HISTORIC PRESERVATION COMMITTEE MINUTES OF November 6th, 2006

Meeting called to order by Chairperson Guensburg at 4:02 PM in the Executive Conference Room of City Hall Plaza.

PRESENT: Carl Scott, Iris Guensburg, David Korth, Alderman Mike Feirer

ABSENT: Peter Drachenberg (Excused), Jeff Cichantek

ALSO PRESENT: Bonnie Curtiss, Planner/Zoning Administrator

Minutes of the October 9, 2006 meeting.

<u>HP06-20</u> Motion by Korth, second by Scott to approve the minutes of the 10/9/06 meeting, subject to corrections.

All Ayes.

Motion Carried.

Stewardship Recognition Program

Staff contacted planners with City of Appleton about their historic stewardship awards. The Appleton Historic Preservation Commission started the awards as a way to promote historic preservation in the community and say "thank you" to the property owners for taking good care of their properties. The Commission prepared a press release to announce the stewardship awards and invite the public to suggest recipients of awards. Commission members review nominations and decide on award recipients at their regular meetings. Awards (certificates) are presented to property owners at Council meetings. The Appleton Commission does not have anything in writing about their program to share with this Committee. Curtiss will prepare some proposed guidelines for a similar promotional effort for Marshfield Historic Preservation Committee to consider at December's meeting.

Plaque Program for Locally Designated Properties

Curtiss suggested the Committee adopt a plaque program for consistency and continuity purposes. The program should address material, size, location, costs, and minimum information required on the plaque. The group agreed to continue use of granite material for the plaques, stands could either be stainless or brushed aluminum depending on costs, and City will pay for costs of materials only. The Committee would like to solicit volunteers to install the plaques. Curtiss stated that when "yards" are available, the plaques should be mounted in the yard to be accessible to the public and to promote walking tours. The plaque should declare the site/structure as a local landmark listed in the Marshfield Register. Curtiss will pull information together and draft a plaque program for review/adoption by the Committee.

Other Old Business

None.

New Business

A couple of individuals have been interested in the Hartl House and possibly moving it to another location in the City. They've indicated the dilemma is finding a vacant lot in a neighborhood where the home would "fit in" & a route where home could clear utility lines. Curtiss mentioned the house @ 1101 W. 5th Street is for sale w/ additional vacant lot that would be good location, but getting the home there would be difficult. Feirer mentioned the Pat Smith property for sale at the southwest corner of Vine @ Veterans Parkway as a good location on edge of historic district where home could fit in & with a little easier route. Curtiss noted the Pat Smith property is not zoned residential, but zoned B-4 which is really inappropriate given that part of the property is in the Pleasant Hill Historic District. The

Committee should review this and consider a recommendation to Plan Commission to rezone property to residential.

Set next agenda.

Stewardship, Local landmark plaque program, review zoning map of Pleasant Hill Historic District & adjacent boundaries

The next meeting will be December 4th, 2006.

Motion by Feirer, second by Scott, to adjourn at 4:38PM. Motion Carried.

Respectfully submitted, Bonnie Curtiss Planner/Zoning Administrator