**THE BOARD OF MARSHFIELD FAIRGROUNDS COMMISSION MINUTES**

DATE: JULY 17, 2008
TIME: 9:15 AM
PLACE: Fairpark Office
TIME ADJOURNED: 10:37 AM

MEMBERS PRESENT: Mike Feirer, Bill Clendenning, Bill Winch and Dennis Polach

MEMBERS ABSENT: Peter Hendler and Josh Hansen

OTHERS PRESENT: Ed Englehart, Carol Kerper, Ron Meyer and Douglas O'Donnell of O'Donnell Engineering Associates

1) Meeting was called to order by Chairman Feirer at 9:15 a.m.

2) Public Comments. None given

3) Review previous minutes. Motion by Polach/Winch to approve the June 25, 2008 minutes. Motion carried unanimously.

4) Chairman Feirer moved the grandstand discussion up in the agenda due to the fact that Doug O'Donnell was here for that item.

   a. O'Donnell stated of the four contractors that were still interested in doing the work, two dropped out because they felt the job was too small.

      Norcon Corporation of Schofield, Wisconsin and Altman Construction Company, Inc. of Wisconsin Rapids, Wisconsin both presented estimated costs to do the project.

      Norcon Corporation had a separate quote to install shoring in the Northeast corner for $1,822. The price was to leave the shoring in place for 30 days. After much discussion, Clendenning made a motion with a second by Winch to have Norcon Corporation install the shoring and have O'Donnell get a cost figure if the shoring was left installed up to 90 days. Motion passed unanimously.

   b. There was no meeting of the sub-committee on bids and financing. However, on July 1, 2008, Clendenning, Winch, Polach and Hendler met with the Executive Committee of Wood County to discuss additional funding for the grandstand. After discussion, the committee held this item over until their next meeting which was held on July 15, 2008.

      On July 15, 2008, Clendenning, Winch, Polach, Feirer and Hendler met with the committee. On a motion by Schiferl and a second by Hendler, the committee

voted unanimously to give the Fair Commission $1,000. This amount will be deducted in the amount that the county gives to the Fair Commission in 2009.

c. The committee did not discuss contracting with O'Donnell Engineering Associates. Ed Englehart from the Marshfield Park and Recreation Department asked O'Donnell to explain many of Ed's concerns. The commission and Ed were satisfied with O'Donnell's answers. O'Donnell said if there would be a concern, he would charge $75.00 per hour.

5) Fair Commission report:

a. Polach reported that as of June 30, 2008, there was $7,828.45 in the account. There was $9.13 paid in interest in June.

b. Report of Old Records Sub-committee:
No meeting was held

c. Review resolution and by-laws:
The commission felt if anyone wanted to discuss any item in the resolution or the by-laws, they should request that it be put on the meeting agenda and that item would then be discussed.

6) Carol Kerper gave the Fair Association report. The road extension in the campground area has been completed. Granite removed from the Alba Bump Barn floor was used for this.

The final contracts have been received for Eric Church, Bobby Vinton and Everclear.

The Marwood 4-H Horse Camp was held on June 20th. The Shrine Circus took place in the hockey building on June 24th. McMillan Maverick 4-H Horse Camp was on July 10th and 11th. The Liberty Classic Quarter Horse show is July 17th through the 20th. The Wisconsin Guernsey Association Show is July 21st and 22nd.

Motion by Winch/Clendenning to approve. Motion carried unanimously.

7) Park and Recreation Report.

a. Report given by Ed Englehart. See attachment.

b. The commission will have Mike Feirer meet with the Fair Association to discuss the renewal and the changes due to no smoking in all the structures on the Fairgrounds. Motion by Winch/Clendenning to approve. Motion passed unanimously.

8) Bills. Mike Feirer talked about two bills that will have to be paid when the projects are complete. A payment for $3,500 was held back from Advance Concrete in November, 2007 due to problems with their work in the Expo Building. A payment of $4,700 is due the City of Marshfield for installing water lines. The city has not presented a bill yet.

9) Next meeting: A special meeting has been scheduled on July 30, 2008 at 9:15 a.m. at the Fair office to view the grandstand and discuss the Norcon Corp proposal.

   The regular meeting will be held on August 20, 2008 at 9:15 a.m. at the Fair Office.

10) Motion by Winch/Polach to adjourn at 10:37 a.m. Motion carried unanimously.

Minutes taken by Dennis Polach