

HISTORIC PRESERVATION COMMITTEE MINUTES
OF AUGUST 6, 2012 MEETING

Meeting called to order by Chairperson Wood at 4:03 P.M. in Conference Room 108 of City Hall Plaza.

PRESENT: Ken Wood; Carl Scott; Alderperson Gary Cummings; Ken Bargender; Keith Meacham; and Bill Penker.

ABSENT: None

ALSO

PRESENT: Vickie Schnitzler; Denise Sonnemann, Executive Director of Main Street Marshfield; Josh Miller, Planner/Zoning Administrator; and Hank Zimmerman (arrived at 4:57 P.M.).

Approval of the Minutes of July 2, 2012 Meeting.

HP12-23 Motion by Penker, second by Scott to approve the minutes of the 7/2/2012 meeting.
All 'Ayes' Motion Carried.

Citizen Comments.

Vickie Schnitzler presented analytics from the QR Codes that have displayed in the windows of the downtown businesses. In the month of July, there were 176 page views of all the stories. There are currently 65 stories on the website with an additional 15 stories ready to be uploaded. Vickie is working on an estimated 200 more stories.

Review of Certificate of Appropriateness for Integrity Builders for an addition on 1108 East 4th Street (Roddis House).

HP12-24 Motion by Penker, second by Cummings to approve the Certificate of Appropriateness.

After some discussion, Scott stated that he would like to talk to the contractor or property owner and would like additional information before approving the project. Staff stated that the work would be completed to match the existing siding and have similar style windows. Scott wanted to know the materials and the contractor wasn't in attendance at that time to provide that information.

HP12-25 Motion by Penker, second by Bargender to rescind the previous motion and delay the review until the next Committee meeting.

Aye: Scott and Penker voted; Nay: Cummings; Abstained: Wood, Bargender, and Meacham. Motion Failed.

Review Language for Soo Line Steam Locomotive No. 2442 Plaque.

Staff looked at other plaques from the Local Municipal Register and made some suggestions for modifying the language on the plaque. Staff is proposing the following changes (lettering order and height):

ENGINE 2442 (1.5")
IN SERVICE 1911-1954 (1")
PRESENTED TO (1")
CITY OF MARSHFIELD (1")

BY (1")
WISCONSIN CENTRAL- (1")
SOO LINE RR IN 1956. (1")
MARSHFIELD HISTORIC REGISTER (1")

A motion was made at a previous meeting to approve the purchase of the plaque for \$1,250. Staff just wanted to clarify the language before ordering the plaque.

HP12-26 Motion by Penker, second by Bargender to approve the proposed new language for the plaque as presented.

All 'Ayes' Motion Carried.

Discussion of Kiosk Ideas for Soo Line Steam Locomotive No. 2442.

Staff presented the quote that was received to construct a kiosk as well as the information about the educational interpretive signs. The kiosk that staff requested an estimate for was similar to the four sided structure in Hamus Park. The estimate was nearly \$6,000 and did not include the cost of signage. The Committee seemed to like the interpretive educational sign. If the Committee does the research and works with the UWSP students, the cost could range from \$2,500 to \$3,500 for the educational interpretive sign. Due to the cost, the Committee asked staff to approach the Parks and Recreation Department about assisting with the cost of the sign for maybe the 2014 Budget.

Discussion to Amend Policy for Eligible Historic Recognition Award Recipients.

Staff proposed changes to the policy that would allow nominations for individuals, entities, and businesses that bring awareness and show support for historic resources in Marshfield. Overall, the Committee supported the changes.

Discussion about the Fall Local History and Historic Preservation Conference.

Staff explained that Ken Wood and Carl Scott will be attending the event. The registration cost was \$190 for both with the early bird rate.

Discussion about What the Convention and Visitors Bureau is doing to Promote Marshfield's Historic Resources.

Wood shared that he found a publication from Milwaukee that had a number of historical resources from small communities throughout Wisconsin and that Marshfield wasn't included. Penker felt that the Convention and Visitors Bureau should be more focused on advertising through traditional media. Both Scott and Penker were wondering if they used any historic references when making the presentation for the Trapper's Convention.

Discussion about the Chairperson of the Committee Serving on the Plan Commission.

Wood stated that he didn't feel there was a conflict and that unless he specifically states he is speaking on behalf of the Historic Preservation Committee, he will be speaking as an individual.

Discussion to Renew Membership to the Wisconsin Association of Historic Preservation Commissions for \$40.

HP12-27 Motion by Penker, second by Meacham to approve spending \$40 to renew the annual membership with the Wisconsin Annual Historic Preservation Commissions.
All 'Ayes' Motion Carried.

Set Meeting Date and Future Agenda Items.

The next regular Historic Preservation Committee meeting will be Tuesday, September 4, 2012. The agenda should include approval of the August 6, 2012 meeting minutes, QR Code Update from Vickie Schnitzler, Great Things are Happening Event, Trail Route by the Steam Engine No. 2442, and Review of Certificate of Appropriateness Requirements.

Hank Zimmerman, contractor for the Roddis House Certificate of Appropriateness project arrived at 4:57 P.M. and asked if the Committee would still be willing to review the project.

Bill Penker left at 5:01 P.M.

Review of Certificate of Appropriateness for Integrity Builders for an addition on 1108 East 4th Street (Roddis House).

HP12-28 Motion by Scott, second by Meacham to rescind the motion to postpone the review of the Certificate of Appropriateness application for the Roddis House and review it at the meeting. (The Committee believed that motion HP12-25, to postpone the agenda item, had originally passed and made this motion to rescind it. It was realized after the meeting that motion HP12-25 failed for lack of receiving four votes).

All 'Ayes' Motion Carried.

Hank Zimmerman stated that he would only do the work on the Roddis House if the owners were willing to complete the work in a historically appropriate manner. The new addition would be smooth cedar siding and would match the siding on the existing house. The windows would be Prairie Style and have the same vertical mutton spacing as the existing windows. He's not sure about the door yet, but it wouldn't be a modern style door. The roof will be flat and be a white rubber roof. The horizontal trim would be wood and match the existing cornice and trim. There may be a window added to the west elevation. The existing basement is stone, but much of the current foundation visible from the street is white painted wood. The addition will allow the removal of the exterior cellar access and would allow access to the basement from the inside. The foundation for the new addition will be a frost wall in the ground with poured cement for the lower level floor. The existing basement is stone that is three feet out of the ground. It would be optional to imitate that look, whether immediately or some time in the future. The other option for the foundation would be to extend the horizontal siding to ground level. The property owner has yet to decide how they want the foundation to look. Either option would fit with the existing style of the home.

HP12-29 Motion by Scott, second by Bargender to approve the Certificate of Appropriateness application for the Roddis House addition with the inclusion of the comments from the contractor on how the work would be completed.

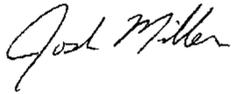
All 'Ayes' Motion Carried.

Adjourn.

Motion by Bargender, second by Meacham to adjourn meeting at 5:19 P.M.

All 'Ayes' Motion Carried

Respectfully submitted,

A handwritten signature in black ink that reads "Josh Miller". The signature is written in a cursive style with a large, stylized 'J' and 'M'.

Josh Miller
Planner/Zoning Administrator