

HISTORIC PRESERVATION COMMITTEE MINUTES
OF MAY 7, 2007

Meeting called to order by Chairperson Guensburg at 4:00 PM in the Executive Conference Room of City Hall Plaza.

PRESENT: Iris Guensburg, Jeff Cichantek, Melissa Lake, Alderman Tim Kraus, Carl Scott

ABSENT: Dave Korth (Excused), Tami Jackan

ALSO PRESENT: Bonnie Curtiss, Planner/Zoning Administrator; Amber Miller, Director of Planning & Economic Development; Ruth Voss; Timothy Heggland; Shirley Mook; Keith Meacham

Election of Chairperson

HP07-06 Motion by Kraus, second by Scott to close nominations and cast a unanimous ballot for Guensburg.

All Ayes.

Motion Carried.

Election of Vice-Chair

HP07-07 Motion by Scott, second by Kraus to close nominations and cast a unanimous ballot for Cichantek.

All Ayes.

Motion Carried.

Minutes of the April 2, 2007 meeting.

HP07-08 Motion by Scott, second by Lake to approve the minutes of the 4/2/07 meeting.

All Ayes.

Motion Carried.

NRHP Nominations Project – Update

Timothy F. Heggland, Historic Preservation Consultant, was present at the meeting and updated the Committee on the progress of the National Register of Historic Places nominations.

Historic Preservation Month 2007 – Update

Guensburg provided a rundown of the month's events.

Other Old Business

Keith Meacham updated the Committee on the remaining work needed to restore Soo Line Steam Engine No. 2442. The engine cab is only half restored. The cab floor needs to be replaced and the roof is rotted and needs repair. The engine is in need of a new paint job; the old paint is starting to blue. Curtiss asked if Meacham could provide a written summary of the repairs and rough estimate of costs. The Committee discussed forming a sub-committee of historic preservation representatives and other interested parties. The sub-committee could gather information and advise the Historic Preservation Committee on completing the restoration of the steam engine.

Presentation/Recommendation on Streetscape Design and Amenities Options for the Downtown Historic Zone of the S. Central Avenue Reconstruction Project.

Scott requested this item on the agenda; he felt the Committee should be more active in their advisory role on planning issues involving historic resources. Miller summarized the various design and amenities options in a PowerPoint presentation.

Shirley Mook voiced concerns on the street light options. She noted that the light options were not selected in the design charette nor were they historically correct. Miller followed up that the survey indicted a preference for lights to shine down, so the consultants proposed these options. Scott questioned if business owners had any concerns about brick pavers. Scott also made a point that bollards should be considered in front of street lights. He served on a committee for the City of Appleton's downtown design where it was discovered after the fact that bollards could have protected the expensive street lights. Scott and Kraus both wanted more information on the cost differences between the options. Miller explained that cost estimates for initial planning purposes were based on per unit costs and were gross cost estimates. She gave examples of per unit costs of the various design choices and amenities.

Miller summarized the next steps in the decision process; public input and other recommendations will be considered in a staff recommendation to the Board of Public Works; the Board will consider recommendations and approve final design and amenities; Common Council can either approve or modify the Board's decision by way of the minutes.

The Committee agreed to hold over a recommendation till their June 4th meeting.

Certificate of Appropriateness for porch work on the Eli Winch Home @ 201 S. Vine Avenue.

Scott asked for a drawing on the porch railing detail to show height, spacing and design of balisters. This drawing should be made part of the record. The item was postponed to the next meeting to allow Mook's contractor time to submit the additional paperwork.

Other New Business

None.

Set next agenda.

Recap of Historic Preservation Month 2007, Discuss/Recommend on Streetscape Options for the Downtown Historic Zone of the S. Central Ave Reconstruction Project, Certificate of Appropriateness for 201 S. Vine Avenue

Motion by Kraus, second by Lake to adjourn meeting @ 5:15 PM.

Motion Carried.

Respectfully submitted,

Bonnie Curtiss

Planner/Zoning Administrator