COMMUNITY DEVELOPMENT AUTHORITY January 14th, 2013

The Personnel meeting of the Community Development Authority was called to order by the Chairperson, Marilyn Hardacre at 1:50pm in the Cedar Rail Court Executive Conference Room, located at 601 S. Cedar Avenue, Marshfield, WI.

Affirmation of Proper Posting of Meeting: Meeting Posted January 10, 2013.

ROLL CALL: PRESENT: Tom Buttke, Dave Marsh, Marilyn Hardacre.
OTHERS PRESENT: Peter Hendler Chairman of the CDA Board, Dave LaFontaine
Commissioner, Mary James-Mork Executive Director, Julie Mess Finance and Operations
Director.

Declaration of a quorum.

Identify any Potential Conflicts of Interest: none

Public Comment:

Dave LaFontaine reviewed budget discussion from Financial meeting held earlier in the day. Tom Buttke mentioned we should review reserves as to whether HUD can recapture reserves. Peter Hendler discussed how Federal Government budget will affect the CDA and to review insurance claim for reimbursement for expenses.

Dave LaFontaine mentioned the first draft of the budget and cutting back of operating expenses. How can we increase our money to remodel Parkview and to increase occupancy? Dave Marsh discussed budget and the deficit.

CDA 13-03 Motion by Marsh seconded by Buttke to convene to Closed Session pursuant to Wisconsin Statutes, 19.85(1)(c), (f) to discuss information involving personnel management of CDA financial information and to discuss employment, promotion, compensation or performance evaluation data of specific public employees over which the Board has jurisdiction or exercises responsibility.

Roll Call Vote: Buttke, Hardacre, Marsh (Time 2:20pm) 3 Ayes

MOTION CARRIED

Others in attendance: Hendler, LaFontaine, Mary James Mork, Julie Mess

A discussion was held regarding benefits and potential salary increases for 2013-2014.

CDA 13-04 Motion by Marsh and seconded by Buttke to move to Open Session. (Time 2:37pm) 3 Ayes

MOTION CARRIED

CDA 13-05 Motion made by Buttke and seconded by Marsh to recommend to the Finance Committee to include in the 2013-2014 budget salary increase of 1% for all staff for a total of \$3500.00 3 Ayes

MOTION CARRIED

Motion by Buttke, seconded by Marsh to adjourn meeting. Meeting adjourned at 2:55pm.

Respectfully submitted,

Mary James-Mork Executive Director Marilyn Hardacre Chairperson