HISTORIC PRESERVATION COMMITTEE MINUTES
OF MAY 7, 2012 MEETING

Meeting called to order by Chairperson, Wood at 4:00 P.M. in Conference Room 108 of City Hall Plaza.

PRESENT: Ken Wood, Chairperson; Carl Scott, Vice Chairperson; Alderman Gary Cummings; Ken Bargender; and, Keith Meacham.

ABSENT: Bill Penker.

ALSO PRESENT: Denise Sonnemann, Executive Director of Main Street Marshfield; Josh Miller, Planner/Zoning Administrator; Ruth Voss.

Introduction of new Committee Member.

Alderman Cummings introduced himself to the Committee.

Election of Chairman.

HP12-09 Motion by Bargender, second by Meacham to nominate Ken Wood as Chairman.
All 'Ayes' **Motion Carried.**

HP12-10 Motion by Bargender, second by Meacham to approve Ken Wood as Chairman.
All 'Ayes' **Motion Carried.**

Election of Vice-Chairman.

HP12-11 Motion by Bargender, second by Meacham to nominate Carl Scott as Vice-Chairman.
All 'Ayes' **Motion Carried.**

HP12-12 Motion by Bargender, second by Meacham to approve Carl Scott as Vice-Chairman.
All 'Ayes' **Motion Carried.**

Approval of the Minutes of April 2, 2012 Meeting.

HP12-13 Motion by Scott, second by Bargender to approve the minutes of the 4/2/2012 meeting.
All 'Ayes' **Motion Carried.**

Citizen Comments.

Miller thanked Alderman Cummings and Bargender for putting up most of the Historic Preservation Month signs.

Certificate of Appropriateness Request by Ruth Voss for New Shingles and Roof at 611 West Blodgett Street.

Miller presented the application for new shingles and roof decking replacement. Ruth stated that it was not the original roof. The new shingles would be asphalt.

HP12-14 Motion by Scott, second by Meacham to recommend approval of the Certificate of Appropriateness for Ruth Voss for new shingles and roof at 611 West Blodgett Street as presented.
All 'Ayes' Motion Carried.

Review and Consider Approval of Cost for Soo Line Steam Locomotive Plaque No. 2442.

Miller explained that the cost of bronze has gone up considerably. The cost estimate from Marshfield Monument was $1,750 for the 21" x 21" plaque.

HP12-15 Motion by Scott, second by Bargender to table this item and request staff obtain additional quotes from other vendors as well as look at other types of materials that could be used.
All 'Ayes' Motion Carried.

Review and Consider Approval of Sign Language for the Soo Line Steam Locomotive No. 2442.

Alderman Cummings suggested we check the date for when the engine was donated to the City. The Committee suggested we check with the State Historic Preservation Office to see if they are willing to put up a State Register sign for the engine. Staff will check with the State and come back with their response at the next meeting.

Scott stated that other communities such as Spooner and Appleton have historic signs on other materials that we may also want to consider.

Review Progress on the QR Codes and Provide and Update on Historic Preservation Month Activities.

Miller updated the Committee on the latest progress with the QR Codes and explained that a different company, QR Stuff, was selected to go through as they were cheaper, offered analytics, and the subscription was for one year instead of three months.

Wood stated that the Alternative School was in the process of indexing the photos at the Upham Mansion.

Review of Accessory Structure for Jeff Koehn at 407 West Park Street.

Jeff Koehn is requesting a Conditional Use Permit to construct a 1,350 square foot garage on his property in the Park Street Historic District. The proposed garage will have similar architecture and materials as the home. Overall, the committee did not provide a recommendation, but did not pose any major objection to the proposed garage. The only comment was from Scott who stated that the style on the garage is going to match the house rather than the existing garage. He would prefer to see the new garage look more like a garage.

Set Meeting Date and Future Agenda Items.

The next regular Historic Preservation Committee meeting will be Monday, June 4, 2012. The agenda should include approval of the May 7, 2012 meeting minutes, cost estimates for the Soo Line Steam Locomotive No. 2442 plaque, response from the State Historic Preservation Office about a State Register Sign for the Soo Line Steam Locomotive No. 2442, and discussion about planning for the fall conference. It was also suggested that at a later date, the Committee look at placing Historical Building signs on properties that have historical significance for next May's Historic Preservation Month.

Adjourn.

Motion by Scott, second by Bargender to adjourn meeting at 4:45 P.M.
All 'Ayes' Motion Carried

Respectfully submitted,

Josh Miller
Planner/Zoning Administrator