

**SEPTEMBER 25, 2012**

Regular meeting of the Common Council was called to order by Mayor Meyer at 7:00 p.m., in the Council Chambers, City Hall Plaza.

**PRESENT:** Michael Feirer, Alanna Feddick-Goodwin, Robert Workinger, Gordon H. Earll, Ed Wagner, Russell Stauber, Gary Cummings, John Spiros, Tom Buttke and Pete Hendler.

**ABSENT:** None

The flag was saluted and the pledge given.

Invocation was given by Pastor Patti Steevens, St. Paul's United Church of Christ.

Mayor Meyer announced that there is an opening on the Board of Appeals – 2<sup>nd</sup> Alternate and the Historic Preservation Committee. Anyone interested in serving on these committees should contact his office.

**CC12-195** Motion by Feirer, second by Spiros to approve the minutes of the Common Council meeting of September 11, 2012.

**Motion carried**

No items were added to the agenda.

**PUBLIC COMMENT PERIOD**

Aldersperson Spiros asked the Council to change the Budget meetings to October 22, 29 and November 5, 2012 because he has a conflict. The meetings were originally scheduled for October 15, 22 and 29, 2012.

**CC12-196** Motion by Spiros, second by Earll to move the budget meeting dates to October 22, October 29 and November 5, 2012. Stauber voted Nay; Workinger abstained.

**Motion carried**

**CC12-197** Motion by Feirer, second by Stauber to change the October 22, 2012 budget meeting to October 23, 2012 at 5:00. Workinger abstained.

**Motion carried**

Budget Meeting Schedule is as follows:

Tuesday, October 23, 2012 at 5:00 p.m.

Monday, October 29, 2012 at 6:00 p.m.

Monday, November 5, 2012 at 6:00 p.m.

City Engineer Tom Turchi announced that on Friday, September 28, 2012 the westbound lane on Becker Road by Peach Avenue would be closed so that they can repair the concrete pavement due to a water main break. This will last approximately 3 – 4 days.

Election of one person to the Marshfield Utility Commission to serve a 5-year term beginning October 1, 2012 and ending September 30, 2017 was held at this time.

The Mayor asked for nominations.

Aldersperson Cummings nominated John Schneider.

Aldersperson Hendler nominated Aaron Pitzenberger

There being no further nominations the Mayor declared nominations closed.

The Common Council voted by ballot.

John Schneider received 2 votes.

Aaron Pitzenberger received 7 votes.

Aaron Pitzenberger was elected to the Marshfield Utility Commission.

### **CONSENT AGENDA**

**CC12-198** Motion by Feirer, second by Spiros to receive and place on file, approving all recommended actions for the items listed on the consent agenda. Meeting Minutes/Reports: Library & Community Center Steering Committee of June 11, 2012; Zoning Board of June 12, 2012; Library & Community Center Steering Committee of July 9, 2012; Library Board of July 10, 2012; Fire & Police Commission of July 23, 2012; Sustainable Marshfield of August 12, 2012; Library Board of August 14, 2012; Fire & Police Commission of August 16, 2012; Convention & Visitors Bureau of August 29, 2012; Sustainable Marshfield of September 11, 2012; Parks, Recreation & Forestry Committee of September 13, 2012; Fire & Police Commission of September 13, 2012; Economic Development Board of September 13, 2012; Board of Public Works of September 17, 2012; Marshfield Utility Commission of September 17, 2012 (JO #5648, install 1405' of 8" watermain, 5 fire hydrants, and 2 valves on Highway 97 North at a cost of \$99,913.24 and JO #17650, replace failed underground primary, North Hills at a cost of \$56,771); Judiciary, License and Cemetery Committee of September 18, 2012; Finance, Budget and Personnel Committee of September 18, 2012; Plan Commission of September 18, 2012 and Airport Committee of September 20, 2012.

**CC12-199** Motion by Wagner, second by Spiros to vote on motion UC/12-73 separately.

#### **Motion carried**

Motion UC/12-73 reads as follows: **UC/12-73** Motion by Eberl, seconded by Johnson, to promote Bob Trussoni to Assistant Utility Manager and direct the Utility Manager to review position for current compensation scale and bring back to Commission. All ayes, motion carried

Vote on motion **CC12-198 as amended.**

#### **Motion carried**

Aldersperson Wagner talked about motion UC/12-73. He hopes that there will be a discussion session between the Council and the Marshfield Utility Commission in the near future so that they can start to see eye to eye on things. This motion shows the appointment of Mr. Trussoni to the Assistant Utility Manager position. It is no secret that Mr. Pacovsky is planning on retiring in the near future. It reads very clearly that the person in the position of Assistant Utility Manager might well be the person to have the inside track for the Utility Manager position when Mr. Pacovsky retires. The problem is that the Utility Commission chose not to seek any candidates from the outside but do this totally internally. This is not in the best interest of the City to limit the field of candidates like they did. He would like to discuss this with the Utility Commission so he asked the City Administrator to schedule a discussion session with the Marshfield Utility Commission at his earliest convenience.

