



MEETING MINUTES

PROJECT:	PROJECT NO:	DATE:
Marshfield Library and Community Center Steering Committee Meeting	110077.00	September 15, 2011

PARTICIPANTS

Lori Belongia – Library Director
Steve Barg – City Administrator
Russ Stauber – Marshfield City Council
Steve Coy – Trustee – Committee Chairperson
Joann Ampe – Library Board
Don Zias
Kris Keogh
Ruth Elderbrook
David Drews - Zimmerman
Doug Barnes - Zimmerman

NOTES / COMMENTS:

The purpose of this meeting was to discuss the steering committees vision, goals and objectives for the new library and community center. Below is an itemized list of comments and concerns brought forward in the discussion.

1. The vision is to tie and connect the new facility to the downtown area. Marshfield is known as the HUB City, the new center could be the HUB of the community. Look at the old City Hall and Railroad Depot as character buildings to relate to.
2. The building should be a landmark, and have a presence on Veterans Parkway.
3. What is the third leg of the development? Library, Community Center, and ?????. Is a third leg needed? Will the site support this much development?
4. Parking is a concern. With the given grades, and Veterans Parkway being approximately 1 story higher than the library's first floor, there is a possibility to have a single level of parking at grade, and have the building be located above it, at the Veterans Parkway grade level.
5. The new complex needs to respect the existing downtown "Marshfield Character".

6. The new facility needs to be welcoming, as opposed to “stately
7. The building should be as sustainable (green building features) as feasible. It will be important to analyze all proposed systems, verifying that the return on investment (ROI) is appropriate when compared to the upfront costs of the features.
8. The plans should show how the facility is expandable. Consideration should be given to future vertical expansion.
9. Who will all be located in the community center. We know the senior center and the Aging & Disability Resource Center will be, but who else? Is the alternative school still in play? How big should the community center be?
10. Private funding will be important. The current line of thought is that at least one-third (1/3) of the cost of the project needs to come from private funding and donations.

11. VISION STATEMENT EXERCISE:

We asked the steering committee to propose words or phrases that they hoped others would use to describe the completed Library and Community Center. These were posted, and then each committee member voted for just five. Quickly combining the five highest scoring suggestions results in this statement:

“The Marshfield Library and Community Center is an inspirational, comfortable and safe center for learning that works well, was a good investment, and is built to last.”

Votes Words or Phrases:

- 5- Center for learning; Good investment
- 4- Comfortable; Inspirational;
- 3- Safe; Built-to-last; “It works”, practical, functional

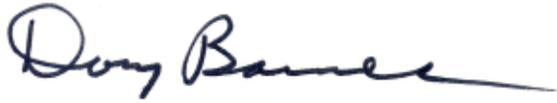
- 2- Friendly; Beautiful; Well thought out; Respects the environment
- 1- Understandable; Light and open; Respectful of the past, culture; “There’s a lot to do”; Naysayers would say “They were right”
- 0- Fun; Destination

Not too much should be read into the lower scores of this quick, informal exercise. All of these comments were suggested by at least one member of the committee, rankings were done quickly, and the limited votes forced members to prioritize. Also, there is some duplication—a building in which there is a lot to do is also one that works. So we will also work toward a friendly, beautiful, light-filled and well-thought out building that respects the environment and the past, is understandable to its users, (including naysayers), who can have fun participating in some of the many activities open to them.

The above is our understanding of matters discussed and conclusions reached. Participants are asked to review these items and advise of any additions or corrections.

Respectfully,

Zimmerman Architectural Studios, Inc.

A handwritten signature in black ink that reads "Doug Barnes". The signature is written in a cursive, flowing style with a long horizontal tail stroke.

Doug Barnes, AIA
Vice President Principal