

HISTORIC PRESERVATION COMMITTEE MINUTES
OF JUNE 7, 2010 MEETING

Meeting called to order by Vice Chairperson, Ken Wood at 4:00 PM in Conference Room 108 of City Hall Plaza.

PRESENT: Alderman Dave LaFontaine, Ken Wood, Vice Chairperson, David Korth, and Scott Noble

ABSENT: Iris Guensburg, Gary Gray, and Carl Scott, Chairperson

ALSO

PRESENT: Lorraine Hugg, Stewardship Award Recipient; Josh Miller, Planner/Zoning Administrator; Candace Zeinert, Planning Intern

Approval of the Minutes of May 03, 2010 Meeting.

HP10-29 Motion by LaFontaine, second by Korth to approve the minutes of the 5/03/2010 meeting
All ‘Ayes’ Motion Carried.

Citizen Comments.

None

Presentation of Stewardship Award to Lorraine Hugg.

Last month the Historic Preservation Committee approved awarding Lorraine Hugg and her late husband Cliff a Stewardship Award as nominated by Don Schnitzler. Lorraine attended the meeting and was presented with a certificate award for their efforts.

Amendment to Policy 7.120 Marshfield Historic Register Plaque Program Policy.

PUBLIC HEARING: Called to order by Vice-Chairperson Wood at 4:07 p.m., in Conference Room 108, City Hall Plaza regarding the amendment to Policy 7.120 of the Marshfield Historic Register Plaque Program.

COMMENTS:

None

The public hearing closed at 4:10 p.m.

HP10-30 Motion by Alderman LaFontaine, second by Korth to approve the amendment to the Marshfield Historic Register Plaque Program Policy as presented.

All ‘Ayes’ Motion Carried.

Sec. 5 of Policy 7.120 regarding the Marshfield Historic Register Plaque Program is amended to state the following:

“The City of Marshfield Historic Preservation Committee will incur all costs for the granite plaque and pedestal materials. If a private property owner desires a bronze or similar style plaque, the property owner must pay the cost difference. However, if the property is owned by the City, and the Historic Preservation Committee recommends a bronze or similar style plaque, the Committee may also budget

and pay for the additional costs.

Committee members will seek volunteers to install the plaques and pedestal structures.”

Marshfield Register of Historic Places, Historic Site Designation Application for the Columbia Park Band Shell, located at 201 W Arnold Street.

HP10-31 Motion by Alderman LaFontaine, second by Noble to place Columbia Park Band Shell on Marshfield Register of Historic Places and recommend to Plan Commission and Common Council to approve designation.

All ‘Ayes’ Motion Carried

Review feedback from Ken Wood’s recent News-Herald articles.

Due to the holiday last week the latest article’s publication date was changed and was published today. Vice-Chairperson Wood has received one complaint letter from a citizen about his articles, but this citizen did not completely understand the article on the grocery stores. The citizen was concerned about the current business in a past grocery store’s location and why it wasn’t described in more detail. Vice-Chairperson Wood may go into detail about this business in a later article. There was discussion as to whether the articles should be placed in binders and made available, similar to that of the Hartl Manor. It was stated that there are no electronic copies of the articles in the News-Herald, but perhaps the articles could be placed on the Historic Preservation website. Future articles will be focused on churches, taverns, comparisons of the roller skating rinks, and a trivia type game with pictures.

Update on repair work to the concrete feed bunks in the Round Barn.

HP10-32 Motion by Alderman LaFontaine, second by Korth to approve the improvements to the concrete feed bunks pending no objection from the State Historic Preservation Office.

All ‘Ayes’ Motion Carried

Update on roof replacement of the Weinbrenner Shoe Company Building.

HP10-33 Motion by LaFontaine, second by Korth to accept the chosen option of replacement for the Weinbrenner Shoe Company roof.

All ‘Ayes’ Motion Carried

Miller explained that the Weinbrenner Shoe Company Building is on the National Historic Register. The City owns the building, but leases it to the Weinbrenner Shoe Factory. The roof of the building has been leaking and is in need of repair. Weinbrenner is proposing to replace the existing roof. This proposal has already been reviewed by the State Historic Preservation Office and the Board of Public Works. The State Historic Preservation Office stated that the proposal contained “adverse effects” to the historic aspect of the building. The City and Weinbrenner both felt the proposal was the best option for addressing the leaks and making the building more energy efficient.

Discuss potential 2011 budget items and related cost estimates.

The Committee identified future budget items such as a potentially more expensive plaque for the train engine, budget for one additional plaque (not currently identified), and the reprinting of the 4 black and white brochures to color (500 copies: \$815 per brochure type or \$770 per brochure type if all printed at once). There should be no set-up fee if the Committee does not change anything on the color brochures but would like to print additional copies. Miller will find out if there will be a set-up fee if only the

picture on the front cover is changed. The Committee would like to budget more money to allow for flexibility of unexpected costs or additional projects. Additional projects to include in the budget may be found in the Historic Preservation Plan.

Discuss Developing a Policy Regarding Preservation/Demolition of Historic Structures.

The publication cost of an ordinance is typically about \$100-\$200. The Committee discussed whether it is necessary to have this topic as an ordinance or if it could be a policy instead. It was noted that policies are typically not followed as well as ordinances. Miller will find common language in existing examples of demolition policies/ordinances to be discussed at next month's meeting.

Update on Marshfield Fire Department Proposed Sprinkler Ordinance Status.

Miller stated that the proposed sprinkler ordinance was presented to the Board of Public Works who voted not to pass it along to the Common Council. The Common Council pulled the item from the Board of Public Works minutes and voted to be able to review the ordinance at a later date. The sprinkler ordinance may still change before it goes before the Common Council.

Discuss Historic Preservation Related Grant Opportunities.

It was noted that the Jeffris Family Preservation Fund and other related grants did not cover what the Committee was looking for in order to provide funds for continuing education of the Committee members. The Committee mentioned wanting funds budgeted for next year to have money available to cover cost shares of potential grant projects.

Set Meeting Date and Future Agenda Items.

The next Historic Preservation Committee meeting will take place on July 12, 2010. The agenda should include approval of the June meeting minutes, the determination of groups and/or committees that the Committee would like to communicate regularly with in order to discuss projects and to keep each other updated, to determine items for the 2011 budget, a Hartl Manor update, and an update on a potential demolition policy with the building inspector present.

HP10-34 Motion by Noble, second by Korth, to move the next meeting date to the second Monday of the month due to the July 4th holiday.

Alderman LaFontaine voted 'Nay'; rest voted 'Aye.'
Motion Carried

Adjourn.

Motion by LaFontaine, second by Noble to adjourn meeting at 4:58 PM.
All 'Ayes' Motion Carried

Respectfully submitted,

Josh Miller
Planner/Zoning Administrator