

HISTORIC PRESERVATION COMMITTEE MINUTES
OF JANUARY 4, 2010 MEETING

Meeting called to order by Chairperson Guensburg at 4:00 PM in Conference Room 108 of City Hall Plaza.

PRESENT: Iris Guensburg, Carl Scott, Alderman Dave LaFontaine, Ken Wood, David Korth, Gary Gray, Scott Noble

ABSENT: None

ALSO

PRESENT: Shirley Mook and Ruth Voss, Historic Preservation Association; Denise Sonnemann, Executive Director of Main Street Marshfield; Josh Miller, Planner/Zoning Administrator; Jason Angell, Director of Planning and Economic Development; Candace Zeinert, Planning Intern

Minutes of December 7, 2009 Meeting.

HP09-42 Motion by Wood, second by Gray to approve the minutes of the 12/7/2009 meeting.
All 'Ayes' Motion Carried.

Citizen Comments.

Everyone introduced themselves.

2010 Budget Review.

Angell reviewed the 2010 Budget for the Historic Preservation Committee. The main concern is that there are enough available funds for installation of the Roddis House plaque and a new plaque for the Columbia Park Band Shell. Based on past estimates there seems to be enough money to do both. The 2010 Budget has earmarked \$1,000 for a new plaque and \$1,000 for installation of both plaques. The Committee asked Miller to get updated cost estimates for installation of the two signs and a cost for the new plaque. Miller was also asked to get the language from the past plaques to use for the Columbia Park Band Shell plaque.

Discussion of Rotating HPC Chair.

Miller explained that the Committee members are appointed to a three year term. Each year a new chair is voted on by the Committee. Therefore, it is unlikely that a six month rotation of the Committee chair would be feasible.

Historic Preservation Plan.

Miller put together the meeting notes from the February 21, 2009 (approved March 2, 2009) and November 7, 2009 (approved December 7, 2009) and brought up whether the Committee needs an implementation strategy for goals 1-3. Scott believed that he had additional notes from the February meeting and would get those to Miller to incorporate into the plan. Korth felt that the plan was good and that the Committee needed to adopt something rather than continue to rehash the Historic Preservation Plan. Two corrections were made to the plan under Objective 5.04. The corrections were to remove "Have a working sawmill in Marshfield" and the word "there" should be "their".

HP09-43 Motion by Scott, second by Wood to approve Goals 1 – 5 as shown in the Historic Preservation Plan.

All 'Ayes' Motion Carried.

Columbia Park Band Shell Historic Designation Status.

Miller stated that the Columbia Park Band Shell was on both the National and State Register of Historic Places. The question was brought up as to whether it should be designated as a local historic status. Noble asked a question regarding improving the bathrooms. Scott stated that there is not enough money at this time, but down the road they hope to include it in a Capital Improvement Project Plan.

There was some discussion on ordering the plaque. Korth felt that in order to do that, a discussion and action item needed to be on the agenda. Korth asked that we put that on the agenda next time and asked Miller to bring back the standard language for the plaque as well as a cost estimate for both the plaque and installation.

Korth also requested that Miller look into how budget expenditures are supposed to be listed on the agenda or if having it in an approved budget is enough to vote on the expenditure.

The Historic Preservation Committee also asked that Miller contact the party responsible for making decisions for the Roddis House to see if any progress has been made regarding the location for their historic plaque.

Discussion of February 2010 Date and Discussion Topics for Historic Preservation Workshop with Mainstreet Marshfield.

Carl said the meeting is scheduled for Saturday, February 20, 2010 at the Chestnut Center between 9:00 am to 12:00 pm. He is still in the process of locating a keynote speaker and other local individuals that want to share their experiences. Some of the topics discussed for the meeting include: residential renovation, the downtown façade program, and energy efficiency for historic renovations. Carl said he will organize the event.

Discussion of Photos for West 5th/6th Street Historic District Brochure.

Miller handed out copies of the photos that he had on file to use for the West 5th/6th Street Historic District Brochure. These photos were brought before the Committee because many of the homes had obstructing trees and shadows making the buildings difficult to see. The Committee asked that new photos be brought in next time as well as photos of the other historic buildings within the district. Wood stated that he had additional photos he would give to Miller. Miller said he would put all the photos on Power Point to go through at the February meeting.

Alderman LaFontaine asked that Miller get a cost estimate for color photos for this last brochure. Wood also asked when the brochures would get updated. He requested that next time they do, the brochures should be more of a booklet format that would be more user friendly.

Old Business.

The Committee asked Miller to contact the Roddis House to see if a decision had been made as to the location of the historic plaque as well as bring back the verbiage of the plaque.

New Business.

The agenda for next time should include how to have expenditures on the agenda and discussion and action on the Roddis House sign.

Adjourn.

Motion by Scott, second by Wood to adjourn meeting @ 5:10 PM.

All 'Ayes' Motion Carried

Respectfully submitted,
Josh Miller
Planner/Zoning Administrator