

HISTORIC PRESERVATION COMMITTEE MINUTES
OF FEBRUARY 9, 2004

Meeting called to order by Chairperson Guensburg at 5:01 PM in the Executive Conference Room of City Hall Plaza.

PRESENT: John Peters, Sarah Fuelleman, Iris Guensburg, Lyman Smith, David Korth (departed at 5:55pm), Pete Turney, Alderman Don Krueger

ALSO PRESENT: Bonnie Curtiss, Planner/Zoning Administrator, Amber Miller, Director of Planning & Economic Development, Sheila Ashbeck-Nyberg, Main Street Marshfield, Shirley Mook, Community Development Authority, Mayor Meyers

Minutes of the January 12, 2004 meeting were presented for approval.

HP04-02 Motion by Fuelleman, second by Korth to approve the minutes of the 1/12/04 meeting with minor correction noted. All Ayes.

Motion Carried

Discussion/action on Historic Preservation Brochure.

Since the last meeting, Smith has emailed the brochure information and photos to a professional designer. He should have final product and related cost and reproduction information to Committee at next regular meeting.

HP04-03 Motion by Fuelleman, second by Smith, directing Staff to ask City to post brochure information on the web site. All Ayes.

Motion Carried

Discussion/action on nomination of 554 S. Central Ave to the Municipal Register of Historic Places.

Committee recognized that the structure satisfies the criteria of significance for representation of "Early 20th Century Commercial" architectural style. Fuelleman questioned the painted exterior of the building and whether this is something the Committee would like removed before nomination to the Register. Smith commented that the Committee could review the exterior paint removal through a Certificate of Appropriateness after the structure is placed on the Municipal Register.

HP04-04 Motion by Peters, second by Fuelleman to recommend nomination of the structure to the Municipal Register of Historic Places and submit to the Plan Commission for public hearing. All Ayes.

Motion Carried

Discussion/action on nomination of 301-303 S. Central Ave (Thiel Building) to the Municipal Register of Historic Places.

There was some discussion on the building's status on the National Register of Historic Places. While the building is a contributing building to the Commercial District on the National Register, it is not an individual structure recognized on the Register. Committee recognized the significance of the structure being the first location of the Marshfield Clinic.

HP04-05 Motion by Smith, second by Peters to recommend nomination of the structure to the Municipal Register of Historic Places and submit to the Plan Commission for public hearing. All Ayes.

Motion Carried

Information/discussion on plaques.

Connie Burham, the Curator for the North Wood County Historical Society, presented information on a plaque program used by St. Cloud, Minnesota Preservation Committee as a concept to promote historic preservation. The program was successful in that it increased the awareness and interest in the

community. Basically, a program was setup to notify owners of 100-year old homes, have them fill-out an application, and if the home still had some element of “historical integrity”, it would be officially be acknowledged. Owner would then be entitled to display a plaque on their house acknowledging 100-year-old building status. Owners would purchase their own plaques. Committee asked Burham if she could get an example of the application or more information from the St. Cloud program.

Update and discussion on plans for local Historic Preservation Week 2004.

Kick-off for local Historic Preservation Week will be held at Upham Mansion, May 2nd, including a proclamation by Mayor Myers, followed by a reception. During May 1 – 15th, the plans are to include a display at the Marshfield Library and display yard signs in the historic districts. Iris Guensburg summarized some of the activities discussed and planned by the Historic Preservation Week Committee. Cemetery tours are scheduled for the children on May 14th. On May 15th, the cemetery tours will be open to the public. The dedication of Slidre Cemetery is scheduled for May 16th. Miller updated the Committee on her meeting with “Art on the Avenue.” The committee for Art on the Avenue agreed to allot three storefronts for the display of historic photos. The Historic Preservation Committee discussed whether they would still like to include this display as part of the week’s activities and if three storefronts would be adequate.

HP04-06 Motion by Fuelleman, second by Turney, to direct Miller to accept the offer of the Art on the Avenue Committee for three storefront windows dedicated for historic photos displays.

Guensburg also presented the Historic Preservation Week Committee plans for the official building dedications and plaque presentations for 554 S. Central and the Thiel Building. The Preservation Week Committee recommend 5/21/04 @ 8am for the dedications. There was some discussion as to whether or not the building dedications should occur during the time period of the nationally recognized Historic Preservation Week, May 1-9 2004.

HP04-07 Motion by Turney, second by Krueger to set the date for the official local historic building dedications for May 21, 2004 @ 8am. Fuelleman voted Naye. Rest Ayes.

Motion Carried

Miller reminded the Committee that they should vote on fund expenditures for Historic Preservation Week. This year’s allotment in the Historic Preservation Committee budget for Historic Preservation Week is \$700.

Next Agenda

Discussion/action of Historic Preservation brochure and Update and discussion on plans for Historic Preservation Week.

The next meeting will be March 8, 2004.

Motion by Smith, second by Fuelleman, to adjourn at 6:30PM. Motion Carried.

Respectfully submitted,
Bonnie Curtiss
Ex-Officio Member