

**HISTORIC PRESERVATION COMMITTEE MINUTES**  
**OF MAY 2, 2011 MEETING**

Meeting called to order by Chairperson, Carl Scott at 4:00 P.M. in Conference Room 108 of City Hall Plaza.

**PRESENT:** Carl Scott, Chairperson, Ken Wood, Vice Chairperson, Alderman Dave LaFontaine, Gary Gray, Ken Bargender, and David Korth.

**ABSENT:**

**ALSO**

**PRESENT:** Tom Ptak, North Wood County Historical Society; Denise Sonnemann, Executive Director of Main Street Marshfield; Kyle Kearns, Planning Intern; Josh Miller, Planner/Zoning Administrator.

**Election of Chairman.**

**HP11-22** Motion by Scott, second by Alderman LaFontaine to elect Wood as Chairman.  
**All 'Ayes' Motion Carried.**

**Election of Vice-Chairman.**

**HP11-23** Motion by Alderman LaFontaine, second by Wood to elect Scott as Vice-Chairman.  
**All 'Ayes' Motion Carried.**

**Approval of the Minutes of April 4, 2011 Meeting.**

**HP11-24** Motion by Alderman LaFontaine, second by Gray to approve the minutes of the 4/4/2011 meeting with a correction to the date of the minutes being March 7, 2011.  
**All 'Ayes' Motion Carried.**

**Citizen Comments.**

Ken Bargender was introduced as the new member for the Historic Preservation Committee.

Korth provided an update on the cleaning of the Civil War Soldier gravesite. He will continue to clean it and hopes to have it cleaned by Memorial Weekend. He encouraged everyone to stop by and visit the gravesite to take a look at the progress.

**Discussion of a Joint Meeting with Main Street Marshfield.**

Sonnemann stated that Main Street's May meeting will be used primarily to discuss parking. The next meeting will be July 20<sup>th</sup>, at 8:00 am. Scott stated the purpose of the joint meeting is to provide technical seminars for minor improvements that business owners can make to their facades. The Community Development subcommittee of the Strategic Planning Committee will be discussing a painting program and Scott may include that information into the seminar.

### **Discussion of Student and Nonresident Involvement on the Historic Preservation Committee Member.**

Miller stated that students and nonresident members would be allowed by policy and statute. Wood said that student involvement is sometimes challenging, especially during the school year. Gray added that Mayor Meyer suggested that the Committee consider asking students from the UW to participate. The Committee would keep it's options open.

### **Discussion of 2011 WAHPC Spring Conference.**

Scott stated that he would pass along relevant information from the conference that pertained to the commercial facades when they had the joint meeting with Main Street. Most of the conference focused on residential facades. Wood also attended the conference and said that Columbus, Wisconsin had a number of restorations downtown and that the time period the building was constructed could be recognized by the façade.

### **Selection of 2011 High School Essay Writing Contest Winners.**

Wood said that only two essays from Columbus High School and none from Senior High School met the deadline. Miller had the names of the contestants redacted for the vote. First place essay will receive a cash prize of \$200 and the second place essay will receive a cash prize of \$100.

**HP11-24** Motion by Korth, second by Scott to select the Parkin Place Dairy essay as the 1<sup>st</sup> place winner.

**All 'Ayes' Motion Carried.**

**HP11-25** Motion by Gray, second by Korth to select the Weinbrenner Shoe Factory essay as the 2<sup>nd</sup> place winner.

**All 'Ayes' Motion Carried.**

Gray stated that this contest was a nice effort, but fell short of the goal. Wood said next year he would try to meet with the teachers directly. Bargender suggested working with the History Department as well and asking the teachers if they could offer credit for submittals.

**HP11-26** Motion by Alderman LaFontaine, second by Scott to invite the students and parents to the 'Taste of History' dinner on May 26<sup>th</sup> and spend up to \$36 on dinner tickets.

**All 'Ayes' Motion Carried.**

Alderman LaFontaine suggested the winner should also be recognized at the Common Council meeting. Miller asked if Wood would contact the winners to see which Common Council meeting would work. The meeting dates in May are May 10 and 24.

### **Discussion of 2011 and 2012 Budget.**

Miller explained that the Committee needs to come up with budget items and costs for the June meeting for the 2012 Budget.

**Certificate of Appropriateness Application by Tom Ptak for Roof and Gutter Repair of the Governor William H. Upham House at 212 W 3<sup>rd</sup> St.**

Miller explained that the Upham Mansion is in need of roof and gutter repairs. The proposed project is to replace upper roof shingles, repair upper roof rubber membrane, add new galvanized half round historic gutters with corrugated downspouts on upper roof, repair gutters and downspouts on lower roof, painting fascia under the areas that will have new gutters installed. The Common Council has approved spending \$9,000 towards the cost of this project. Scott commended Tom Ptak for his leadership to get the Upham Mansion restored.

**HP11-27** Motion by Alderman LaFontaine, second by Korth to approve the Certificate of Appropriateness for roof and gutter repair as it complies with Department of Interior Criteria in Secs. 18-135 (4) (a) (1) and (2) of the Municipal Code.

**All ‘Ayes’ Motion Carried.**

**Discussion of Criteria for determining what is Historic.**

Miller stated that the 50 year old criteria for determining if something is historic is not included in the criteria in the Municipal Code. The Committee felt there was no reason to amend the criteria to include the 50 year old bench mark as a consideration for designating something as historically significant.

**Discussion of Communication Efforts with Historic District Residents.**

Miller stated that they will be sending out letters regarding the Certificate of Appropriateness requirement changes in May.

**Set Meeting Date and Future Agenda Items.**

The next regular Historic Preservation Committee meeting will take place on Monday, June 6, 2011. The agenda should include approval of the May 2, 2011 meeting minutes, 2012 Budget items, update of Civil War gravesite cleaning, buildings that could be on historic registers in the future, Soo Line engine condition, and local plaque designation.

**Adjourn.**

Motion by Alderman LaFontaine, second by Scott to adjourn meeting at 5:12 P.M.

All ‘Ayes’ Motion Carried

Respectfully submitted,

Josh Miller  
Planner/Zoning Administrator