

**HISTORIC PRESERVATION COMMITTEE MINUTES**  
**OF NOVEMBER 14, 2005**

Meeting called to order by Chairperson Fuelleman at 4:00 PM in the Executive Conference Room of City Hall Plaza.

**PRESENT:** Sarah Fuelleman, Iris Guensburg, David Korth, Jeff Cichantek, Alderman Mike Feirer

**ABSENT:** Carl Scott (Excused), Rick Koran

**ALSO PRESENT:** Bonnie Curtiss, Planner/Zoning Administrator, Amber Miller, Director of Planning & Economic Development

**Minutes of the October 10, 2005 meeting.**

**HP05-24** Motion by Feirer, second by Guensburg to approve the minutes of the 10/10/05 meeting with minor corrections as noted.

All Ayes.

**Motion Carried**

**Proposed “walking route” project of Dave Schueuer, Wellness Specialist for Marshfield Clinic.**

Chairperson Fuelleman requested to table this item till Dave Schueuer is ready to present the details of his proposed project.

**Update on Downtown Plan.**

Miller presented a summary of the Charette results and recommendations.

**Review of Travel and Reimbursement Policies.**

Miller reviewed the personnel polices and provided the Committee with copies of the policy and travel request forms.

**Review of Recommendations of the “City of Marshfield Intensive Survey Report.”**

Curtiss reviewed recommendations of Principal Investigator, Timothy Heggland. She noted the Committee should make a decision on how to incorporate these recommendations into future preservations plans. Mr. Heggland raised two important questions the City now faces, “How can it best make use of the information generated by the survey to better inform the public about the historic resources in their midst?” and “How can public opinion be mobilized to place a higher value on these resources?”

The specific recommendations of the report include: 1) Perform additional research in Architects and Builders theme; 2) Perform additional research to determine construction date, original owner, and address of each building surveyed for which not already completed; 3) Perform additional research to identify any areas within the city that might contain either prehistoric or historic archeological remains; 4) Organize efforts to preserve city’s existing historic resources; 5) Educate general public on appropriate treatment of historic resources; 6) Identify Upham House Historic District, Columbia Park Band Shell, Soo Line Steam Engine No. 2442 and Weinbrenner Shoe Factory as National Register priorities; and 7) Adopt community strategies for historic preservation.

**HP05-25** Motion by Fuelleman, second by Feirer to incorporate the four NRHP priorities identified in the Intensive Survey Report as specific goal in the local preservation plan.

All Ayes.

**Motion Carried.**

**Review of the “City of Marshfield Historic Preservation Committee Local Preservation Plan,” adopted July 8, 2002**

The Committee began review of the existing document. The Committee agreed that Goal #1 was a fundamental goal and wanted to keep it in the plan. Goal #1 is “Improve efforts to identify, evaluate, and protect significant historic resources within the City of Marshfield.” The Committee discussed some general updates needed to specific objectives and priorities of Goal #1. Some specific historic resources identified in the 2002 Preservation Plan have already been listed in registers, while others needed to be identified as priorities. Miller noted that Marilyn Hardacre expressed interest in the Local Historic Register. Some discussion followed on other resources in existing historic districts that might be individually eligible for listing in the local register.

**HP05-26** Motion by Guensburg, second by Cichantek for the Committee to identify specific resources within the W. 5<sup>th</sup> & W. 6<sup>th</sup> Street District as priorities to nominate to the Local Register and include as an objective in the updated preservation plan.

All Ayes.

**Motion Carried.**

Cichantek suggested adding a specific objective to the preservation plan to educate property owners and create awareness for appropriate repairs to historic buildings. He added that the Committee should provide information in Home Shows or other similar forums to give property owners options and information on repairs and renovations.

**Set next agenda.**

Continue review and discussion on Preservation Plan, Historic Preservation Association’s owner history project for downtown buildings.

The next meeting will be **December 12th @ 4pm.**

Motion by Feirer, second by Korth, to adjourn at 5:04PM. Motion Carried.

Respectfully submitted,

Bonnie Curtiss

Planner/Zoning Administrator