## SPECIAL JOINT MEETING MINUTES BOARD OF PUBLIC WORKS & CITY PLAN COMMISSION OF APRIL 5, 2010

Meeting called to order by Chairman Feirer, Board of Public Works and Vice-Chairman Korth, City Plan Commission at 5:30 PM in the Council Chambers of City Hall Plaza.

PRESENT (BPW): Ed Wagner, Mike Feirer, Dave LaFontaine, Tom Buttke and Don Krueger

EXCUSED (BPW): None

PRESENT (CPC): Dan Knoeck, Ed Wagner, Dave Korth, Karen Woodford, John Beck and Trish

Siegler

**EXCUSED (CPC):** Mayor Meyer

ALSO PRESENT: Aldermen Earll, Stauber & Feddick; City Administrator Brehm; City Engineer

Turchi; Assistant City Engineer Cassidy; Planning & Economic Development Director Angell; Planner/Zoning Administrator Miller; Building Services Supervisor Pokorny; Parks & Recreation Director Englehart; Fire Chief Schmidt; Library Director Belongia; Joe Pacovsky – Marshfield Utilities; Bill Penker; Gary

Gray; the media and others.

City Administrator Brehm presented the recommended 2010 - 2014 Capital Improvement Program, as prepared by the CIP Administrative Committee. He made the following recommendations for changes:

- EN-J-2068 should be moved to a non-year because all of the companion projects were moved by the CIP Committee.
- PR-L-2845 \$100,000 of room tax should be eliminated because the project was deleted by the CIP Committee.

<u>PW10-37</u> Motion by Buttke, second by Krueger to recommend approval of the 2010 – 2014 Capital Improvement Program, with changes as recommended by City Administrator Brehm, and refer to the Common Council for consideration.

All 'Ayes' Motion Carried

<u>PC10-13</u> Motion by Beck, second by Woodford to recommend approval of the 2010 - 2014 Capital Improvement Program, with changes as recommended by City Administrator Brehm, and refer to the Common Council for consideration.

All 'Ayes' Motion Carried

Motion by Beck, second by Siegler that the City Plan Commission meeting be adjourned at 5:55 PM. All 'Ayes' Motion Carried

## **Citizen Comments**

Gary Olson, 1613 Luther Court, expressed concerns related to the Electric Utility's easement acquisition project and the plan to cut down rather than trim a large number of trees. They have four mature silver maple trees in their yard along McMillan Street and they have been informed that plans are to cut them down. He received a letter from the Utility that they have a 50' easement which allows the utility to remove trees without compensation. The loss of trees will have a negative impact on their property. The removal of healthy trees seems extreme, especially when trimming has been an acceptable option in the past. He is not sure if they have any recourse but feels many others will be impacted by this project and it should be addressed.

Fire Chief Schmidt presented a Fire Station construction update. Month end reports have been distributed via e-mail. The apparatus bays will be poured on 4/6/10, second floor drywall has been painted, southeast drive has been graded. Over 95% of waste materials have been recycled through Boldt's program to proactively address waste from the site.

Bids were opened and read for City Hall Plaza Fire Alarm Project by Chairman Feirer:

Dakota Electric Service Marshfield, WI 54449

Base Bid: \$92,635.00

McMillan Electric Marshfield, WI 54449

Base Bid: \$109,775.00

**Merkel Electric** 

Marshfield, WI 54449

Base Bid: \$88,925.00

Thomas Electric Service

Marshfield, WI 54449

Base Bid: \$123,000.00

Total Electric Service Marshfield, WI 54449

Base Bid: \$103,300.00

<u>PW10-38</u> Motion by LaFontaine, second by Wagner to recommend holding the bids for City Hall Plaza Fire Alarm Project over for review and recommendation at the next Board of Public Works meeting.

All 'Ayes' Motion Carried

Marshfield Utilities Manager Pacovsky presented an update on Electric Utility Transmission Line Easement Procurement. The Utility is acquiring easements along the transmission line that runs from McMillan substation to Wildwood substation. The project includes both new easements and modifying existing easements. Pacovsky indicated that regulations have changed and higher standards are now being implemented. This was an information item only.

<u>PW10-39</u> Motion by Buttke, second by LaFontaine to recommend approval of the Request for Proposals for City Hall HVAC design as presented, and authorize soliciting proposals.

All 'Ayes' Motion Carried

<u>PW10-40</u> Motion by Buttke, second by Wagner to recommend approval of the plans and specifications for Griese Park soccer field improvements as presented and direct staff to advertise for bids

All 'Aves' Motion Carried

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<u>PW10-41</u> Motion by LaFontaine, second by Wagner to recommend approval of the agreement with North Central Wisconsin Regional Plan Commission for Sewer Service Area Plan Update as presented and authorize execution of the agreement.

All 'Ayes' Motion Carried

<u>PW10-42</u> Motion by LaFontaine, second by Buttke to recommend amending motion PW10-02 and enter into an agreement with Patrick Engineering rather than TKDA Engineering for Train Horn Quiet Zone engineering services and authorize execution of an agreement, with an amendment to Article XV of the agreement, requiring that the agreement be governed by the laws of Wisconsin rather than Illinois and that any litigation regarding the agreement be brought locally rather than DuPage County, IL.

All 'Ayes' Motion Carried

<u>PW10-43</u> Motion by LaFontaine, second by Wagner to adjourn to closed session at 6:35 PM pursuant to Wisconsin Statute Chapter 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- Purchase of property at 107 South Maple Avenue
- Purchase of property for Southeast Greenway

Roll call vote, all 'Ayes' Motion Carried

Present in Closed Session: Aldermen Feirer, Krueger, Wagner, LaFontaine, Buttke, Stauber (left at

6:50 PM) & Earll; City Administrator Brehm; Director of Public Works Knoeck; City Engineer Turchi; Planning & Economic Development Director Angell (left at 6:50 PM); Library Director Belongia (left at 6:50

PM).

<u>PW10-44</u> Motion by Krueger, second by Wagner to reconvene in open session at 6:57 PM. Roll call vote, all 'Ayes' Motion Carried

There was no action taken in open session on the closed session items.

## Recommended items for future agendas - None

Motion by Krueger, second by Wagner that the meeting be adjourned at 6:57 PM. All 'Ayes' Motion Carried

Daniel G. Knoeck, Secretary BOARD OF PUBLIC WORKS CITY PLAN COMMISSION