

**ELECTRICAL BOARD MINUTES**  
**OF AUGUST 6, 2008**

Meeting called to order by Chairperson Pete Trudeau at 5:18 PM in the 1<sup>st</sup> Floor Conference Room of City Hall Plaza.

**PRESENT:** Pete Trudeau, Ray Seidel, Mike O'Reilly, Bob Trussoni and Alderman Josh Hansen

**ABSENT:** Gary Parks and Mike Slowiak

**ALSO PRESENT:** Dick Pokorny, Electrical Inspector; Paul Wolf; Tom Schneider and Randy Wegner, St. Joseph's Hospital; Rory Seidel, S & S Electric; John Nikolai, McMillan Electric; Ken Weis, Ken Weis Electric; John Wendt, Merkel Electric; Alderman Pete Hendler

**EB08-18** Motion by Hansen, second by O'Reilly to approve the minutes of the June 4, 2008 meeting.  
**All 'Ayes' Motion Carried.**

**Citizens Comments** – Alderman Hendler addressed the Board as both a member and a citizen. He thanked the Inspector for sending out the letter inviting all electrical contractors to come to this meeting to discuss how the Inspection Department does business. He emphasized the need to have a level playing field for all persons and that all should get together on electrical issues.

**EB08-19** Motion by Hanson, second by O'Reilly to accept the Contractor License for The Stiegler Co., Inc.; Willow River Electric, Inc.; Northwinds Electric LLC.  
**All 'Ayes' Motion Carried.**

**EB08-20** Motion by Seidel, second by Hanson to accept the Master License for Patrick Fink, Bob Koontz, Robert Van Ert, Ronald Klossner, Alfred W Ascheman and Tom Locke.  
**All 'Ayes' Motion Carried**

**EB08-21** Motion by Trudeau, second by Seidel to accept the Journeyman License for Jamie Foemmel, Curt Tuttle, Ryan Niehaus, Adam Specht, Eric Jakobi, Jared Brown and Joseph Maroszek.  
**All 'Ayes' Motion Carried**

The next topic started out on inspection procedures and polices. The Inspector handed out copies of Chapter 17 of the Municipal Code. The discussion centered on when and where the Inspector had a right to inspect. Seidel stated he disagreed with this, although the rest of the Board and guests felt that it was needed. The general consensus was that the Inspector does not go into properties unannounced and if people are living there, they allow entry. On a general construction site without occupancy, the Inspector has a definite need to enter and note progress. At facilities such as the hospital and clinic, the Inspector announces himself and signs in.

The topic of who gets written orders or copies of written orders and when they are issued was next. Ray Seidel also did not agree with current policy. Rory Seidel echoed this as he felt a general contractor or owner should not get copies. The Inspector explained that by State Statute the general contractor is responsible for the work of subcontractors such as electricians. He also explained that ultimately the owner is the responsible party for corrections and has to know about issues not taken care of by people they have hired to do the work. Participants at this meeting told of their experiences of receiving written orders that were copied to owners and/or general contractors. The general agreement was that these procedures were in order. Typically the Inspector stated that most contractors took care of code issues based on a phone call or email without the need for written orders; but as Rory Seidel previously stated, he wanted these items in writing.

The last portion of this topic dealt with who can or cannot sign permits. Most area cities polled require a master electrician sign the electrical permit applications. Marshfield does not, just a representative of the company. The consensus was that no change needed to be made.

The Inspector reported that the proposed ordinance change to permit fees (Ordinance No. 1135) would have a second reading at the August 12, 2008 Common Council meeting. If approved it would go into effect when published.

**EB08-22** Motion by O'Reilly, second by Hanson to approve all renewals of electrical licenses.

**All 'Ayes' Motion Carried**

Motion by Seidel, second by O'Reilly to adjourn at 6:28 PM.

**All 'Ayes' Motion Carried**

Dick Pokorny, Secretary  
ELECTRICAL BOARD