

HISTORIC PRESERVATION COMMITTEE MINUTES
OF AUGUST 8, 2005

Meeting called to order by Chairperson Fuelleman at 4:00 PM in the Executive Conference Room of City Hall Plaza.

PRESENT: Sarah Fuelleman, Jeff Cichantek, Iris Guensburg, Rick Koran, Carl Scott, David Korth, Alderman Mike Feirer

ABSENT: None

ALSO PRESENT: Bonnie Curtiss, Planner/Zoning Administrator, Jon Grieser, Marshfield News-Herald

Minutes of the July 11, 2005 meeting.

HP05-13 Motion by Cichantek, second by Scott to approve the minutes of the 7/11/05 meeting. All Ayes.

Motion Carried

Approval of outstanding bills for Historic Preservation Month 2005.

An invoice in the amount of \$192.50 was submitted from Kraus Printing, Apparel, and Trophy for the yard signs prepared for this year's historic preservation celebrations. The Committee previously approved this expenditure amount.

HP05-14 Motion by Guensburg, second by Koran to approve the bill for \$192.50.

All Ayes.

Motion Carried.

Certified Local Government Historic Preservation Grant, 2005-2006 project year.

Curtiss noted that letters-of-intent for CLG grants are due by September 9, 2005. The letter should simply state the kind of activity the Committee wants the grant to help finance and the amount of money requested. The maximum grant amount is \$18,000. The highest-priority eligible grant activities are the comprehensive survey of communities and the nomination of properties to the National Register of Historic Places. The Committee discussed ideas for grant monies. Fuelleman suggested she would like to use the grant to sponsor a NRHP nomination of the potential Upham House district. Koran suggested historic markers for district. Guensburg mentioned walking tour brochures. Estimated costs of various projects were discussed. Curtiss mentioned cost estimates are not necessary with the letter-of-intent, but would be required with the application.

HP05-15 Motion by Cichantek, second by Scott to direct Staff to submit a letter of the City's intent to apply for a grant to help fund proposed walking tour brochures and historic marker signs for districts.

All Ayes.

Motion Carried.

National Register of Historic Places nomination for West Fifth Street-West Sixth Street .

The Committee commented on the extremely well documented nomination. Committee members agreed that the neighborhood meets the eligibility criteria for historic district nomination and designation.

HP05-16 Motion by Guensburg, second by Scott to forward the nomination to the state historic preservation review board with the approval and recommendation of the City of Marshfield Historic Preservation Committee.

All Ayes.

Motion Carried.

Next agenda.

Curtiss noted that the district nomination is scheduled for the September 23rd State Review Board agenda. A local public meeting is required in advance of the State review of the nomination. The State recommended the public meeting in conjunction or immediately following the HPC meeting. A conflict in scheduling with the regular September meeting, so a special meeting date should be considered. The property owners in the district and general public will notified of the local meeting. These meetings typically last 2 hours. The National Register Coordinator for the Wisconsin Historical Society will present information and answer questions on the NRHP and the State Board review/notification process. The Historic Preservation Consultant will present the nomination and answer questions. Committee discussed a couple of dates to set a special meeting of the HPC and follow with public meeting.

HP05-17 Motion by Fierer, second by Korth to set the next meeting date/time for Sept. 14 at 5:30pm and public meeting date/time for Sept. 14 at 6:00pm.

All Ayes.

Motion Carried.

NOTE: Subsequent to this meeting, Planning Staff contacted the Consultant and WHS Representative to confirm the public meeting dates with availability dates they previously identified. The WHS Representative had a scheduling conflict with September 14th meeting. Since these minutes have not been formally approved, the meeting date will be set to the Committee's second choice, September 7th, 5:30pm for the HPC meeting & 6pm for the public meeting.

The next meeting will be **September 7th, 5:30pm.**

Motion by Fierer, second by Korth, to adjourn at 4:35PM. Motion Carried.

Respectfully submitted,

Bonnie Curtiss

Planner/Zoning Administrator