

HISTORIC PRESERVATION COMMITTEE MINUTES
OF SEPTEMBER 10, 2007

Meeting called to order by Chairperson Guensburg at 4:10 PM in the Executive Conference Room of City Hall Plaza.

PRESENT: Iris Guensburg, Jeff Cichantek, Carl Scott, Melissa Lake

ABSENT: Alderman Tim Kraus, Tami Jackan (Excused), David Korth (Excused)

ALSO PRESENT: Bonnie Curtiss, Planner/Zoning Administrator; Gary Gray, 507 W. Park Street

Minutes of the August 6, 2007 Meeting

HP07-13 Motion by Cichantek, second by Lake to approve the minutes of the 8/6/2007 meeting.

All Ayes.

Motion Carried.

NRHP Nominations Update.

Upham House District, Columbia Park Band Shell, and Weinbrenner Shoe Factory nominations have been completed. The Soo Line Engine nomination is forthcoming. All grant money has been expended, consultant has been paid and City reimbursed. City and property owners will be notified sometime in October regarding confirmation for the January State Review Board Meeting. Meanwhile, the Committee should be looking at ways to promote and educate the public on these historic resources. Curtiss plans to present a summary of the nominations at the end of October/first of November to Board of Public Works and to Common Council. One idea to promote the Columbia Park Band shell listing is to schedule an event in the summer of 2008 to kick-off the restoration project. The event could include a dedication by Mayor & words from HPC regarding significance of resource in the community, announcement of restoration project by Parks & Recreation Director and possible words from Band Director followed by one of the summer outdoor concerts.

Shirley Mook of the Historic Preservation Association of Marshfield provided Curtiss with a written update on the status of restoration to Soo Line Steam Engine No. 2442. Curtiss shared this with the Committee members. Melissa Lake noted that there was interest from an upcoming Leadership Marshfield group to help in the marketing/promotion of the historic resource; but not to actually do the physical labor as Mook's letter implied.

Review Goal #1 of the Local Preservation Plan and Discuss Objectives and Implementation Strategies.

Curtiss summarized that five historic preservation goals were adopted within the City's Comprehensive Plan and now the Committee should update their local preservation plan to clearly state the objectives and strategies for historic preservation in Marshfield. Good reasons to adopt or update local preservation plans are to form an agenda for future preservation activities and to create a way to measure and report progress back to the community and to elected officials. This action plan should include a means by which the Committee intends to achieve goals. These means are stated as objectives with related actions and responsible parties.

At last month's meeting, the Committee decided to work on one goal at a time. Goal #1 is to "Improve efforts to identify, evaluate, and protect significant historic resources within the City of Marshfield." Curtiss suggested a couple objectives to consider for this goal. In order to improve efforts, the Committee could establish specific methods they will use to evaluate and identify properties for local

designation. Another suggested objective was to set designation priorities and identify in annual reports as priorities for upcoming year. The annual reports can also be used to review past year efforts. Curtiss recommended the Committee review the 2002 preservation plan goals, consider these suggestions and provide input at the next meeting.

Old Business.

Committee discussed general promotion ideas for historic preservation such as partnering with Main Street in providing “ghost tours” in the downtown.

Set next agenda.

NRHP Nominations Update, Continued review of Comprehensive Plan Goals related to the local historic preservation plan.

Motion by Scott, second by Cichantek to adjourn meeting @ 5:10 PM.

Motion Carried.

Respectfully submitted,
Bonnie Curtiss
Planner/Zoning Administrator