HISTORIC PRESERVATION COMMITTEE MINUTES
OF February 5th, 2007

Meeting called to order by Chairperson Guensburg at 4:02 PM in the Executive Conference Room of City Hall Plaza.

PRESENT: Carl Scott, Iris Guensburg, David Korth, Jeff Cichantek
ABSENT: Peter Drachenberg, Alderman Mike Feirer
ALSO PRESENT: Bonnie Curtiss, Planner/Zoning Administrator; Amber Miller, Director of Planning and Economic Development

Minutes of the January 8th, 2007 meeting.
HP07-04 Motion by Korth, second by Scott to approve the minutes of the 1/8/07 meeting subject to any corrections.
All Ayes. No corrections noted.
Motion Carried.

Stewardship Awards Program - Update
A nomination form, summary of the Program guidelines and press release is being added to the historic preservation webpage. After the information is published on the web, Curtiss will send press release to the media.

***Preserve America:* Communities Program – Update**
Director of Planning & Economic Development Miller presented a summary of the 100-block redevelopment project which may qualify Marshfield for the Preserve America Communities Program. The Preserve America Program specifies that the selected project needs to be within the last three years, the project promotes heritage tourism or fosters economic vitality, and the project must have involved a public-private partnership.

Staff plans to send a summary of the project to a grant writer representative for the Preserve America Program and request a determination on the eligibility of the project before moving forward in the application process. Committee members agreed that Staff should continue the process and report back with updates.

Other Old Business
Curtiss updated the Committee on the progress of the National Register of Historic Places Nomination Project. The consultant is still working on the nominations. The District nomination is near completion. Individual nominations for the Soo Line Engine, the Weinbrenner Building and the Columbia Park Band Shell still require additional research and site visits. In January when she spoke with Mr. Heggland, he requested an extension to the timeline indicated in the City's contract. The City's consultant contract indicated final products due to the state by January 15, 2007; however, the Agreement between the City and Wisconsin Historical Society has a later deadline of July 15th, 2007. Curtiss administratively allowed for extension of the project timeline to the July 15th deadline indicated in the Memorandum of Agreement. Mr. Heggland completed the City's Intensive Survey Project in 2005 according to MOA deadlines and within budget. Curtiss granted the extension because the consultant has proven himself with the prior project and still well ahead of the July deadline.

Historic Preservation Month 2007
Guensburg provided an update from the first meeting of the Historic Preservation Month 2007 Planning Committee. Some preliminary events for the Month include: Guest Speaker Melvin Laird, Cemetery Tours, Dinner at Parkin Place and Displays of things made in Marshfield. Curtiss mentioned an idea for a practical workshop if things can be organized in time. The workshop would include two sessions; one for commercial property owners and one for residential property owners. Topics might include how to make rear entrances ADA accessible, information on funding sources, demos or information on tuck-pointing, & reglazing windows, tax credits, etc.

Other New Business
New York Life plans to install new windows on the front elevation of Tower Hall and looking for recommendations. This work would require a Certificate of Appropriateness.

Mayor will be recommending an appointment of Melissa Lake to fill the unexpired term of Sarah Fuelleman.

Set next agenda.
Historic Preservation Month 2007, Update on NHRP Nominations

Motion by Korth, second by Scott to adjourn meeting @ 4:58 PM.
Motion Carried.

Respectfully submitted,
Bonnie Curtiss
Planner/Zoning Administrator