

HISTORIC PRESERVATION COMMITTEE MINUTES
OF JULY 11, 2011 MEETING

Meeting called to order by Chairperson, Wood at 4:00 P.M. in Conference Room 108 of City Hall Plaza.

PRESENT: Ken Wood, Chairperson; Carl Scott, Vice Chairperson; Alderman Dave LaFontaine; Ken Bargender; Bill Penker; and David Korth.

ABSENT:

ALSO

PRESENT: Denise Sonnemann, Executive Director of Main Street Marshfield; Kyle Kearns, Planning Intern; Josh Miller, Planner/Zoning Administrator.

Approval of the Minutes of June 6, 2011 Meeting.

HP11-30 Motion by Alderman LaFontaine, second by Scott to approve the minutes of the 6/6/2011 meeting.

All 'Ayes' Motion Carried.

Citizen Comments.

Scott shared the presentation that he will be making at the joint meeting with Main Street on July 20.

Update on Plaques for Properties on the Local Register.

Miller said he spoke with the property owner's secretary for the Edward Jones Building (554 S Central Ave) and she said that they did receive a plaque and were originally waiting to repaint the exterior before hanging the plaque. The property owner, Mr. Gershman, was willing to allow the Historic Preservation Committee to hang the plaque, but only if it didn't damage the building and if he didn't have to pay for the installation. The Committee suggested that Miller get a cost estimate to have the plaque installed and bring that information back to the next meeting.

Discussion of National and Local Historic Designation Restrictions.

Miller explained that last month the Committee discussed the restrictions that might be imposed on the 2442 Steam Locomotive if it were to be placed on the local register. Basically, any property on the local register would have to adhere to the Certificate of Appropriateness requirements. The engine is already on the State and National register so the State guidelines will also have to be followed as it is a municipally-owned property. Since the engine is municipally owned, any rehabilitation effort would be reviewed by the State and their regulations would be more restrictive. Therefore placing the 2442 Steam Locomotive on the Local Municipal Register would not cause a significant burden when rehabilitating the engine. If placed on the Local Municipal Register, exterior rehabilitation efforts would require a Certificate of Appropriateness.

Update of the 2442 Steam Locomotive Condition.

Bargender met with Keith Meacham since the June meeting to discuss the condition of the 2442 Steam Locomotive. Both of them did an inspection of the engine and shelter. Bargender explained that the shelter roof is deteriorating, fascia is inadequate, restoration is not complete, door and windows are broken or missing, engine roof is deteriorating, floor should be hardwood, and the engineer seat is

missing. The exterior paint job still looks good, but the barb wire fencing should probably be removed from the top of the fence. Bargender also said this past May was the engine's centennial and we missed it. Scott suggested that the roof of the shelter would be the first priority for repair.

Bargender asked about incorporating fundraising efforts through Hub City Days. Right now there is no plaque at the site that commemorates the engine's history. Members of the Committee suggested that any plaque should include a more detailed history than the standard local register plaques and should probably be bronze. Bargender will ask Keith Meacham to attend next month's meeting to answer any questions and see what it would take to get a cost estimate of the repairs.

Update on List of Local Buildings/Sites that could be on Historic Registers.

Miller explained the purpose for the 'Building's of Historic Interest' list and Wood provided updates of addresses and dates for some of the properties. Penker suggested the Committee review the list and eliminate some of the properties that either are not of historical significance or have been changed so much over the years that they have lost their historical architectural significance.

Discussion of 2012 Budget.

HP11-31 Motion by Alderman LaFontaine, second by Penker to recommend setting the 2012 Budget for the Historic Preservation Committee at \$4,500.

All 'Ayes' Motion Carried.

Miller provided a historic overview of the last few budgets and what the Committee has spent. Due to the budget cuts, the Common Council has asked the department heads to make significant budget cuts in the 2012 Budget. The original Historic Preservation Committee Budget for 2011 was \$5,000, but Alderman LaFontaine asked for an additional \$3,500 for the color brochures and writing contest for a total of \$8,500. The Committee recommended that the 2012 Budget be set at \$4,500.

Discussion to Purchase Additional Yard Sign and Posts for Historic Month.

HP11-32 Motion by Alderman LaFontaine, second by Scott to approve the purchase of new historic district yard signs.

Penker voted Nay, all others voted 'Aye' Motion Carried.

Miller presented the cost estimate for the additional yard signs at cost of \$587.50 from LJ Printing. Penker asked if there was additional media buy-in from the Committee, Convention and Visitor's Bureau, or Main Street to advertise the Historic Districts throughout the year and during the month of May. Outside of the annual visitor guide, and the Historic Preservation Month Activities, the Committee has not spent money on advertising in the past and was not aware of any other groups advertising the districts outside the community.

Review of Proposed Changes to Policy 7.110 Regarding Historic Designations.

HP11-33 Motion by Alderman LaFontaine, second by Korth to recommend the proposed changes to Policy 7.110 requiring approval of the owner before the property can be designated on the local municipal register.

All 'Ayes' Motion Carried.

Set Meeting Date and Future Agenda Items.

The next regular Historic Preservation Committee meeting will take place on Monday, August 1, 2011. The agenda should include approval of the July 11, 2011 meeting minutes, update on 2442 Steam Locomotive, update on the Edward Jones plaque, registration for 2012 fall conference, and September meeting date.

Adjourn.

Motion by Alderman LaFontaine, second by Scott to adjourn meeting at 5:26 P.M.
All 'Ayes' Motion Carried

Respectfully submitted,



Josh Miller
Planner/Zoning Administrator