FINANCE, BUDGET AND PERSONNEL COMMITTEE MINUTES OF OCTOBER 20, 2009

Meeting called to order by Chairperson Feddick at 5:57 p.m., in the Common Council Chambers, City Hall Plaza.

PRESENT: Alderpersons Alanna Feddick, Gordon Earll, Russell Stauber, John Spiros and Pete Hendler.

ABSENT: None

ALSO PRESENT: Alderpersons Buttke & Feirer, City Administrator Brehm, John Preuss, Gary Gray and City Personnel (Keith Strey, Lara Baehr, Brenda Hanson, Dan Knoeck, Roland Donath, Richard Pokorny, Jim Schmidt, Jason Angell and Deb Hall)

CITIZEN COMMENTS

None

CORRESPONDENCE

None

FBP09-113 Motion by Stauber, second by Spiros to approve the bills in the amount of \$930,492.41 as recommended by the Finance Director.

Motion carried

FBP09-114 Motion by Spiros, second by Earll to accept and place on file the September 2009 Treasury Report.

Motion carried

FBP09-115 Motion by Hendler, second by Spiros to accept and place on file the Report of Personnel Actions of October 20, 2009.

Motion carried

The committee discussed filling the soon-to-be vacant Building Services Supervisor position.

FBP09-116 Motion by Stauber, second by Earll to approve filling the soon-to-be vacant Building Services Supervisor full time position in the Building Services Division, Public Works Department with a start date of April 1, 2010 and a follow-up on the following recommendations:

- 1. Begin allocating Building Service staff time spent on capital projects to those projects rather than absorbing it in the inspection budget. This would more accurately reflect the cost of both the capital project and the inspection division.
- 2. Begin allocating Building Services Supervisors time spent on City Hall operations to the City Hall Plaza Budget, with the intent of recovering this cost through city hall rental income.
- 3. As part of the Community Development Strategic Planning effort, continue to evaluate opportunities to shift duties from the Building Services Division to other departments to allow Building Services to take on additional housing inspection duties.
- 4. Evaluate existing permit fees for possible increases as well as new fee opportunities including a plan review fee and a corrective order "service fee".

Spiros and Feddick voted Nay.

Motion carried

<u>FBP09-117</u> Motion by Spiros, second by Earll to approve the group health insurance contracts with Security Health Plan, Inc. for 2010 for elected officials, non-represented employees and employees represented by six City bargaining units with an HRA overlay administered by Employee Benefits Corporation; authorize applicable staff to execute the same; and amend Policy No. 3.560 to reflect the premium changes for 2010.

Motion carried

FBP09-118 Motion by Spiros, second by Stauber to approve the contract for group dental insurance with Delta Dental for 2010, for elected officials, non-represented employees, and employees represented by three city bargaining units, and amend Policy No. 3560 to reflect the premium changes for 2010.

Motion carried

FBP09-119 Motion by Spiros, second by Hendler to approve revised Personnel Policy No. 3.915, Employees with Symptoms or Exposure to the Flu.

Motion carried

FUTURE AGENDA ITEMS

1. Post Employment Benefits - How it Works; Estimated Future Obligations; Is there a Fund Balance to cover those obligations; Payout Terms

Motion by Spiros, second by Hendler to adjourn at 7:10 p.m.

Motion carried

Deb M. Hall City Clerk