FINANCE, BUDGET AND PERSONNEL COMMITTEE MINUTES OF MAY 10, 2004

Meeting called to order by Chairman Bennington at 5:43 p.m., in the Executive Conference Room, City Hall Plaza.
PRESENT: Jerry Bennington, Sr., Brad Parks and Edward Beaudry, Jr.
ABSENT: Ray Gougeon and Russ Stauber
ALSO PRESENT: City Administrator Brehm, Media and City Personnel (Lara Baehr, Keith Strey, Brenda Hanson, Ron Dickrell, Amber Miller, Dan Wolfgram and Deb Hall).

Alderman Beaudry nominated Alderman Bennington for Chairman. There being no further nominations:
FBP04-058 Motion by Beaudry, second by Parks to close the nominations and cast a unanimous ballot for Alderman Bennington for Chairman. All Ayes
Motion carried

Alderman Bennington nominated Alderman Parks for Vice Chairman. There being no further nominations:
FBP04-059 Motion by Bennington, second by Beaudry to close the nominations and cast a unanimous ballot for Alderman Parks for Vice Chairman. All Ayes
Motion carried

FBP04-060 Motion by Parks, second by Beaudry to approve payroll in the amount of $958,554.08 and the bills in the amount of $454,705.17 as recommended by the Finance Director. All Ayes
Motion carried

FBP04-061 Motion by Parks, second by Beaudry to accept and place on file the Monthly Position Control Status Report as of April 30, 2004. All Ayes
Motion carried

FBP04-062 Motion by Beaudry, second by Parks to accept and place on file the Report of Personnel Actions of May 10, 2004. All Ayes
Motion carried

FBP04-063 Motion by Parks, second by Beaudry to establish the interest rate for 2004 special assessments at 4.90%. All Ayes
Motion carried

FBP04-064 Motion by Beaudry, second by Parks to authorize the City Administrator to fill the vacant Information Technology Analyst position in the Information Technology Department. All Ayes
Motion carried

Discussion was held on televising the Finance, Budget and Personnel Committee meetings.

Administrator Brehm indicated that the estimated annual cost for meetings held in the Executive Conference Room would be $1,800; for the Common Council chambers the estimated annual cost would be $5,100. This is based upon seven special and twenty-three regular meetings. The value to the public of televising these meetings needs to be taken into account. The Finance,

Budget and Personnel Committee meetings generally deal with internal matters usually not generating much public interest, while the Board of Public Works meetings deal with external topics that more directly impact the public, therefore, having more public interest. The Cable TV Committee has reviewed this matter and has approved charging this cost to their budget, which is financed by cable franchise fees, if the Common Council approves televising the Finance, Budget and Personnel Committee meetings.

The committee decided to televise the meetings on a trial basis and solicit feedback from the public to see if they are interested in viewing these meetings.

FBP04-065 Motion by Parks, second by Beaudry to televise six (6) Finance, Budget and Personnel Committee meetings on a trail basis. All Ayes
Motion carried

FBP04-066 Motion by Beaudry, second by Parks to approve and recommend to the Common Council deletion of the vacant .5 FTE (fifth floor) Account Clerk I/Cashier position in the Finance Department. All Ayes
Motion carried

The committee felt it was important to have all the members present for the discussion/decision on a merit plan for non-represented employees. This subject will be held over until all members can be present. Administrator Brehm and Human Resources Specialist Baehr will not be present at the May 18, 2004 meeting therefore it will be tentatively scheduled for the June 1st meeting.

FBP04-067 Motion by Parks, second by Beaudry to hold over the decision on a merit plan for non-represented employees until all members can be present. All Ayes
Motion carried

FBP04-068 Motion by Beaudry, second by Parks to go into closed session pursuant to Wisconsin Statutes, Section 19.85 (1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises control. Specifically, the City Administrator has requested a closed session to discuss the status of negotiations with the Wastewater employees bargaining unit. Roll call vote, all Ayes. (Time: 6:13 p.m.)
Motion carried

Present in closed session: Aldermen Bennington, Parks and Beaudry, City Administrator Brehm, Human Resources Specialist Baehr, Finance Director Strey, Asst. Finance Director Hanson, WW Supt. Dickrell and City Clerk Hall.

FBP04-069 Motion by Parks, second by Beaudry to return to open session. Roll call vote, all Ayes. (Time: 6:22 p.m.)
Motion carried

FBP04-070 Motion by Parks, second by Beaudry to approve the Tentative Agreement between the City of Marshfield Wastewater (Teamsters) Union and recommend to the Common Council for approval. All Ayes
Motion carried

Motion by Beaudry, second by Parks to adjourn at 6:23 p.m.
Motion carried

Deb M. Hall
City Clerk