FINANCE, BUDGET AND PERSONNEL COMMITTEE
MINUTES OF MARCH 20, 2007

Meeting called to order by Chairperson Beaudry at 5:30 p.m., in the Common Council Chambers, City Hall Plaza.
PRESENT: Edward Beaudry, Jr., Marty Anderson, Alanna Feddick (arrived at 5:35 p.m.), Trish Siegler and John Spiros
ABSENT: None
ALSO PRESENT: Mayor Meyers, Alderperson Wagner, City Administrator Brehm, Josh Hansen, Tim Kraus, Catherine Frisch from SVA Consulting, LLC and City Personnel (Ed Erickson, Brenda Hanson, Keith Strey, Lara Baehr, Dan Wolfgram, Amber Miller and Deb M. Hall).

FBP07-028 Motion by Anderson, second by Spiros to approve the bills in the amount of $3,213,380.85 as recommended by the Finance Director. All Ayes
Motion carried

FBP07-029 Motion by Anderson, second by Spiros to accept and place on file the February 2007 Treasury Report. All Ayes
Motion carried

FBP07-030 Motion by Spiros, second by Siegler to accept and place on file the Report of Personnel Actions of March 20, 2007. All Ayes
Motion carried

Alderperson Feddick joined the meeting.

FBP07-031 Motion by Anderson, second by Feddick to recommend approval of Budget Resolution No. 6-2007 to the Common Council, transferring $9,452 from State of Wisconsin Funding Assistance Act 102 grants to the Emergency Services Fund #605 for the purchase of a new ambulance radio. All Ayes
Motion carried

FBP07-032 Motion by Siegler, second Spiros to approve the two contracts with SVA Consulting, LLC and Diamond Software, Inc. and authorize applicable staff to execute the contracts. All Ayes
Motion carried

Strategic Planning
Administrator Brehm explained that the scope of services would be to provide a summary report of recent community surveys, comprehensive plan goals, objectives and actions and key points of the Sustainable Marshfield Committee Report to the Mayor, CC and staff at the initial meeting and to also explain the strategic planning process; facilitate the strategic planning process and conduct a follow-up planning session; and submit a final report of the planning process to the city no later than two weeks after the follow-up planning session.

Two proposals were received from the following:

1. UW Stevens Point: $1,400 plus travel expenses at government rates
2. Foth: $4,400 lump sum ($3,650 if the last two meetings were combined)

These will be public meetings and the citizens will have an opportunity to be a part of the process.

Alderperson Anderson was concerned that the time frame was too aggressive.

Administrator Brehm didn't feel that it was too aggressive. The facilitator feels comfortable with the scope of services. But after the first meeting and the Councils expectations become clearer than more sessions can be held if needed.

Alderperson Wagner said that it would be very helpful for the members of the Common Council to have a copy of the proposal of what the proposed work product is before the next Council meeting.

Alderperson Siegler added that before the April 10th meeting it would be helpful if there was some type of preliminary worksheet or some tool that they could use to put down their thoughts prior to coming to that meeting so that they can fully define their objectives and goals for the strategic planning sessions. She would also like to see another avenue for citizen input other than previous surveys or the opportunity for citizens to come to that planning meeting on April 21st. She doesn't see that as being that welcoming or open. We need to actively seek citizen input by having an additional meeting in the evening. This meeting should be well advertised by using the newspaper, WDLB and posting the notice.

FBP07-033 Motion by Feddick, second by Anderson to approve the Strategic Planning Proposal of the University of Wisconsin – Stevens Point and authorize applicable staff to execute a contract with the UW based on their proposal. All Ayes
Motion carried

Motion by Anderson, second by Spiros to adjourn at 6:10 p.m.
Motion carried

Deb M. Hall
City Clerk