CITY OF MARSHFIELD

# MEETING NOTICE

**COMMON COUNCIL**
**CITY OF MARSHFIELD, WISCONSIN**
**TUESDAY, JUNE 25, 2013**
**Council Chambers Lower Level, City Hall Plaza**

**7:00 p.m.**

NOTE TO VISITORS AND GUESTS: Welcome to this meeting of the Common Council. We appreciate your interest in the City of Marshfield. Item "H" on the agenda (below) provides an opportunity for the Mayor and Council to receive comments from members of the public. If you would like to make a comment, please write your name and address and indicate your topic on a form at a table near the entrance to the Council Chambers prior to the beginning of the meeting. After being recognized by the Mayor at the appropriate time, please address the Council from the podium, first stating your name and address.

A. Call to Order by Chris Meyer, Mayor

B. Roll Call

C. Pledge of Allegiance

D. Invocation – Rev. Mike Carlson, Zion Methodist.

E. Comments from the Mayor, specifically

1) Employee Recognitions

Jason Foth, Fire & Rescue Department, June 26, 1998, 15 years
Jody Geurink, Police Department, July 6, 1998, 15 years

F. Approval of Minutes – June 11, 2013

G. Reading of items added to the agenda

H. Public Comment Period/Correspondence

At this time, the Mayor will recognize members of the public who have indicated a desire to address the Council. Upon recognition by the Mayor, persons may address the Council from the podium, first stating their name and address. The Council may take action on emergency matters introduced by members of the public.

I. Consideration of a request from Relay for Life of the Marshfield Area for a variance of noise levels as permitted by Chapter 10-33(7) for an overnight event Friday, August 2nd at 5 p.m. until Saturday, August 3rd 7 a.m. This event will be held at the Marshfield Middle School Track. Presented by Steve Barg, City Administrator.

Recommended Action: Grant the variance.

J. Reports from commissions, boards, and committees.

Recommended Action: For information only.

K. Consent Agenda:

1) Meeting minutes/reports
   a. Central Wisconsin State Fair Board (May 20, 2013)
   b. Cable TV Committee (May 23, 2013)
   c. Community Development Authority (May 30, 2013)
   d. Utility Commission (June 10, 2013)
      1. JO #5664, design and construct a 1.5 million gallon water tower at a cost of $1,800,000
   e. Library Board (June 11, 2013)
   f. Community Development Authority Financial Meeting (June 17, 2013)
   g. Board of Public Works (June 17, 2013)
   h. Plan Commission Special Meeting (June 18, 2013)
   i. Plan Commission (June 18, 2013)
   j. Judiciary and License Committee (June 25, 2013)*

*Minutes not included in packet.

Recommended Action: Receive and place on file, approving all recommended actions.

L. Consideration of items removed from the consent agenda, if any.

M. Presentation on League of Wisconsin Municipalities Mutual Insurance's "Agility" program. Introduction by Keith Strey, Finance Director. Presentation by Dennis Tweedale, CEO, League of Wisconsin Municipalities Mutual Insurance.

Recommended Action: None, for information only.

N. Second Reading – revised Ordinance No. 1251 amending Section 13-96 and 13-97 and repealing Section 13-98 of the Municipal Code relating to special assessments. Presented by Tom Turchi, City Engineer.

Recommended Action: Approve Ordinance No. 1251.

O. First Reading – Ordinance No. 1252 amending Sections 18-12, 18-33, 18-54, and 18-55 of the Municipal Code. The proposed amendment will impact lot widths, setbacks, and uses in the "MH-8" Mobile Home District. Presented by Josh Miller, Planner/Zoning Administrator.

Recommended Action: None at this time unless the rules are suspended; final action will be scheduled on July 9, 2013.

P. First Reading – Ordinance No. 1253 amending Sections 18-12, 18-58, and 18-103 of the Municipal Code. The proposed amendment modifies the parking requirements for restaurants and addresses throat length and hard surface requirements. Presented by Josh Miller, Planner/Zoning Administrator.

Recommended Action: None at this time unless the rules are suspended; final action will be scheduled on July 9, 2013.

Q. Request to approve Budget Resolution No. 11-2013, transferring $3,624 from various sources to the Emergency Management Budget for the purchase of a Mondopad system. Presented by Bob Haight, Interim Fire Chief.

Recommended Action: Approve Budget Resolution No. 11-2013.

R. Request to approve Resolution No. 2013-28, Wastewater Treatment Plant Compliance Maintenance Annual Report. Presented by Sam Warp, Wastewater Superintendent.

Recommended Action: Approve Resolution No. 2013-28

S. Request to approve Resolution No. 2013-29, Conditional Use Permit for Dennis Mueller for a Conditional Home Occupation to construct and sell dressers, headboards, and similar wood furniture out of his garage, located at 1101 North Peach Avenue, zoned "SR-4" Single-Family Residential District. Presented by Josh Miller, Planner/Zoning Administrator.

Recommended Action: Approve Resolution No. 2013-29.

T. Request to approve Resolution No. 2013-30, requesting that the City of Marshfield be exempted from the payment of any Wood County library tax. Presented by Lori Belongia, Library Director.

Recommended Action: Approve Resolution No. 2013-30.

U. Request to approve the submittal of a Wisconsin Department of Transportation STP Urban grant for E. 29th Street reconstruction. Presented by Dan Knoeck, Director of Public Works.

Recommended Action: Authorize staff to submit the Wisconsin Department of Transportation STP Urban grant.

V. Request to approve the appointment of Kim Vrana, 1026 Laird Street, Marshfield to the vacant position on the Library Board with a term ending 2016. Presented by Chris Meyer, Mayor.

Recommended Action: Approve the appointment.

W. Request to approve the appointment of Carol Knauf, Owner of Rae Baxter's Fashion Shop, 345 S. Central Ave., Marshfield, WI to the Business Improvement District to fill the unexpired term of Charles Rentmeester who has resigned. This term will expire in 2015. Presented by Chris Meyer, Mayor.

Recommended Action: Suspend the rules and appoint Carol Knauf to fill the unexpired term of Charles Rentmeester on the Business Improvement District Board. (The BID Board is currently working on updating its operating plan, and it would be desirable to have a full Board at the earliest possible date.)

X. Closed Session pursuant to Wisconsin Statutes, chapter 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically the City Administrator has requested a closed session to discuss terms for payment under a contract.

Y. Reconvene into open session.

Z. Action on matters discussed in closed session, if appropriate.

AA. Items for future agendas.

BB. Adjournment.

Posted this day June 21, 2013 at 4:00 p.m., by Deb M. Hall, City Clerk

*Notice*

*It is possible that members of and possibly a quorum of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*

*Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Deb M. Hall, City Clerk at 630 South Central Avenue or by calling (715)486-2023.*