BOARD OF PUBLIC WORKS MINUTES
OF SEPTEMBER 30, 2013

Meeting called to order by Chairman Feirer at 5:30 PM in the Council Chambers of City Hall Plaza.

PRESENT: Mike Feirer**,** Tom Buttke, Gary Cummings, Gordon Earll and Ed Wagner
EXCUSED: None
ALSO PRESENT: City Administrator Barg; Director of Public Works Knoeck; City Engineer Turchi; Assistant City Engineer Cassidy; Building Services Supervisor Pokorny; Assistant Finance Director Hanson; Library Director Belongia; the media; and others.

PW13-128 Motion by Cummings, second by Buttke to recommend approval of the minutes of the September 16, 2013 Board of Public Works meeting.
All 'Ayes' Motion Carried

Citizen Comments – None

Director of Public Works Knoeck presented a Street Division construction update.
City Engineer Turchi presented an Engineering Division construction update.

PW13-129 Motion by Buttke, second by Wagner to recommend approval of the of the low bid submitted by Advance Construction, Inc. of Green Bay, WI in the amount of $288,299.95 for Popp Avenue Area Retention Pond and Central Avenue/Cedar Avenue – Harrison Street/Ives Street Storm Sewer Reconstruction and authorize execution of a contract, and further recommend a budget resolution be drafted transferring $17,500 from the Quiet Zones Modification project to the Popp Avenue Pond Construction project and refer to the Common Council for consideration.
All 'Ayes' Motion Carried

PW13-130 Motion by Cummings, second by Earll to recommend approval of the revised 2014 Machinery and Equipment Rates and refer Resolutions No. 2013-48 and 2013-49 to the Common Council for consideration.
All 'Ayes' Motion Carried

Knoeck presented a draft lease with WAOW Channel 9 for a webcam on City Hall. Wagner suggested a change to the wording regarding the rental rate and asked that the draft be reviewed by the City Attorney. Pokorny suggested a change related to removal or relocation of the camera due to maintenance activities.
PW13-131 Motion by Buttke, second by Cummings to recommend approval of the lease agreement with WAOW for a webcam on City Hall Plaza and authorize execution of the lease.
All 'Ayes' Motion Carried

PW13-132 Motion by Wagner, second by Earll to recommend approval of the revised Development Agreement and Sanitary Sewer Assessment Agreement with Premier Heritage Estates LLC and authorize execution of the agreements as presented.
All 'Ayes' Motion Carried

City Engineer Turchi presented a review of turn lane installation on Blodgett Street at Peach Avenue. The new lane configuration seems to be working. Staff will continue to monitor it. This was a discussion item only.

Director of Public Works Knoeck presented information for consideration of a revised scope of work for Park Street (7th Street to Pine Avenue) overlay project. These alternatives will be reviewed with the property owners at a public meeting on October 8. A staff recommendation will be brought to the Board of Public Works on October 14. This was a discussion item only.

Director of Public Works Knoeck presented information for consideration of a revised 2014 asphalt paving list. Depending upon which alternative is chosen for the revised scope of work on Park Street, one or more of the streets identified on the preliminary 2014 asphalt paving list will need to be deferred. A recommendation will be brought to the Board of Public Works on October 14. This was a discussion item only.

Alderman Wagner recused himself from discussion on leased space in the Community Center because he serves on the Aging and Disability Resource Center Board and left the meeting at 6:14 PM.

City Administrator Barg presented information for consideration of leased space in the Community Center. Alderman Cummings feels it is not a problem to lease space in the Community Center but he wants to make sure there is enough room for the Community Center and museum request. Aldermen Buttke and Earll agree. Feirer asked if we could consider a coffee vendor even if they are not a non-profit. Buttke supports complementary uses and a coffee shop but not other retail uses. Earll said we need to look at each request individually and decide if it is compatible. An example would be the senior craft store, which could be a good fit even though it is retail in nature. Earll feels rates should be less than what we get at City Hall. Buttke thinks we need to have some flexibility to work with those tenants that provide a benefit to the community. We could subsidize rents to make it work for desired tenants. Cummings feels the historic museum would complement the library immensely as well as the community and that we would not expect rent. Earll asked if the museum group would cover their own remodeling/set up costs. Feirer confirmed that all they need is a bare area and they would do all the build out. Building Services Supervisor Pokorny stated there may be an interest in a controlled area for storing of photos and other artifacts that require special HVAC. The consensus was that if this was desired by the museum, they would need to fund it. Library Director Belongia stated that another consideration is the hours of operation for the museum and access to the building if operating hours differ.

Recommended items for future agendas - None

Motion by Buttke, second by Cummings that the meeting be adjourned at 6:43 PM.
All 'Ayes' Motion Carried

Daniel G. Knoeck, Secretary
BOARD OF PUBLIC WORKS