ELECTRICAL BOARD MINUTES NOVEMBER 9, 2011

Meeting called to order by Chairperson Pete Trudeau at 5:13 PM in the Executive Conference Room of City Hall Plaza.

PRESENT: Pete Trudeau, Mike O'Reilly, Gary Parks, Alderman Russell Stauber, Mike Slowiak and

John Wendt **ABSENT:** Bob Trussoni

ALSO PRESENT: Pat Kilty, Electrical Inspector

EB11-07 Motion by Slowiak, second by Stauber to approve the minutes of the July 6, 2011 meeting.

All 'Ayes' Motion Carried.

Citizens Comments – None

EB11-08 Motion by O'Reilly, second by Parks to accept the Journeyman License for Chris Roberts, Ryan Romenesko, Michael Boese and Jim Specht.

All 'Ayes' Motion Carried.

<u>EB11-09</u> Motion by Trudeau, second by Slowiak to accept the Master License for Rodney A Kuffel, Ernie Kibbel, Del Pierce and Eugene Mancl.

All 'Ayes' Motion Carried.

<u>EB11-10</u> Motion by Parks, second by Stauber to accept the Contractor License for Premier Electrical Service, Kibbel Enterprises LLC, Ron's Refrigeration and Merit Electric Service.

All 'Ayes' Motion Carried.

There was discussion on what the registration fee should be for the upcoming CEMA seminar. All agreed that \$60.00 would be the cost based on approximately 140+ in attendance. Went over start times and what topics were going to be discussed by the State and Marshfield Utilities. Goal is to get registration flyer sent out early next week.

The permit process was discussed. Slowiak questioned when and how to proceed with pulling a permit. Use this scenario as an example: The cost of a job initially starts out under the \$350.00 threshold and all of a sudden the customer keeps adding more work and cost to the job resulting in a permit being required. It was explained to Slowiak that the City has no problem doing a 'time and material' permit. Another concern he had was when a customer supplies the equipment (panels, lights, devices) how should a contractor incorporate that into the cost of the permit. Expressed that it becomes awkward to go to homeowner for example and ask, "How much did you pay for that light, so I can include that amount in my permit cost"? Some wording and revisions may be necessary to the municipal code to clean up this area. The Electrical Inspector will look into some wording and discuss at the next meeting.

Motion by O'Reilly, second by Slowiak to adjourn at 5:45 PM.

All 'Ayes' Motion Carried

Pat Kilty, Secretary ELECTRICAL BOARD