

**BOARD OF MARSHFIELD FAIRGROUNDS COMMISSION
MINUTES OF JANUARY 20, 2010 MEETING**

Those in attendance: Feirer, Polach, Clendenning, Winch, Stauber and Buttke

Also present: Ed Englehart and Kerper

1. Meeting was called to order at 9:15 a.m. by Chairman Feirer.
2. There were no public comments.
3. Reviewed previous minutes. **Motion by Clendenning, seconded by Polach, all ayes motion carried.**
4. Reviewed treasurer's report on the account balance of \$13,401.04 as of 1/20/10. **Motion by Stauber to approve report, seconded by Winch. All ayes motion carried**
- 4B. Secretary Buttke received a \$12,500.00 check from Wood County as half of their annual \$25,000.00 funding. **Motion by Stauber, seconded by Winch to have Supervisor Clendenning deposit it in the bank, All ayes motion carried**
5. There were no bills to approve.
6. Discussed grandstand project. We are going ahead with the project of finishing what's needed to be done subject to available funding.
7. **The Fair Association was presented by Carol Kerper;** Election of officers for the Fair Board took place at the December 14th Board Meeting. Results were as follows: Wayne Schulz- President, Joel Luttrupp- Vice President, and Jerry Lang- Treasurer.

The Annual meeting was held on Wednesday, December 2nd at the American Legion Club. We had a good meeting with attendance of 105 people.

Chris Young is confirmed to perform on Wednesday evening and Gloriana is confirmed to perform on Sunday evening of the fair.

The State Financial Report has been completed, notarized, and was published in the December 21st issue of the Marshfield News Herald.

A meeting was held on December 21 with Mayor Meyer, Alderman Stauber, Marshfield Animal Ordinance Officers, Ed Englehart, Lori Krokstrom, Don Lander, and Marshfield Dog Park representatives regarding an incident at the Dog Park involving two dogs.

We are currently researching options for doing on-line ticket sales. **Motion by Polach to approve minutes, seconded by Clendenning. All ayes, motion carried.**

8. The Park and Recreation Report was given by Ed Englehart.
Grandstand Structural Repairs- Doug O'Donnell and I met with the representatives from Norcon Corp. to review the proposed additional work that Mr. O'Donnell is

recommending. An estimate was received by O'Donnell from Norcon and O'Donnell indicated to me that he felt the amounts were out of line with the repairs that he is recommending. He is planning to identify an alternate contractor and review the work with them and receive a comparable quote. O'Donnell still recommends the Commission complete the already agreed to repair of the two beams and three piers by Norcon in the amount of \$34,248.00 this spring. Norcon indicated that it should be able to take place in, late March or April.

Fair Commission Bylaw Approvals – This item is on hold until the City of Marshfield Attorney and Wood County attorney review changes.

Events and Activities- Marshfield Area Kennel Club is using the 4H Building on a daily basis over the winter, sporadic use of the Jr. Fair Expo Building over the winter. Host Committee for the 2010 National Trappers Assoc. Conference met to review food vendors and the application procedures for groups wishing to sell food during the conference.

Building and Ground Maintenance- It was discovered that the heat exchangers in both furnaces for the Fair Office building were cracked. Both furnaces are scheduled to be replaced at a cost of approximately \$4,700.00. A window was broken on the west side of the Jr. Fair Expo Building. It appeared that it may have been related to hockey practice at the outdoor rink. The president of the Hockey Assoc. and the CWSFA were notified.

Communication Tower Inquiry- Over the past few months, the city staff has been in communications with two individuals representing Open Range Wisconsin, Inc. regarding their interest in installing a communications tower at the location of one of the Lee Softball Field light standards. The last information is that they are proposing a 120' high pole that would replace the existing 72' and that would have the lights installed in addition to their antennas. City staff reviewed a draft agreement from Open Range Wis. Inc. and came to the conclusion that this location was not suitable for this type of use due to the many needs and assurances required by the company.

Curling Club Beer Garden Proposed Lease Agreement- The Curling Club submitted a draft lease agreement for the Fair Commission's consideration. The Fair Commission had expressed an interest in having some kind of written agreement between the Lion's Club, American Legion and the Curling Club as it relates to their rights and responsibilities toward the use of space that in the past number of years has been dedicated to their use primarily during the CWSF but they have used the space at other times. The space is owned by the City of Marshfield, managed by the policies of the Fair Commission.

Also reviewed was the five year Capital Improvement Plan relating to the Fair Commission

Motion by Clendenning to appoint Alderman Stauber to a committee to study on the leasing, seconded by Polach. All ayes Motion carried. Motion by Clendenning to approve the Park and Recreation Report, seconded by Buttke, all ayes motion carried

9. Next meeting date Wednesday, March 17, 2010.

9:15 at the Fair Office

Motion by Clendenning to adjourn at 10:33 a.m., seconded by Polach. All ayes Motion carried

Tom Buttke, Secretary/Treasurer