HOUSING REHABILITATION COMMITTEE MEETING MARSHFIELD, WISCONSIN MINUTES OF February 18, 2010

Meeting called to order by Paula Jero at 4:00 PM in Conference Room 108 of City Hall Plaza.

PRESENT: Paula Jero, Barb Larson, Ald. Gordon Earll, Janet Witt, Tom Henseler,

Pastor Bob Lesher

ABSENT: Jim Benson

ALSO PRESENT: Mike Brehm, City Administrator; Jason Angell, Director of Planning &

Economic Development; Kathy Scheuer, Community Development

Authority, Pete Mancl, State Bank

Jero informed committee members that they need to prioritize the six types of programs. The committee discussed prioritizations.

> Owner-Occupant Rehabilitation

- ➤ Rental Unit Rehabilitation
- > Acquisition/Relocation
- ➤ Homebuyer Program
- ➤ Homeless Assistance
- ➤ Handicapped Accessibility

HRC10-01 motion by Lesher, second by Hensler to prioritize loans utilizing the following ranking; (1) Owner-Occupant Rehabilitation, (2) Rental Unit Rehabilitation, (3) Acquisition/Relocation, (4) Handicapped Accessibility, (5) Homebuyer Program, (6) Homeless Assistance. Vote is 5-0, motion carries.

The Committee needs to establish a loan limit. The limit established can be revisited if necessary, but cannot be changed on per loan basis. There is nothing in the program that prevents an individual from receiving multiple loans over time if the committee were to approve those loans.

HRC10-02 motion by Earll, second by Larson to establish the loan limit at \$15,000 per loan. Vote is 5-0, motion carries.

Jero has visited with most of the banks in town to distribute brochures and talk with lenders. She has also spoken with the Environmental Health department from Wood County. The Energy Auditor Jim Benson has both brochures and applications. Angell and Jero have met with the Director of Public Works to assure that the building inspector can work with the program. An informational meeting for contractors will be held 3/10/10 at 7:30 in the Council Chambers.

Two applications for the program have been received. Jero is processing the eligibility of those applications.

The next meeting date was set for March 18th at 4:00 p.m. in Conference Room 108. Motion by Earll, second by Witt to adjourn at 4:35 p.m.

All 'Ayes' motion carried.

Relations

Paula Jero – Program Administrator