FINANCE, BUDGET AND PERSONNEL COMMITTEE MINUTES OF JUNE 21, 2011

Meeting called to order by Chairperson Spiros at 5:30 p.m., in the Common Council Chambers, City Hall Plaza.

PRESENT: Alderpersons John Spiros, Alanna Feddick, Gordon Earll, Pete Hendler and Russell Stauber **ABSENT:** None

ALSO PRESENT: Alderpersons Wagner, Feirer, Cummings and Buttke, Mayor Meyer, City Administrator Barg and City Personnel (Keith Strey, Brenda Hanson, Ed Englehart, Jim Schmidt, Gary Jepsen, Lara Baehr and Deb Hall)

FBP11-067 Motion by Stauber, second by Earll to approve the minutes of the June 7, 2011 meeting. **Motion carried**

CITIZEN COMMENTS

None

CORRESPONDENCE

None

FBP11-068 Motion by Earll, second by Feddick to approve the bills in the amount of \$543,216.19 as recommended by the Finance Director.

Motion carried

FBP11-069 Motion by Feddick, second by Hendler to accept and place on file the May 2011 Treasury Report.

Motion carried

FBP11-070 Motion by Stauber, second by Hendler to accept and place on file the Report of Personnel Actions of June 21, 2011.

Motion carried

FBP11-071 Motion by Hendler, second by Stauber to approve filling the Zookeeper position in the Parks and Recreation Department.

Motion carried

<u>FBP11-072</u> Motion by Hendler, second by Earll to recommend approval of Payroll Resolution No. 2011-18 to the Common Council, Special Event Pay for the Fire and Rescue Department. Ayes-5 **Motion carried**

FBP11-073 Motion by Feddick, second by Hendler to recommend approval of Budget Resolution No. 10-2011 to the Common Council, transferring funds from the Parks Laborer position to various Parks and Zoo budgets. Ayes-5

Motion carried

FBP11-074 Motion by Hendler, second by Stauber to recommend approval of Budget Resolution No. 11-2011 to the Common Council, transferring ACISS Grant proceeds to Law Enforcement Special Revenue Funds. Ayes-5

Motion carried

<u>FBP11-075</u> Motion by Stauber, second by Earll to recommend approval of Budget Resolution No. 12-2011 to the Common Council, transferring funds from vacated .5 FTE position in the Administration budget to the Finance budget. Ayes-5

Motion carried

<u>FBP11-076</u> Motion by Feddick, second by Stauber to recommend approval of Budget Resolution No. 13-2011 to the Common Council, transferring funds within various TIF Funds for TIF Plan Amendments. Ayes-5

Motion carried

Emergency medical services for Farm Technology Days.

Fire Chief Schmidt explained that because of the number of people attending this event and the fact that they provide EMS for the Town of McMillan it was decided that it would be in the best interest of the safety of those in attendance to have staff and personnel on location for the three days of this event. The Mayor was asked if the city could donate the cost associated with having city staff on site for these three days. One option would be to fund this through the Convention and Visitors Bureau. The total cost of this service is consistent with the Special Event billing policy and is estimated at \$4,382.76.

Administrator Barg had a conversation with the Chairperson of the Convention and Visitors Bureau (CVB). The CVB met and talked about this. They were operating with a number of \$2,000 and said that they would be comfortable in contributing \$1,000 based on the fact that it does benefit tourism via hotel reservations, restaurants and those kinds of things.

Marshfield is going to benefit from having 80,000 - 90,000 people here during those three days. If we have to find a way to absorb costs it can be done through contingency but they will also look into identifying other ways to recover some of these funds because other entities will also be benefiting from this event.

FUTURE AGENDA ITEMS

1. Zoo – What does it cost on an annual basis to run the zoo.

Motion by Stauber, second by Feddick to adjourn at 6:06 p.m.

Motion carried

Deb M. Hall City Clerk