

Design and Architecture Subcommittee  
Minutes of June 8, 2011 meeting  
Library General Conference Room

Members present: Lori Belongia, Chris Jockheck, Kris Keogh, Ken Krahn, Dan Helwig, Ruth Voss, Don Zais, Shirley Mook, Ruth Elderbrook, Jim Alexander, Becky Spencer

Meeting called to order by Chair Keogh at 6:30 pm.  
Minutes of May 11 were approved.  
There were no public comments.

Old Business:

- A. Discussion on working methods (see hand out of 'groups' outline)  
Kris Keogh explained handout outline of groups. Discussion centered around need for this in relation to architect. This is for our community 'needs analysis'. Original assessment was mostly done by staff. This method involves working with staff and public. Task groups need to be in place by August.

New Business:

- A. Update on CIP and RFP, no changes from May meeting. Private fundraising needs to be done by 2013.
- B. No new specific entities showing interest in requesting space in Project.
- C. Questions for RFP interviews. Discussion was held back until end of meeting.
- D. ID people to expand committee. Who did we want and what expertise do we need? Discussion morphed into next agenda item, which is 'needs' of public and private groups. Suggested: School Superintendent, Youth connection, City Hall, Senior Center rep., YMCA Director.  
Current usage of library: 60% adult/ 40% youth, opposite of most libraries.  
There are groups that have been in contact but nothing final.  
Steering committee has been looking at this and will probably direct discussion to subcommittee.
- E. For future agenda. ID people for task groupings. **Be thinking about this.**  
Public input on 'needs'.

Dan Helwig left meeting and we discussed and suggested topics and questions for RFP interviews. Those interviews will be June 29 and 30. They are open to the public.

Next meeting will be July 13, 6:30 PM again at the Library.  
Meeting adjourned at 7:35 PM

Respectfully submitted,  
Chris Jockheck

