COMMUNITY DEVELOPMENT AUTHORITY
November 29th, 2011

The financial meeting of the Community Development Authority was called to order by the Chairperson, Dave LaFontaine at 9:00 am in the Cedar Rail Court Executive Conference Room, located at 601 S. Cedar Avenue, Marshfield, WI.

Affirmation of Proper Posting of Meeting: Meeting Posted November 22, 2011.

ROLL CALL: PRESENT: Dave LaFontaine, Dave Marsh, John Conklin.
OTHERS PRESENT: Mary James-Mork Executive Director, Julie Mess Housing Operations Director, Kathy Scheuer Office/Procurement Coordinator.

Declaration of a quorum. Public Comment: none

Reviewed monthly financials for October 2011. Recommendations:
Security Deposits will be placed in separate account.
Add line to list occupied units monthly and year to date.

CDA 11-103 Motion by Marsh, seconded by Conklin to approve and recommend to the board the Financial Statement of Activities for Public Housing and Voucher.
3 Ayes

MOTION CARRIED

CDA 11-104 Motion by Marsh, seconded by Conklin to approve and recommend to the board the newly distributed Summary CFP dated Oct. 31, 2011. 3 Ayes

MOTION CARRIED

Discussed progress on IT upgrade.

CDA 11-105 Motion by Marsh, seconded by Conklin to recommend Security Health Insurance with a 2.58% increase for 2012 and Dentalcom Dental Insurance for 2012. 3 Ayes

MOTION CARRIED

Reviewed Physical Needs Assessment-CIP.
CDA 11-106 Motion by LaFontaine, seconded by Marsh to prioritize energy efficiency projects as appropriate. 3 Ayes

MOTION CARRIED

Reviewed monthly payment in lieu of taxes.

Grant Writer update.

Financial meeting scheduled for December 20th, 2011 at 9:00 am.

Motion by Dave Marsh seconded by John Conklin to adjourn meeting. Meeting adjourned at 11:00 am.

Respectfully submitted,

Mary James-Mork
Executive Director

Dave LaFontaine
Chairman