BOARD OF REVIEW MINUTES OF MAY 26, 2010

Meeting called to order by City Clerk Hall at 9:30 a.m., in the 5th Floor Conference Room, City Hall Plaza.
PRESENT: Celia Patchett, Harry Nienaber, Duane Schueller, Richard Meyer, Sharon Helwig (arrived at 9:35 a.m.) and Scott Noble (arrived at 9:36 a.m.).
ABSENT: None
ALSO PRESENT: City Assessor Joan Spencer, Deputy Assessor Barry Feig, and City Clerk Hall

First order of business was the election of a Chairperson.

Meyer nominated Nienaber for Chairperson. There being no further nominations:

BR10-001 Motion by Schueller, second by Meyer to close nominations and cast a unanimous ballot for Nienaber as Chairperson.
Motion carried

Harry Nienaber assumed the Chair.

Patchett nominated Schueller for Vice-Chairperson.

BR10-002 Motion by Patchett, second by Meyer to close nominations and cast a unanimous ballot for Schueller as Vice-Chairperson.
Motion carried

Patchett nominated Helwig for the Alternate Vice-Chairperson.
Schueller nominated Meyer for the Alternate Vice-Chairperson.

BR10-003 Motion by Patchett, second by Schueller to close nominations.
Motion carried

Vote:
Patchett voted for Helwig
Meyer, Nienaber and Schueller voted for Meyer.

Richard Meyer was elected as the Alternate Vice-Chairperson.

Duane Schueller, Celia Patchett, Richard Meyer and Harry Nienaber have met the mandatory training requirements specified in Sec. 70.46 (4) of the Wisconsin Statutes.

Helwig and Noble arrived at this time.

Report from the City Assessor
Assessment notices will be mailed out on July 9th.

Open Book is scheduled for Commercial properties on July 26-27 in the 5th floor Conference Room. Residential properties will be held from July 28 – August 3 in the Council Chambers.

Board of Review hearings will begin on August 23rd for the Commercial properties and August 26th for Residential properties.

She handed out information to the committee regarding:

a. Housing Statistics for Wood County, WI and Marathon County, WI
b. Single Family Home Sales from year to year in the City of Marshfield and a 3 year trending report.
c. Examples of some sales in the City of Marshfield

They are through Phase I right now of the process and that's the individual listing check on everything and the initial refinement of the pricing tables. The residential numbers have come in at about 101%. She is expecting some of this to change because they are crossing classes between some of the properties.

Their goal is to come in between 90% -110% of equalized value.

Harry Nienaber left the meeting at 10:05 a.m.
Celia Patchett left the meeting at 10:11 a.m.

Motion by Helwig, second by Meyer to adjourn until August 23, 2010 at 9:30 a.m.
Motion carried

Deb M. Hall
City Clerk