BOARD OF PUBLIC WORKS MINUTES
OF MAY 06, 2013

Meeting called to order by Secretary Knoeck at 5:30 PM in the Council Chambers of City Hall Plaza.

PRESENT: Mike Feirer**,** Tom Buttke, Gary Cummings, Gordon Earll and Ed Wagner
EXCUSED: None
ALSO PRESENT: City Administrator Barg; Director of Public Works Knoeck; City Engineer Turchi; Assistant City Engineer Cassidy; Street Superintendent Panzer; Building Services Supervisor Pokorny; Surveyor Hawley; Planner/Zoning Administrator Miller; Mike Meyers, Nate Mueller & Bill Mueller – Mueller Publishing; the media; and others.

Nominations were held for Board of Public Works Chairman.
Alderman Wagner nominated Alderman Feirer for Chairman of the Board of Public Works.
PW13-54 Motion by Buttke, second by Cummings to close nominations for Chairman of the Board of Public Works and to elect Alderman Feirer.
All 'Ayes' Motion Carried

Alderman Feirer took the chair.

Nominations were held for Board of Public Works Vice-Chairman.
Alderman Buttke nominated Alderman Cummings for Vice-Chairman of the Board of Public Works.
PW13-55 Motion by Wagner, second by Buttke to close nominations for Vice-Chairman of the Board of Public Works and to elect Alderman Cummings.
All 'Ayes' Motion Carried

PW13-56 Motion by Cummings, second by Buttke to recommend approval of the minutes of the April 15, 2013 Public Works meeting.
All 'Ayes' Motion Carried

Citizen Comments

- Chairman Feirer welcomed Alderman Earll to the Board of Public Works.

Street Superintendent Panzer presented a Street Division construction update. City Engineer Turchi presented an Engineering Division construction update.

PW13-57 Motion by Buttke, second by Cummings to recommend completing Apple Avenue (5th Street to 8th Street), 6th Street (Peach Avenue to Palmetto Avenue) and 7th Street (Peach Avenue to Palmetto Avenue) in 2013 as a mill-in-place project with ditches.
All 'Ayes' Motion Carried

PW13-58 Motion by Wagner, second by Earll to recommend approval of the low bid submitted by Steen Construction, Inc. of Dorchester, WI in an amount not to exceed $8,480 for demolition of buildings at 410 West 5th Street and authorize execution of a contract.
All 'Ayes' Motion Carried

PW13-59 Motion by Buttke, second by Cummings to recommend removal of the 90 minute parking restriction on the south side of East 6th Street from Central Avenue to Maple Avenue and that the recommended change be made to the Administrative Code of Traffic and Parking Regulations.
Feirer, Buttke, Cummings & Earll voted 'Aye', Wagner voted 'No', Motion Carried

PW13-60 Motion by Cummings, second by Earll to recommend approval of the Encroachment Agreement with Arby's at 1501 North Central Avenue for their sign extending into the public right-of-way, as presented, and direct staff to have the agreement signed and recorded with the Wood County Register of Deeds.
All 'Ayes' Motion Carried

PW13-61 Motion by Wagner, second by Cummings to recommend approval of the low bid submitted by Fahrner Asphalt Sealers, LLC of Plover, WI for 2013 seal coating at a total price of $121,054 and authorize execution of a contract.
All 'Ayes' Motion Carried

PW13-62 Motion by Buttke, second by Cummings to recommend approval of revisions to Policy 5.200 – Street Construction and Reconstruction as presented, with the addition that approval of 70% of the property owners is required in order for a curb and gutter conversion project to move forward in lieu of mill-in-place with ditches.
Buttke, Cummings & Earll voted 'Aye', Wagner & Feirer voted 'No' Motion Carried

City Engineer Turchi reviewed current special assessment practices and proposals for improving the process of special assessment calculations. The Board of Public Works concurred that this would be a good idea to look at updating the ordinance, including the method of calculating the rates, the time frame for repayment, adding provisions for hardship situations, and looking at the possibility for a credit for projects in a TIF district.

PW13-63 Motion by Wagner, second by Earll to recommend approval of the purchase of a Trimble R10 Rover System from Seiler Instrument of Franklin, WI at a cost of $28,400 and authorize execution of a purchase agreement.
All 'Ayes' Motion Carried

Recommended items for future agendas - None

Motion by Earll, second by Wagner that the meeting be adjourned at 6:49 PM.
All 'Ayes' Motion Carried

Daniel G. Knoeck, Secretary
BOARD OF PUBLIC WORKS