

**HISTORIC PRESERVATION COMMITTEE MINUTES**  
**OF JULY 12, 2004**

Meeting called to order by Chairperson Fuelleman at 5:00 PM in the Executive Conference Room of City Hall Plaza.

**PRESENT:** Iris Guensburg, Sarah Fuelleman, Alderman Mike Feirer, David Korth

**ABSENT:** Lyman Smith, Pete Turney

**ALSO PRESENT:** Bonnie Curtiss, Planner/Zoning Administrator, Amber Miller, Director of Planning & Economic Development, Sheila Ashbeck Nyberg (MainStreet Marshfield), Jon Gneiser (Marshfield News-Herald)

Minutes of the May 10, 2004 meeting were presented for approval.

**HP04-18** Motion by Guensburg, second by Feirer to approve the minutes of the 5/10/04 meeting. All Ayes.

**Motion Carried**

**Discussion/action on Historic Preservation Brochure.**

Committee still waiting for redraft of brochure as requested of the designer.

**HP04-19** Motion by Feirer, second by Guensburg to table the item till draft is presented. All Ayes.

**Motion Carried.**

**Discussion on Committee's policies or practices regarding owner's consent prior to nomination of properties as local landmarks or part of a local district.**

Much discussion on the topic followed regarding past practices and future practices, plans and/or policies. Curtiss pointed out a 'Preservation Plan' drafted in 2002 and will follow-up on whether plan was adopted, and possibly amending the plan to incorporate objectives and/or strategies for working with the property owners.

**HP04-20** Motion by Korth, second by Feirer to table item for further discussion at future Committee meeting. All Ayes.

**Motion Carried.**

**Discussion/evaluation of the code regarding the powers and duties of the Committee in recommending designations of historic sites or districts.**

Much discussion on the topic followed.

**HP04-21** Motion by Korth, second by Guensburg to leave the ordinance 'as is' with the Committee keeping the power to recommend designations of historic sites with or without owner's consent.

Three 'Ayes'. One 'Naye' by Feirer.

**Motion Carried.**

**Discussion to identify individual structures and/or districts potentially eligible for nomination to the local register.**

Fuelleman had asked that this item be added to the agenda to keep discussion ongoing regarding potentially eligible properties, contacts with owners, level of interest, etc. No action taken.

**Update on ‘Certificate of Appropriateness’ and repairs to the Edward Jones commercial building at 554 S. Central Avenue.**

A ‘certificate’ was issued by the Building Inspector for minor exterior wall repairs on the building. During these repairs, a structural issue was discovered at the front wall that will have to be taken care of for safety reasons. Contractor and owner are exploring options, one of which could involve replacing the outer layer of brick from second floor up. The committee agreed that the code would not prevent any structural change as immediately required and necessary for the public safety. The Building Inspector would have authority to issue the certificate in this case.

**HP04-22** Motion by Guensburg, second by Korth to designate staff to approve the certificate where the structural repairs are necessary and there would be no alteration of the façade.

**Update on Historic Preservation Subgrant for intensive survey project.**

The Memorandum of Agreement was signed with \$18,000 in reimbursable funds allocated for the project. An RFP was prepared to be sent out to qualified consultants.

**Next Agenda**

Discussion/action of Historic Preservation brochure, discussion on individual properties or districts potentially eligible for the local register.

The next meeting will be August 9, 2004.

Motion by Feirer, second by Korth, to adjourn at 6:02PM. Motion Carried.

Respectfully submitted,  
Bonnie Curtiss  
Planner/Zoning Administrator