BOARD OF PUBLIC WORKS MINUTES
OF SEPTEMBER 2, 2008

Meeting called to order by Chairman Feirer at 5:30 PM in the Council Chambers of City Hall Plaza.

PRESENT: Mike Feirer, Ed Wagner, Dave LaFontaine, Josh Hansen and Don Krueger
EXCUSED: None
ALSO PRESENT: Director of Public Works Knoeck; City Engineer Turchi; Assistant City Engineer Cassidy; Street Superintendent Panzer; Bill Penker; Gary Gray; Bob Nikolay; the media and others. Aldermen Buttke, Feddick, Noble, Spiros & Hendler and City Administrator Brehm arrived at 5:55 PM.

Citizen Comments

City Engineer Turchi and Street Superintendent Panzer presented a construction update to the Board of Public Works.

PW08-89 Motion by LaFontaine, second by Hansen to recommend approval of the request to install, construct and maintain at their own expense a retaining wall in the public right-of-way adjacent to the KC Hall at 400 West Upham Street contingent upon the following:

- The wall materials and design shall be approved by the City Engineer before installation begins.
- All necessary permits shall be applied for and issued prior to any excavation within the public right-of-way.

All 'Ayes' Motion Carried

PW08-90 Motion by Wagner, second by LaFontaine to recommend approval of the request from Marshfield School District for installation of a security gate on unopened Hume Avenue north of Emerald Street contingent upon the following:

- The School District will be responsible for the installation, cost and maintenance of this access gate.
- The City of Marshfield shall have access to the locks in the event of an emergency.
- The design and construction of the gate will meet the requirements of the City Engineer for visibility, construction and material used in the construction.

All 'Ayes' Motion Carried

PW08-91 Motion by Krueger, second by Hansen to recommend approval of the request for private improvements on City property at 110 West 2nd Street to include an entrance on the west side of the building for direct access into the municipal parking lot contingent upon the following:

- No steps or ramps be placed on City property on any side of the building. (Note: A simple landing at parking lot level would be permissible on City property.)

All 'Ayes' Motion Carried

PW08-92 Motion by Wagner, second by LaFontaine to recommend approval of the request for Release of Easement for the 15 foot wide utility easement along the northerly and easterly side of Lot 4 and the easterly side of Lot 3, Wood County CSM #7433.

All 'Ayes' Motion Carried

PW08-93 Motion by Krueger, second by Hansen to recommend approval of the request by Marshfield Clinic for banners spanning the public right-of-way on the Oak Avenue and Kalsched Street skywalks as requested, subject to the 200 SF maximum size per the sign code and subject to permit requirements of the Municipal Code.
All 'Ayes' Motion Carried

PW08-94 Motion by LaFontaine, second by Hansen to recommend 'No Left Turn Allowed, Monday – Friday, 7:15 AM to 8:00 AM and 2:30 PM to 3:15 PM' for northbound traffic on Walnut Avenue approaching Upham Street and that upon approval by the Common Council the recommended change be made to the Administrative Code of Traffic and Parking Regulations.
All 'Ayes' Motion Carried

Aldermen Buttke, Feddick, Noble, Spiros and Hendler and City Administrator Brehm joined the meeting at the conclusion of the Finance, Budget and Personnel Committee meeting. Director of Public Works Knoeck presented additional information on the recommendation to remove traffic signals at Kalsched Street and Central Avenue and 2nd Street and Central Avenue. While there was still some uncertainty expressed by some aldermen on a permanent removal of the signals, there was consensus for a trial period of bagging the lights and operating the intersection as a two-way stop control. Director of Public Works Knoeck noted that the traffic signal consultant will be in town on September 4th to implement new timings on the Oak Avenue/St. Joseph Avenue corridor, Veterans Parkway and other isolated intersections. The consultant will also turn the Kalsched signals to flash mode and implement new timings on North Central Avenue at that time.

PW08-95 Motion by Wagner, second by LaFontaine to recommend turning off the traffic signals for a 60-day trial period at the intersections of 2nd Street and Central Avenue and Kalsched Street and Central Avenue. (Note: During this trial period, the intersection will operate as two-way stop control with 2nd Street and Kalsched Street stopping for Central Avenue.)
All 'Ayes' Motion Carried

Recommend items for future agendas:
Alderman LaFontaine gave a reminder that he would like to see a discussion on electrical wheel chairs on City streets and notice should be provided to wheel chair users so they can participate in the discussion.

Motion by LaFontaine, second by Hansen that the meeting be adjourned at 6:20 PM.
All 'Ayes' Motion Carried

Daniel G. Knoeck, Secretary
BOARD OF PUBLIC WORKS