FINANCE, BUDGET AND PERSONNEL COMMITTEE
MINUTES OF JULY 21, 2009

Meeting called to order by Vice Chairperson Spiros at 5:30 p.m., in the Common Council Chambers, City Hall Plaza.
PRESENT: Alderpersons Alanna Feddick (arrived at 5:31 p.m.), Gordon Earll, John Spiros, Russell Stauber and Pete Hendler.
ABSENT: None
ALSO PRESENT: Alderpersons Buttke, Feirer and LaFontaine, City Administrator Brehm, Gary Gray and City Personnel (Jason Angell, Brenda Hanson, Ed Englehart, Lara Baehr, Dan Knoeck, Roland Donath, Tom Turchi, Ben Steinbach, Kelly Cassidy, Roy Dolens, Lori Belongia and Deb Hall)

CITIZEN COMMENTS
None

CORRESPONDENCE
None

FBP09-075 Motion by Hendler, second by Earll to approve the bills in the amount of $1,164,328.62 as recommended by the Asst. Finance Director. All Ayes
Motion carried

FBP09-076 Motion by Stauber, second by Hendler to accept and place on file the June 2009 Treasury Report. All Ayes
Motion carried

FBP09-077 Motion by Hendler, second by Stauber to accept and place on file the Report of Personnel Actions of July 21, 2009. All Ayes
Motion carried

FBP09-078 Motion by Hendler, second by Earll to approve filling the vacant Planner/Zoning Administrator position in the Planning and Economic Development Department with staff's suggested changes to "downgrade" the position to an entry level position; authorize staff to begin advertisement of the position immediately, and that the position be referred to the Job Evaluation Committee for review and recommendation of position classification.

Alderperson Hendler amended the motion to include giving staff the flexibility, if they are having difficulty finding a suitable candidate for this position, to upgrade the position to make sure it is filled in a timely manner.

Vote on motion **FBP09-078 as amended**; All Ayes
Motion carried

FBP09-079 Motion by Hendler, second by Stauber to recommend approval of the membership of the Job Evaluation Committee as presented and revised Personnel Policy No. 3.710, Position Classification Plan.

Alderperson Spiros recommended requiring that the local Human Resource Professional on the Job Evaluation Committee be at the Director or above level vs. just a Human Resources Professional.

After discussion Alderperson Spiros agreed to change his request to Director or above level or a Compensation Specialist.

The first and second agreed to amend their motion.

Vote on motion **FBP09-079 as amended**; All Ayes
Motion carried

A presentation of the Parks and Recreation Department mission statement and staffing levels as presented by Ed Englehart, Director of Parks and Recreation.

FBP09-080 Motion by Stauber, second by Feddick to recommend approval of Budget Resolution No. 11-2009 to the Common Council, transferring $100 from a Government Accountability Board, Elections Division Grant to the Elections Budget. All Ayes
Motion carried

FBP09-081 Motion by Feddick, second by Hendler to recommend approval of Budget Resolution No. 12-2009 to the Common Council, transferring $38,985 from a State of Wisconsin Safe Routes to School Grant to the Engineering Administration budget ($38,900) and the Planning and Economic Development budget ($85). All Ayes
Motion carried

FBP09-082 Motion by Stauber, second by Earll to approve revised Personnel Policy No. 3.525, Family and Medical Leave. All Ayes
Motion carried

FUTURE AGENDA ITEMS
1. Presentation by the Library regarding staffing levels and responsibilities.

Motion by Stauber, second by Earll to adjourn at 6:33 p.m. All Ayes
Motion carried

Deb M. Hall
City Clerk