MEETING OF THE LIBRARY AND COMMUNITY CENTER PROJECT
REQUEST FOR PROPOSAL COMMITTEE
Thursday, July 11, 2011

12:30 a.m. – City Hall – 6th Floor Conference Room

Chair LaFontaine called the meeting to order at 12:34 p.m. in the City Hall 6th Floor Conference Room.

Attendance: Dave LaFontaine, Steve Barg, Jason Angell, Dan Knoeck, Keith Strey and Lori Belongia.

Excused: Russ Stauber

Angell moves, Strey seconds a motion to approve the minutes of the June 30, 2011 meeting. All ayes, motion carried.

Angell shares comments that Stauber wished to pass on to the committee. Discussion centers on the responses to the post interview questions and request for clarification from Bray Architects with Barker, Rinker Seacat Architecture and Zimmerman Architectural Studios Inc. Angell and Belongia summarize information that they gained by contacting officials from projects not specifically pointed out for reference checks in the firm's RFP responses.

Review of included services, adjustments and add-ons from the proposals and interview follow up documents.

LaFontaine moves and Angell seconds a recommendation to the Board of Public Works t0 authorize city staff to move forward with execution of a contract with Zimmerman Architectural Studios, Inc. for a total budgeted cost not to exceed $341,000. In addition to the services included in the proposal, the contract will include a set cost for reimbursables and costs for some direct owner expenses (Phase I environmental studies, topographic survey, soil borings, storm water management report or calculation and DNR permits). All Ayes, motion carried.

Seeing no other business, Angell moves and Barg seconds a motion to adjourn at 1:57 p.m. All Ayes, motion carried.

Respectfully submitted,

Lori Belongia

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