

HISTORIC PRESERVATION COMMITTEE MINUTES
OF OCTOBER 10, 2011 MEETING

Meeting called to order by Chairperson, Wood at 4:00 P.M. in Conference Room 108 of City Hall Plaza.

PRESENT: Ken Wood, Chairperson; Alderman Dave LaFontaine; Bill Penker; Keith Meacham; and David Korth.

ABSENT: Carl Scott, Vice Chairperson and Ken Bargender;

ALSO

PRESENT: Tom Ptak, North Wood County Historical Society; Josh Miller, Planner/Zoning Administrator;

Approval of the Minutes of September 12, 2011 Meeting.

HP11-39 Motion by Alderman LaFontaine, second by Penker to approve the minutes of the 9/12/2011 meeting.

All ‘Ayes’ Motion Carried.

Citizen Comments.

Miller passed around information about the Jeffries Grant. Meacham stated that the barbed-wire has been removed from the top of the fence around the 2442 Locomotive Steam Engine.

Update on Upham Mansion Roof Repair Project.

Tom Ptak stated that the Upham Mansion roof project has been completed. The contractor that was used was Kulps. They made an effort to maintain the architectural features that were there like the historic half-moon gutters and octagonal downspouts. The basement is now very dry. Some of the chimneys had tuckpointing work on them. Some of the chimneys were capped and reduced in size to where they were stabilized. Eventually, they will reconstruct the chimneys to their historic elevations.

Review of Application to Place the 2442 Steam Locomotive Engine on the Local Municipal Register of Historic Places.

Meacham stated that the barbed-wire portion of the fence has been removed.

Miller explained that the application for designation has been filled out and that the next step is to get approval from the Committee and then hold a public hearing at the Plan Commission. The public hearing is tentatively scheduled for the November Plan Commission meeting. Staff was still working to resolve the parcel and legal description issue on the application, but will have that addressed before the public hearing.

HP11-40 Motion by Alderman LaFontaine, second by Meacham to approve the application to designate the 2442 Locomotive Steam Engine on the Local Municipal Register of Historic Places.

All ‘Ayes’ Motion Carried.

Review of Buildings of Historical Interest List.

Staff reviewed the maps and photos with the Committee. There were some corrections made to the map

such as the address for the Wynia Building, and the locations of the Kohs Building, Doege Office Building, and Boucher Radio were corrected. We may also want to include the Driver's Ed Building (309 W 2nd St) and Thimbleberry Books Building (166 S Central Ave). The Committee will continue to focus on the 100 and 200 block of South Central Avenue in the Downtown. The purpose is to identify the buildings of historical interest and work with owners so that interest is carried forward. Wood is writing a series on the history of the buildings downtown and is contacting business owners to see if they would display that information in their window. Next month the Committee will refine the scope of the Buildings of Historical Interest List and see if there are any properties in downtown that should be added or removed from the list.

Update on Plaque for Edward Jones Building.

Miller stated that the plaque cannot be placed in the sidewalk because it would get scuffed up or on a pedestal in the sidewalk due to safety. Wood asked if they could somehow affix it to the planter or place it in the window. Wood will contact the property owner at 554 S Central Ave to see if that is an option.

Review of the 2012 Historic Preservation Fall Conference.

Miller attended sessions titled "Historic Preservation Commission the Basics" as well as a session on genealogy. Both sessions were interesting and Miller will make handouts available to anyone interested. Alderman LaFontaine attended sessions about grants and rules and regulations for restoring historic buildings. Wood attending sessions on preserving historic digital images and Wisconsin bone yards (cemeteries). Overall, the attendants found the conference to be valuable.

Request for Volunteers for the "Great Things are Happening" Meeting at the Library in November.

Wood suggested we bring candy or have something that we can raffle off to those that stop by the booth. Alderman LaFontaine, Korth, and Miller will all try to attend to sit at the booth. Penker will check to see if he has a tri-fold that we could use for a display. The Committee wants to have copies of the walking tour brochures as well as a fact sheet about the Committee. A suggestion was made to use an 8" x 10" electronic picture viewer if anyone had one.

Discussion of Efforts to Promote Marshfield's Historic Resources.

Miller explained that after the last meeting Alderman LaFontaine suggested that we send the historic walking tour brochures to other community libraries. Staff contacted other libraries and asked if there was an interest in displaying our brochures. Of the libraries that we tried to contact, Wausau, Stevens Point, and Wisconsin Rapids libraries responded and said they would display them. Staff sent 10 copies of each district brochure to each library.

Penker presented a map of the Channel 7, 9, and 12 viewing area as well the number of subscribers and circulation area for the Catholic Times. In order to cover the widest area for advertising, we will need to use the media. Penker stated that to advertise effectively, the Committee should have a plan in place. Korth suggested that we check on if the Committee can even buy in to a newsletter affiliated with religion. Miller will check on this. Wood stated that the Committee could get articles in the newspaper if the members are willing to write them. Wood also mentioned the idea of having cable access film a walking tour of an historic neighborhood with a local resident familiar with the history of the neighborhood. Penker suggested that the Committee try to get the Convention and Visitor Bureau and Main Street to participate.

Set Meeting Date and Future Agenda Items.

The next regular Historic Preservation Committee meeting will take place on Monday, November 7, 2011. The agenda should include approval of the October 10, 2011 meeting minutes, “What’s Happening” Event, review of Buildings of Historical Interest list, and the 2442 Locomotive Steam Engine plaque.

Adjourn.

Motion by Penker, second by Alderman LaFontaine to adjourn meeting at 5:00 P.M.

All ‘Ayes’ Motion Carried

Respectfully submitted,



Josh Miller
Planner/Zoning Administrator