CITY OF MARSHFIELD

MEETING NOTICE

COMMON COUNCIL
CITY OF MARSHFIELD, WISCONSIN
TUESDAY, NOVEMBER 27, 2012
Council Chambers Lower Level, City Hall Plaza

7:00 p.m.

NOTE TO VISITORS AND GUESTS: Welcome to this meeting of the Common Council. We appreciate your interest in the City of Marshfield. Item "H" on the agenda (below) provides an opportunity for the Mayor and Council to receive comments from members of the public. If you would like to make a comment, please write your name and address and indicate your topic on a form at a table near the entrance to the Council Chambers prior to the beginning of the meeting. After being recognized by the Mayor at the appropriate time, please address the Council from the podium, first stating your name and address.

6:30 p.m. PUBLIC HEARING

On November 10, 2012, the proposed 2013 budget was published in the Marshfield News Herald. At this time, members of the public are invited to comment on the proposed 2013 budget.

A. Call to Order by Chris Meyer, Mayor

B. Roll Call

C. Pledge of Allegiance

D. Invocation – Rev. Daryn Bahn, Christ Lutheran Church

E. Comments from the Mayor, specifically:

1) Committee Openings:
Board of Appeals – 2nd Alternate
Historic Preservation
Sustainable Marshfield

2) Employee Recognition

Peter Fletty, Fire & Rescue Department, December 8, 1997, 15 years

F. Approval of Minutes – November 13, 2012

G. Reading of items added to the agenda

H. Public Comment Period/Correspondence

At this time, the Mayor will recognize members of the public who have indicated a desire to address the Council. Upon recognition by the Mayor, persons may address the Council from the podium, first stating their name and address. The Council may take action on emergency matters introduced by members of the public.

I. Consent Agenda:

1) Meeting minutes/reports
   a. Electrical Board (September 12, 2012)
   b. University Commission (September 20, 2012)
   c. Convention & Visitors Bureau (October 31, 2012)
   d. Economic Development Board (November 1, 2012)
   e. Economic Development Board (November 7, 2012)
   f. Fire & Police Commission (November 8, 2012)
   g. Utility Commission (November 12, 2012)
   h. Library Board (November 13, 2012)
   i. Board of Public Works (November 19, 2012)
   j. Plan Commission (November 20, 2012)
   k. Judiciary, License, and Cemetery (November 20, 2012)
   l. Finance, Budget, and Personnel (November 20, 2012)

Recommended Action: Receive and place on file, approving all recommended actions.

J. Consideration of items removed from the consent agenda, if any.

K. Presentation of Parks and Recreation Department Citizen Volunteer award to Pam Nikolai. Presented by Jim Wein, Chairperson of the Parks, Recreation, and Forestry Committee.

L. First Reading Ordinance No.1241 Approving the Repealing and Re-enacting of the City Wide Zoning Map. Presented by Josh Miller, Planner/Zoning Administrator.

Recommended Action: None at this time unless the rules are suspended; final action will be scheduled at the December 11, 2012 meeting.

M. Request to approve Resolution No. 2012-37, writing off various uncollectible ambulance accounts receivable totaling $17,996.39. Presented by Keith Strey, Finance Director.

Recommended Action: Approve Resolution No. 2012-37.

N. Request to approve Budget Resolution No. 20-2012, transferring $2,580 within the Law Enforcement budget to purchase amateur radio equipment for the Emergency Operations Center. Presented by Gary Jepsen, Police Chief.

Recommended Action: Approve Budget Resolution No. 20-2012.

O. Request to approve Budget Resolution No. 21-2012, transferring $12,125 within the law enforcement budget for the purchase of palm scanning equipment. Presented by Rick Gramza, Police Lieutenant.

Recommended Action: Approve Budget Resolution No. 21-2012.

P. Request to approve Policy No. 4.400 establishing administrative procedures for grant management. Presented by Steve Barg, City Administrator.

Recommended Action: Approve Policy No. 4.400

Q. Request to approve the appointment of Matthew Bartkowiak, 501 North Willow Ave, to the Library & Community Center Committee. He will replace Steve Coy who has resigned. Presented by Chris Meyer, Mayor.

Recommended Action: Approve the appointment.

R. Approve Phase 1 agreement with Brakeley Briscoe, Inc. for fundraising consulting services related to the Library & Community Center Project. Presented by Lori Belongia, Library Director.

Recommended Action: Approve the Phase 1 agreement.

S. Update on fire apparatus replacement program. Presented by Jim Schmidt, Fire Chief.

Recommended Action: None, for information only.

T. Final Action concerning the 2013 City budget:

At this time, any final changes or amendments to the proposed 2013 city budget, as published, should be offered and considered prior to consideration of and action on Resolution No. 2012-39 determining and levying the amount to be raised by taxation for city purposes for the 2013 fiscal year. Presented by Steve Barg, City Administrator.

1. Adjustments to 2013 budget recommended by Steve Barg, City Administrator.

   Recommended Action: Approve adjustments as recommended.

U. Request to approve Resolution No. 2012-39, determining and levying the amount to be raised by taxation for city purposes for the 2013 fiscal year. Presented by Keith Strey, Finance Director.

Recommended Action: Approve Resolution No. 2012-39.

V. Items for future agendas.

W. Adjournment.

Posted this day November 21, 2012 at 4:00 p.m., by Deb M. Hall, City Clerk

Notice

It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Deb M. Hall, City Clerk at 630 South Central Avenue or by calling (715)486-2023.

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ADDENDUM

Q1. Update on Library and Community Center Project fundraising. Presented by Lori Belongia, Library Director.

Recommended Action: None, for information only

S1. Discussion regarding the Marshfield Utility Commission. Presented by Steve Barg, City Administrator.

Recommended Action: At the discretion of the Common Council

Posted on Monday, November 26, 2012 at 1:30 p.m. by City Clerk Hall.