THE BOARD OF MARSHFIELD FAIRGROUNDS COMMISSION MINUTES

DATE: JUNE 25, 2008
TIME: 9:15 AM
PLACE: Fairpark Office
TIME ADJOURNED: 11:15 AM

MEMBERS PRESENT: Mike Feirer, Bill Clendenning, Bill Winch, Dennis Polach, Peter Hendler and Josh Hansen

OTHERS PRESENT: Ed Englehart, Carol Kerper, Ron Meyer, Michael Brehm-Marshfield City Administrator, Chris Meyer-Marshfield Mayor and Doug O'Donnell

1) Meeting was called to order by Vice-Chairman Hendler at 9:15 a.m., because the Chairman had indicated that he would arrive later.

2) Public Comments. None given

3) Review previous minutes. Motion by Polach/Clendenning to approve the May 21, 2008 minutes with the starting time of 9:15 a.m. added to the minutes. Motion carried unanimously.

4) Vice-Chairman Hendler asked that the grandstand discussion be moved up on the agenda because of the people that were at the meeting for this item. There were no objections.

   The committee then took a tour of the grandstand. Doug O'Donnell of O'Donnell Engineering spoke on various areas that were in need of repair. He said five contractors were interested in doing the work. One dropped out because he did not have the equipment to do the repairs. O'Donnell stated that some beams may have to be replaced. The bids would include time and materials. The commission stated they would like the repairs finished in early August. O'Donnell also expressed his concerns with the groundwater. During the tour, Chairman Feirer joined the meeting and assumed the Chairman duties.

   a) Clendenning/Hendler made a motion to have the three officers; Chairman, Vice-Chairman and the Secretary/Treasurer meet with the Executive Committee of the County and the Marshfield Finance Committee to seek additional funding. Motion carried unanimously.
   b) Clendenning/Winch made a motion that the three officers attend the bid opening and make the decision to go with the lowest qualified bidder. Motion carried unanimously.

5) Fair Commission report:

a) Check #1061 issued to O'Donnell Engineering Associates for $2,500. This leaves a bank balance of $7,819.32. Motion by Hendler/Winch to approve. Motion carried unanimously.

b) Review By-Laws: Motion by Clendenning/Hansen to table until next meeting. Motion carried unanimously.

c) Discussed obtaining a filing cabinet to keep the Fair Commission papers in. Ed Englehart said he would see if he could locate a used file at the Marshfield City Hall offices.

d) Bonding. The concern was if the treasurer was bonded to handle the Fair Commission money. As a County Board member he is bonded by the County. The other concern was if the by-laws were changed to allow a member at large to be on the Commission. If this would be changed, then this concern would be discussed at that time.

e) Commission Storage Space. Carol Kerper, Ron Meyer and Ed Englehart found a space for the Commission to put a file in the fairground offices.

6) Carol Kerper talked about the June 16, 2008 Fair Association meeting. The concrete floor was poured in the Sheep and Swine Barn on May 28th. The Northern Lights Goat Show took place June 14th and 15th and approximately 360 goats were shown. The property at 1505 South Cherry Avenue was sold. The work in the Expo I building is progressing. Motion by Clendenning/Hendler to accept the report. Motion carried unanimously.

7) Park and Recreation Report. Ed Englehart passed around a thank you note that he had received from Nancy Eggleston thanking the Commission for the space to conduct the Clean Sweep Program. Motion by Clendenning/Hansen to accept. Motion carried unanimously.

8) Bills. None presented

9) Building and Grounds Report. No report

10) Next meeting: July 16, 2008, 9:15 a.m. at Fairpark office

11) Motion by Hendler/Clendenning to adjourn at 11:15 a.m. Motion carried unanimously.

Minutes taken by Dennis Polach