

**BOARD OF MARSHFIELD FAIRGROUNDS COMMISSION
MINUTES OF NOVEMBER 18, 2009 MEETING**

Present were: Mike Feirer, Bill Clendenning, Dennis Polach, Bill Winch, Russell Stauber and Tom Buttke.

Others present: Ed Englehart and Randy Schiferl

Meeting was called to order at 9:15 a.m. by Chairman Feirer.

There were no public comments.

Motion by Clendenning seconded by Winch to approve minutes from 09/23/09. Motion carried.

Motion by Stauber seconded by Polach to approve treasurer's report. Motion carried.

There were no bills to approve.

Ed Englehart gave the grandstand project report. He stated he inspected the grandstand area in October with Doug O'Donnell to attempt to identify what additional work needs to be completed in addition to the repair of the two beams and three piers that the Commission currently has a quote from Norcon in the amount of \$34,248.00 to repair this coming spring. The primary concern to Mr. O'Donnell is the need to clean and seal any areas where the metal rebar within the concrete is exposed and rusted. Mr. O'Donnell also identified some cracks on the surface of the grandstand that need additional sealing and possible need to ground out and then sealed. Motion by Clendenning seconded by Stauber to have Mr. O'Donnell assess what has to be done so we can get an idea on the cost. The cost for Mr. O'Donnell's fee not to be more than \$2,500.00. Motion carried.

There was nobody present from the Association to give their report but a report was left and Chairman Feirer read the report. Ann Kleinschmidt joined the office staff on October 6 as media secretary. Ann previously worked at Security Health Plan. The annual meeting will be held on Wednesday, December 2 at the American Legion Club. Items such as the Annual Report and raffle articles are being worked on. The CWSFA will be receiving funds from the Jerry Knoll Estate for the construction of a dairy barn or repairs of an existing dairy barn. Our grandstand entertainment selection meeting took place on October 6. Our Thursday night entertainment has been confirmed. Wrap-up of Fair 2009 is complete. Even with school being in session for three days, attendance was up from last year. Required unplanned capital improvements had an effect on our 2009 income. Tom Buttke is working with three different horse groups that are interested in holding their yearly shows in Marshfield beginning in 2010. Tom will be attending the Wood County Conservation, Education and Economic Development Committee meeting in Wisconsin Rapids on November 24 to present the Junior Fair Expense Report for 2009. Motion by Clendenning seconded by Winch to approve report. Motion carried.

Ed Englehart gave the Park & Recreation Report. He said the County Attorney and the Marshfield City Administrator have some changes they would like for the bylaws. They will bring changes to the next meeting. Winter storage has been completed for the year. The host committee has begun meeting to prepare for the 2010 National Trappers Association Conference that will be held at the fairgrounds August 2 -9. The Marshfield Area Kennel Club is again

renting out the 4H Building from October through mid May. An additional \$5,000.00 in electrical repairs was required by the City Electrical Inspector prior to the CWSF. He has also identified an additional \$2,000.00 in repairs/improvements that he would like to have completed prior to 2010 Dairy Fest. The Jer Lang Show Palace monitored alarm system was made fully operational in July. The annual cost to the City is \$1,890.00 if there are no repairs or service calls required. This is necessary to meet building and fire codes. The CWSF is planning on hosting 2 to 3 pulls in 2010. Three windows of the north restroom building were recently broken by vandals. Motion by Polach seconded by Winch to approve report. Motion carried.

Wood County Supervisor Schiferl discussed the possibility of getting citizen members on the Fair Commission and Association because of elected officials not making the meetings. This will be discussed at the next meeting.

The next meeting will be January 20, 2010.

Motion by Winch seconded by Polach to adjourn at 10:15 a.m. Motion carried.

Tom Buttke, Secretary/Treasurer