**CC12-200** Motion by Wagner, second by Earll to receive and place on file motion UC/12-73. Hendler vote Nay.

**Motion carried**

Finance Director Keith Strey gave an update on banking services.

**CC12-201** Motion by Spiros, second by Hendler to suspend the rules and move up item P on the agenda.

**Motion carried**

**CC12-202** Motion by Buttke, second by Cummings to approve Resolution No. 2012-25, adopting the 2013 Operating Plan for the Downtown Marshfield Business Improvement District. Aye - 5; Nay - 5 (Feddick, Workinger, Earll, Wagner, Hendler) Mayor broke the tie and voted Aye.

**Motion carried**

City Administrator Steve Barg introduced the work session on code enforcement. Staff reviewed/discussed city ordinances and current practices in all areas of code enforcement. The following individuals presented information:

1. Brian Panzer, Street Superintendent – Chapter 11 Public Nuisances, Section 11-06 Weed Control and Section 11-07 Dutch Elm Disease; Chapter 13 Public Works, Section 13-35 Sidewalks, removal of snow and ice, and the duty of the street superintendent and Section 13-126 Trees and Shrubs; and Chapter 12 Solid Waste Disposal and Recycling.
2. Dan Lenard, Ordinance Officer – Animal complaints, parking enforcement, storage of junk, abandoned or junk vehicles, garbage complaints, dumping of yard waste, snow removal, posting of signs, approval to have two or more pets and the city deer hunt.
3. Josh Miller, Planner/Zoning Administrator – Chapter 18 Zoning code, sign code, fences, home occupations, decks, residential use in a commercial property, shorelands and wetlands
4. Dick Pokorny, Building Services Supervisor – building maintenance, building inspections, tenant complaints, dangerous sites and unsightly properties (nuisance properties)
5. Harold Wolfgram, City Attorney – Forfeiture Action in Municipal Court and Abatement in Circuit Court.

First reading of Ordinance No. 1236, amendment to Chapter 24, Section 24-10 (2) changing the criteria for when a master sign plan is required.

**CC12-203** Motion by Spiros, second by Wagner to approve Budget Resolution No. 16-2012, transferring \$675 from grant revenue to the Library budget operating supplies account to carry out activities of the grant. Ayes - 10

**Motion carried**

**CC12-204** Motion by Spiros, second by Hendler to approve Resolution No. 2012-27, adopting an ambulance rate schedule to be effective January 1, 2013. Ayes - 10

**Motion carried**

The Council discussed if the city should do a building facility needs assessment and if they do what would be the size and scope of the project. A staffing study was also discussed.

Aldersperson Feddick-Goodwin agreed that a Staffing study needs to be as equally important as the building and facilities study. She would like the study to be more in depth for the main building and less in depth for the ancillary buildings, such as Hefko pool and the zoo.

Aldersperson Buttke said that he agrees that the study should concentrate on City Hall Plaza but Hefko pool as well as some of the other ones still needs to be listed out there somewhere because something has to be done with these facilities.

Aldersperson Wagner said that the Capital Improvement Committee does a good job of dealing with some of those ancillary buildings and things like the Hefko pool. The county is undertaking a space needs assessment. The City will probably be losing the County as tenants. He would like to see a major focus on the general government end of it because how much space do we need and what is the best use for the space that we have.

Aldersperson Stauber thought the City could do an in-house assessment. It would be good to know available funding sources. Would these projects be solely on the backs of the taxpayers or are there grants available for certain types of facilities or buildings. Along with that we need public support. The City also needs a Contingency plan in case of an emergency.

City Administrator Barg said he and staff will work together to come up with a dollar amount to put in the 2013 budget so that a building facility needs assessment could be completed with the main focus being on the city's main structures.

Mayor Meyer said that he would also like to see something budgeted for a Staffing study.

Future Agenda Items

1. Appoint an alternate to the JLC Committee

Motion by Feddick-Goodwin, second by Spiros to adjourn at 9:00 p.m.

**Motion carried**

Deb M. Hall  
City Clerk