FINANCE, BUDGET AND PERSONNEL COMMITTEE MINUTES OF SEPTEMBER 16, 2008

Meeting called to order by Chairperson Spiros at 5:30 p.m., in the Common Council Chambers, City Hall Plaza.

PRESENT: Alderpersons John Spiros, Pete Hendler, Alanna Feddick, Tom Buttke and Scott Noble. **ABSENT:** None

ALSO PRESENT: Alderperson Wagner, City Administrator Brehm, Attorney Hutchinson, Attorney Wolfgram, Jeff Schultz and City Personnel (Keith Strey, Lara Baehr, Brenda Hanson, Ed Englehart, Jim Schmidt, Lori Belongia, Joe Stroik, Dan Wolfgram, Ron Dickrell, Dan Knoeck, Roland Donath, Josh Mauritz, Dick Pokorny, Kris Hawley, Darren Larson, Duane Nothnagel, Kurt Bornbach, Amy Krogman, Martha Wahlstrand, Tim Cassidy, Ed Erickson and Deb Hall)

<u>FBP08-095</u> Motion by Feddick, second by Buttke to approve payroll in the amount of \$1,112,275.90 and the bills in the amount of \$875,387.35 as recommended by the Finance Director. All Ayes **Motion carried**

<u>FBP08-096</u> Motion by Feddick, second by Buttke to accept and place on file the August 2008 Treasury Report. All Ayes

Motion carried

<u>FBP08-097</u> Motion by Feddick, second by Hendler to accept and place on file the Report of Personnel Actions of September 16, 2008. All Ayes **Motion carried**

FBP08-098 Motion by Buttke, second by Hendler to recommend approval of Budget Resolution No. 13-2008 to the Common Council, transferring \$711 from the sale of bison calves to the Zoo expenditure account for the purchase of two cougars. All Ayes **Motion carried**

FBP08-099 Motion by Hendler, second by Buttke to recommend approval of Budget Resolution No. 14-2008 to the Common Council, transferring \$30,658 from an Office of Justice Assistance Grant for Collapse Rescue Training to the Fire Protection budget. All Ayes **Motion carried**

FBP08-100 Motion by Feddick, second by Noble to recommend approval of Budget Resolution No. 15-2008 to the Common Council, transferring \$2,000 from a Wisconsin Humanities Council Grant to the General Fund Library budget to sponsor a "Marshfield Reads: Fahrenheit 451" project. All Ayes **Motion carried**

City Administrator Brehm presented information regarding Personnel Policy No. 3.520 on Sick Leave.

FBP08-101 Motion by Buttke, second by Feddick to approve revised Personnel Policy No. 3.390, Zero Tolerance for Workplace Violence and Weapons to allow employees to carry pepper spray for their own personal protection. All Ayes

Motion carried

<u>FBP08-102</u> Motion by Hendler, second by Buttke to approve the renewal of Employee Benefits Corporation to administer the City's Flexible Benefit and Health Reimbursement Arrangement services for calendar year 2009. All Ayes

Motion carried

City Administrator Brehm presented information on legal services for the City of Marshfield.

Alderperson Feddick requested that this item be placed on the agenda. One of the reasons is because she would like the city to take a look at our legal services to see if we are not only being competitive in that but also making sure that we have other options if that is something that the Council desires. The City would be well versed to at least find out if other firms would be interested in lending their expertise to the City and seeing what kinds of rates would be charged and what kind of experience they have. We also need to see if we are doing the best for the citizens of Marshfield.

Motion by Feddick to send RFP's to law firms in Marshfield, Stevens Point, Wausau and Wisconsin Rapids.

Alderperson Buttke indicated that there is no action recommended on this item.

Administrator Brehm responded that no action can be taken at this time because the public was not notified that action would be taken. If action was taken at this time, the public would not have had an opportunity to voice their concerns. If any member of the Common Council wants this item placed on the agenda for a future meeting, they should contact him and it will be placed on the agenda as an action item.

<u>FBP08-103</u> Motion by Hendler, second by Buttke to approve filling the vacant Firefighter/Paramedic position in the Fire and Rescue Department. All Ayes **Motion carried**

<u>FBP08-104</u> Motion by Hendler, second by Feddick to approve Resolution No. 2008-34, adopting an ambulance rate schedule to be effective January 1, 2009. All Ayes **Motion carried**

FBP08-105 Motion by Hendler, second by Buttke to approve the 2009 ambulance contracts with the 13 surrounding towns and village. Feddick voted Naye; rest Aye.

Motion carried

Motion by Feddick, second by Buttke to adjourn at 6:20 p.m. All Ayes **Motion carried**

Deb M. Hall City Clerk