as one LAN (Local Area Network). The City is seeking enterprise-wide IP-based surveillance camera system and RFID-card based door security system that could leverage its fiber network. The scope of this project is to start with the 4 locations as stated above in 2017-2018, contingents on Council's approval and budget permits. The ideal system would be one that not only could support the 4 locations as stated above, but with the expandability to support additional locations as needed in the future.

Time Requirements

Price Quotes must be received by Eng Ng, Director of Technology, by 12:00 p.m. on September 1, 2017.

Eng Ng, Director of Technology
City of Marshfield
630 S Central Ave Suite 706
Marshfield, WI 54449

The anticipated date for notifying the selected firm: September 15, 2017

Cost of Information Preparation

The costs of developing and submitting a proposal, discussions required to clarify items related to the proposal, and/or future interviews is entirely the responsibility of the applicant. All proposals and other information provided to the City become the property of the City. The City reserves the right to use such proposals and other material or information and any of the ideas presented therein without cost to the City.

Acceptance/Rejection Process

The City may schedule discussions with applicants submitting price quotes if it becomes necessary to clarify elements of the proposal. The City will award the project services based upon the price quote that the City determines is in the best interests of the City.

The City reserves the right to reject any and/or all price quotes received. The City will reject any price quotes that do not meet all of the terms, services, and conditions requested in this RFP.

Amendments and Withdrawal

The City reserves the right to amend or withdraw this RFP at any time at its sole discretion prior to the due date of the RFP. If it becomes necessary to amend any part of the RFP, an addendum will be provided. Responders must include acknowledgment of all addenda as part of the RFP. Any withdrawal is effective upon issuance of such notice.

The City reserves the right to retain all price quotes submitted and to use any ideas in a price quote regardless of whether that price quote is selected. Submission of a price quote indicates acceptance by the respondent of the conditions contained in this RFP, unless clearly and specifically noted in a subsequent contract between the City and the selected applicant.

Questions/Site Visits

Questions regarding the project or requests for site visits are to be directed to:

Eng Ng, Director of Technology
City of Marshfield
630 South Central Ave Suite 706
Marshfield, WI 54449
Ph: (715) 486-2027
Email: eng.ng@ci.marshfield.wi.us

All site visits must be scheduled in advance and confirmed by contacting the Director of Technology.

City's Supplied Hardware

The City has four UCS B-200-M3 blade server hosts that could be shared and utilized for this project. All four hosts are connected to our expandable SAN (Storage Area Network), allowing us the ability to add more disk capacity as necessary.

City's Supplied Software

The City has four Windows Server 2012 R2 Data Center Licenses and VMware ESXi 5.5, allowing us the ability to spin up any necessary virtual servers for the project.

City's Supplied Cabling

The City will work with a local electrical/cabling contractor to supply all the necessary cabling needed for the cameras and security doors.

New City Hall Requirements

Surveillance Camera System

15 each Indoor Mini-Dome 2 Megapixel IP Cameras

3 each Indoor/Outdoor 2 Megapixel Bullet IP Cameras

4 each Indoor Fisheye 5 Megapixel IP Cameras

3 each Outdoor Ruggedized Fisheye 5 Megapixel IP Cameras

Any software licenses to support the cameras listed above, plus labor to assist with the software installation & providing training to the Technology team.

Optional labor cost to physically mount and aim all the cameras (City may elect to do this in-house).

Door Security Access Control System

13 each RFID Proximity Readers

13 each Electric Door Strikes

200 each RFID cards

2 each Door Control Panels (or as many Door Control Panels needed to support 13 doors)

Any software licenses to support the secured doors listed above, labor to assist with the software installation & providing training to the Technology team, labor to install door control panels in designated area, install proximity readers on wall or on door frame, install and align Door Strikes, terminate all readers' and strikes' wires on both ends, and integrate with the Surveillance Camera System if applicable.

Second Street Community Requirements

Surveillance Camera System

12 each Indoor Mini-Dome 2 Megapixel IP Cameras

Any software licenses to support the cameras listed above, plus labor to assist with the software installation & providing training to the Technology team.

Optional labor cost to physically mount and aim all the cameras (City may elect to do this in-house).

Door Security Access Control System

14 each RFID Proximity Readers

14 each Electric Door Strikes

2 each Door Control Panels (or as many Door Control Panels needed to support 14 doors)

Any software licenses to support the secured doors listed above, labor to assist with the software installation & providing training to the Technology team, labor to install door control panels in designated area, install proximity readers on wall or on door frame, install and align Door Strikes, terminate all readers' and strikes' wires on both ends, and integrate with the Surveillance Camera System if applicable.

Police Department Requirements

Surveillance Camera System

- 6 each Indoor Mini-Dome 2 Megapixel IP Cameras
- 3 each Outdoor Ruggedized Fisheye 5 Megapixel IP Cameras
- 5 each Indoor/Outdoor 2 Megapixel Bullet IP Cameras
- 2 each Indoor Dome w/audio inputs for (2) interview rooms
- 2 each compatible ceiling mount microphone
- Any software licenses to support the cameras listed above, plus labor to assist with the software installation & providing training to the Technology team.
- Optional labor cost to physically mount and aim all the cameras (City may elect to do this in-house).

Door Security Access Control System

- 13 each RFID Proximity Readers
- 13 each Electric Door Strikes
- 2 each Door Control Panels (or as many Door Control Panels needed to support 13 doors)
- Any software licenses to support the secured doors listed above, labor to assist with the software installation & providing training to the Technology team, labor to install door control panels in designated area, install proximity readers on wall or on door frame, install and align Door Strikes, terminate all readers’ and strikes’ wires on both ends, and integrate with the Surveillance Camera System if applicable.

Fire Department Requirements

Surveillance Camera System

- 4 each Indoor Mini-Dome 2 Megapixel IP Cameras
- 2 each Outdoor Ruggedized Fisheye 5 Megapixel IP Cameras
- 4 each Indoor/Outdoor 2 Megapixel Bullet IP Cameras
- 2 each Outdoor Eyeball Style IP Cameras
- Any software licenses to support the cameras listed above, plus labor to assist with the software installation & providing training to the Technology team.
- Optional labor cost to physically mount and aim all the cameras (City may elect to do this in-house).

Price Quote Summary Worksheet

Please use the worksheet below to submit your price quotes:

Location	Surveillance Camera System		Door Access Control System
	IP Cameras, Software, Install & Training	Optional Labor - Mount & Aim	Door Security Total
New City Hall			
Second Street Community Center			
Police Department			
Fire Department			-----

Right to Reject Price Quotes

By responding to this RFP an individual respondent accepts the process outlined in this RFP and fully acknowledges that the final determination of the City is binding and without appeal.

The City reserves the right to reject any or all price quotes, without prejudice and/or waive any irregularities if deemed in the best interests of the City. In addition, the City reserves the right to reissue all or part of this Request for Price Quotes and/or not award any contract at its discretion and without penalty.

The City reserves the right to accept the price quote considered most advantageous to the City, which, in its opinion, meets the specifications of the RFP regardless of whether or not the terms are the lowest cost.

All respondents accept the preceding terms and procedures in submitting a price quote.