## Minutes of the Board of Marshfield Fairgrounds Commission Wednesday January 19, 2011 Fairpark Office

Board Members Present: Feirer, Clendenning, Winch, Ashbeck, Buttke

Not Present: Stauber

Also present: Park and Recreation Director Englehart, Fair Manager Kerper, Citizen Randy Schiferl

- 1. Meeting called to order at 9:15 A.M. by Chairmen Feirer
- Randy Schiferl wanted to have the commission reconsider naming of the milkhouse building. Motion by Clendenning seconded by Winch to discuss reconsider, Clendenning and Winch voted aye Feirer, Ashbeck and Buttke voted nay, motion failed
- 3. Previous minutes were motioned to approve by Clendenning seconded by Ashbeck all ayes motion carried
- 4. Treasurer's report was give by Buttke, motion to approve by Clendenning seconded by Winch all ayes motion carried
- 5. There were no bills to approve
- 6. Grandstand project was discussed and was decided to have Doug O'Donnell get an estimate from JRH Masonry for repairs necessary and bring to next meeting. Motion by Clendenning seconded by Buttke to reserve \$5,000.00 annually for maintenance of and sealing main deck of grandstand. All ayes motion carried. Motion by Ashbeck seconded by Buttke to allow the Marshfield Hockey assoc. to make enhancements to the Jer Lang Show Palace, subject to approval of building inspector and Electrical and Fire Dept. all ayes motion carried.
- 7. Fair Association Report was given by Kerper as follows: The Annual Meeting was held on Wednesday, December 1<sup>st</sup> at the American Legion Club. Ninety-five people were in attendance. Election of officers for the Fair Board took place at the December 20<sup>th</sup> Board meeting. Results were as follows: Wayne Schulz President, Gary Bymers Vice President, and Dan McGiveron Treasurer. Easton Corbin is confirmed to perform on Wed.

evening, Saving Abel is confirmed for Thursday evening, LoCash Cowboys will perform on Saturday, and Steel Magnolia is confirmed to perform on Sunday evening of the fair. We hope to have our Friday evening entertainment booked soon. The Wood County Courthouse donated 90 folding chairs and the chair racks to the Fair Association. They are currently being housed in the Junior Fair Expo. Marshfield Clinic donated the necessary funds to have the heavy duty tires put on the Round Barn Express Train. The tires are finished and installed and the train cars have been repainted. The Wisconsin Association of Fairs Annual Convention was held January 9 – 12 in Wisconsin Dells. Nine staff members and Directors attended the convention. The Wood County Holsteins will fund a new wash rack by Pat's barn and will bring back more information at a future meeting. Motion to approve seconded by Buttke, all ayes motion carried.

**8.** The Park and Recreation Report was given by Ed Englehart as follows: **Grandstand Structural Repairs.** Areas remain in the center of the grandstand where the stirrups are exposed and Doug would like to see these areas cleaned and covered in a similar manner to what was done in the Lion's Den. Prior to this work being completed a large amount of scrap wood and other miscellaneous items will need to be removed to provide access for the contractors to complete the work. I am proposing that Hamus Masonry be contacted this spring to provide a quote to complete the remaining work. In addition, I recommend that the Fair Commission again retain the services of Mr. O'Donnell Engineering to inspect and approve the restoration work. As I recall the repair work identified by Mr. O'Donnell is much less than the work performed in the Lion's Den and therefore I expect the costs to be less that the amount expended for the restoration of the stirrups and concrete in the Lion's Den. **Events & Activities.** Upcoming Events — (March — April) Marshfield Kennel Club

winter dog training, Marshfield Youth Hockey Association dry land practices, Curling Club Bon Spiel, Marawood 4H Tack Swap, Parks and Recreation Department Youth and Senior golf Lessons, Holstein Breeders Purple Ribbon Classic. Marshfield Youth Hockey Association Practice Ice **Rink.** Parks and Recreation Department created an ice rink in the Jer Lang Show Palace and are working with the Hockey Association to determine if this location will provide an improved and possibly longer practice site versus the outdoor rink located north of the hockey building. To date it appears that this site works well and aids in keeping snow off of the ice and provides a well lit evening practice site. The hockey association hung tarps to minimize any possible damage to the building's metal end walls and are proposing some improvements to the building to enhance the rink for next year if approved by the Fair Commission. The Hockey Association is coordinating use of the rink and will be billed for additional electric costs. **Building and Ground Maintenance.** Fair Office Entrance – In early January, the concrete heaved again in front of the Fair Office entrance door making it not accessible. The Marshfield Fire and Rescue confirmed with me that the use of the alternate west stairway door was not sufficient for the building to be occupied and we needed to correct the front entrance door problem asap. Park and Recreation staff removed the section of sidewalk in front of the door and replaced it with patio stones. This is a temporary fix and additional work will need to be completed this spring. This may turn into a substantial renovation project. Snow Storage on the Fairgrounds **Track.** In December following a large snowfall, Carol informed me that V & H Heavy Trucks (Dan McGiveron) had requested that they be allowed to

dump snow from their property on the track at the Fairgrounds. Carol explained that V & H has assisted the Fair Association with numerous services and equipment over the past few years at no cost and would like to approve the request. I reviewed the issue with the Public Works Director and it was agreed that dumping of the snow on the track was preferred over dumping of the snow on the Fair Association property east of the dog park since the melt water would then drain through the wet pond along Peach Avenue, however there is still a question of whether or not this should take place at the fairgrounds. Park and Recreation staff is concerned with what impact this additional snow will have on getting the softball diamonds ready for spring games. Another consideration is that if it is agreed that this is an appropriate use for snow storage should it not be advertised and made available to others and a fee collected. I had hoped to review this with the Fair Commission at their January meeting. Round Barn and Expo Building Restoration. I met with local architect Carl Scott to review possible options for his services to begin development of plans and specifications for further restoration efforts in the Round Barn and the Expo Building. Carl is recommending that he complete an assessment of both facilities prior to the development of any plans and specifications for restoration work. The assessment will assist the Commission in identifying all needed repairs and in prioritizing the restoration efforts. Carl also has experience with historically significant buildings and restoration projects. He has submitted a proposal for your consideration. City C.I.P. Review process begins in late February. The following Fair Commission projects for 2011 – 2015 were submitted for consideration: Grandstand Structural

Repairs 2011 \$25,000, Round Barn Improvements 2012 \$25,000 2013 \$25,000, Expo Building Improvements 2014 \$25,000, 2015 \$25,000. The amounts listed reflect only the 50% contribution from the City of Marshfield. Fair Commission Building/Facility Naming Policy. I have completed a draft policy for your consideration. Carol had also provided me with a draft policy that joined the Fair Association and Fair Commission in approval of the naming of the facilities at the fairgrounds. My suggestion is that each organization has their own independent policy for buildings and facilities located on the property that they are responsible for. Curling Club Beer Garden Proposed Lease Agreement. No progress has been made on this item. Motion by Clendenning seconded by Ashbeck to approve, all ayes motion carried.

- 9. Next meeting date will be April 20 at 9:15 at the Fairpark Office
- Motion to adjourn by Winch seconded by Clendenning all ayes motion carried

Tom Buttke Secretary/Treasurer