COMMUNITY DEVELOPMENT AUTHORITY September 18th, 2013

The Financial meeting of the Community Development Authority was called to order by the Chairperson, Dave LaFontaine at 9:00 am in the Cedar Rail Court Executive Conference Room, located at 601 S. Cedar Avenue, Marshfield, WI.

Affirmation of Proper Posting of Meeting: Meeting posted September 13th, 2013.

ROLL CALL:

PRESENT: Dave LaFontaine, Dave Marsh, Andrew Keogh

OTHERS PRESENT: Mary James-Mork Executive Director, Julie Mess Finance and Operations Director, Janet Southworth Housing Manager, Tim Geldernick Environmental Services Manager

EXCUSED: None

Declaration of a quorum.

Identify any Potential Conflicts of Interest: None

Public Comment: None

Reviewed Financial Reports/Documentation

Dave LaFontaine sited Janet Southworth for an outstanding job managing the Section 8 program.

CDA 13-87 Motion by Marsh seconded by Keogh to accept and recommend to the board the Financial report and refer to board for approval. 3 Ayes

MOTION CARRIED

Tim Geldernick reviewed recommendations from the Architects in regard to heating/cooling of the Parkview solarium, cooling of the hallways at Parkview and finding a temperature solution for the main computer room at Cedar Rail.

No update on RAD.

Review of the health call system, per conversation with Larry Wood at HUD. Housing Authorities are being asked to review current systems in light of the inability of most housing call systems to provide 100% security/safely. CDA staff will increase education on any type of call system to residents to assure that residents and family understand that additional personal call systems are an important option in providing the most complete protection for themselves and their loved ones.

Board members requested that the Capital Fund become a formal rolling 5 year budget item for the finance committee in addition to the annual review.

Staff will communicate with Larry Wood of HUD to further clarify issues faced by the "responsible entity" in capital funds projects.

Next meeting date will be Wednesday, October 16th, 2013 at 9:00am. Agenda items:

Moved by LaFontaine to adjourn meeting. Meeting adjourned at 10:41 a.m.

Respectfully submitted,

Mary James-Mork Executive Director Dave LaFontaine Chairperson