

HISTORIC PRESERVATION COMMITTEE MINUTES
OF FEBRUARY 4, 2013 MEETING

Meeting called to order by Chairperson Wood at 4:00 P.M. in Conference Room 108 of City Hall Plaza.

PRESENT: Ken Wood; Carl Scott (arrived late); Alderperson Gary Cummings; Ken Bargender; Keith Meacham; and Bill Penker.

ABSENT: None

ALSO

PRESENT: Tom Ptak, President of the North Wood County Historical Society; Shirley Mook, Marshfield Historic Preservation Society; Denise Sonnemann, Executive Director of Main Street Marshfield; Shelby Weister; and, Josh Miller, Planner/Zoning Administrator.

Approval of the Minutes of January 7, 2013 Meeting, and January 26, 2013 Special Meeting.

HP13-02 Motion by Penker second by Cummings to approve the minutes of the 1/7/2013 meeting.
All 'Ayes' Motion Carried.

Scott arrived at 4:01 pm.

HP13-03 Motion by Penker, second by Cummings to approve the minutes of the 1/26/2013 special meeting.
All 'Ayes' Motion Carried.

Citizen Comments.

Cummings suggested sending a thank you to the Fire Department for the coffee the supplied for the special meeting.

Update Regarding the Upham Mansion Roof Repairs.

Tom Ptak reviewed the repairs that were completed of the Upham Mansion. The basement is completely dry since the roof and gutter repair work has been completed and is now being used for storage. Cost of the project was \$35,035. The Upham Mansion completed a feasibility study and tried to raise funds to continue the remaining costs of the repair project. They have applied for grants and are waiting word on one of them. The grant would only cover 1/3 of the cost and they need to raise additional funds for the remaining repair projects.

Update on Information for Renovating the Soo Line Steam Locomotive No. 2442.

Meacham gave an update regarding the communications with Steve Sandberg, Chief Operating Officer for the Milwaukee Road #261, a steam locomotive based in Minneapolis, Minnesota. Steve's suggestion was to take the cab off the locomotive and ship it up to Minnesota repairs. Meacham didn't know if the cab would be able to be removed in one piece. Ken Bargender will be talking to a carpenter friend of his to look at the cab repairs.

Discussion to Update the Committee Member Information on the Historic Preservation Committee Website.

Staff asked for information from the Committee members for the website. The Committee also recommended that updated information about projects the Committee is working on could also be on the website.

Request for Volunteers for the Cultural Fair Exhibit on February 23, 2013 from 10:00 AM – 4:00 PM.

Wood and Bargender are able to be there. We would like to have displays for all the historic groups in Marshfield put next to each other.

Consideration of Reprinting Three Historic Walking Tour Brochures at an estimated cost of \$2,325.

Miller explained that the limited numbers of brochures remain and the City will likely be out of them by May if additional brochures aren't purchased. Previously we have purchased 2,500 copies of each. Heinzen quoted a cost of \$2,325 if all three were printed at the same time.

HP13-04 Motion by Scott, second by Penker to order the three remaining Historic Walking Tour Brochures of Pleasant Hill, West 5th/6th Street, and Upham Mansion and have them printed at a cost of \$2,325.

All 'Ayes' Motion Carried.

HP13-05 Motion by Penker, second by Cummings to move \$200 from education and \$425 from plaque funds to pay for the brochures.

All 'Ayes' Motion Carried.

Discussion Regarding the Proposed Amendments and Narrative of the 2010 Historic Preservation Plan.

Penker said he sent a letter on January 31, 2013 out to the Catholic Bishop's Office in La Crosse regarding St. John's the Baptist Church. In the letter he asked questions regarding whether the Diocese would object to having one of its churches included in or adjacent to a historic district, using the generic term historic to describe the Church, using the Church in a historic walking tour brochure, or having one of its churches nominated for official designation as an official historic property or building. He also mentioned there may be some restrictions or guidelines if it was designated. If he gets a response, he will report back at the next meeting.

Scott put together a list of goals that we set for 2010 and what was accomplished since that time.

The Committee reviewed a few changes to the Plan.

Wood said the Library is looking at converting the older VHS walking tour into DVD. Wood is also planning on giving video walking tours of the historic districts later this year.

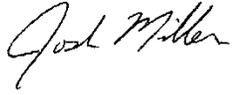
Set Meeting Date and Future Agenda Items.

The next regular Historic Preservation Committee meeting will be held on Monday, March 4, 2013. The agenda of the next regularly scheduled meeting should include approval of the February 4, 2013 meeting minutes, review of the Cultural Fair, continued review of the Historic Preservation Plan, and further discussion on proposed St. John's Historic District.

Adjourn.

Motion by Scott, second by Cummings to adjourn meeting at 5:04 P.M.
All 'Ayes' Motion Carried

Respectfully submitted,

A handwritten signature in cursive script that reads "Josh Miller".

Josh Miller
Planner/Zoning Administrator